

24 JULY 2024

RFQ000031/2024

ATT: Sales

**INVITATION FOR THE FIX AND SUPPLY OF ALUMINIUM  
WINDOWS.**

**NB: SITE VISIT IS MANDATORY FOR BIDDERS TO BE ABLE TO  
SUBMIT QUOTATIONS. SITE VISIT IS ON FRIDAY 26 JULY AT 10:00  
AM AT SMEDCO HEADOFFICE HOUSED AT 12 LAWSON MILTON  
PARK, HARARE.**

SMEDCO invites quotations for the following Product/services: -

	Item Description	Measure	Quantity Required	Price / Unit	VAT 15%	Total Price Incl VAT
1	Supply and fix of aluminum windows	each	25			
2	Shop front aluminum windows	each	4			
	<b>END</b>					

You are kindly requested to compile a quotation in accordance to the information captured in table above and indicate the following: -

- (i) You will provide your own equipments
- (ii) Payment terms (preferably payment after service provision)
- (iii) Your quote validity (preferably 14 days)
- (iv) Preferred currency on quotations is **USD** which will be **paid at the prevailing bank rate on date of payment.**
- (v) Attach your 2024 PRAZ certificate
- (vi) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (vii) Name of the contact person to address issues raised by SMEDCO.

Please also include the following with your quote so as to expedite the payment process.

- i) Valid tax clearance certificate (ITF 263 form)

- ii) Bank details
- iii) Quotations should be on company letterheads.
- iv) All quotations to be sent via the e GP system.**

All quotations should be received no later than Monday 29 July 2024 at 10.00 hours

Yours faithfully

**Faith Matsikiti**

PMU

SMEDCO

170 Chinhoyi Street, Harare|

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