



EVALUATION REPORT FOR THE PROCUREMENT OF POOL CAR

TENDER NUMBER - EHPCZ/G&S2024/APP12

1.MANDATORY REQUIREMENTS

NAMES OF COMPANIES

N O	REQUIREMEN T	MANDIKONE A MOTORS	PACKLEAD INVESTMENT S	ENSUREPLUS DISTRIBUTOR S PVT LTD	PRIMEVA L TRADING PVT LTD	GLENTRONIC S PRIVATE LTD	BYWORD D TRADING PVT LTD
1	Bid Submissio n sheet	N/C	N/C	N/C	N/C	C	N/C
2	PRAZ registratio n	C	C	C	C	C	C
3	Current tax clearance	C	C	C	C	C	C
4	Price schedule	N/C	N/C	N/C	N/C	C	N/C
5	Certificate of incor	C	C	C	C	C	C
6	CR 5	C	N/C	N/C	C	C	N/C
7	CR 14	N/C	C	C	C	C	N/C
8	CR 6	N/C	C	C	C	C	C
9	NSSA Certificate	N/C	N/C	N/C	N/C	C	N/C
	TOTAL	4/9	5/9	5/9	6/9	9/9	4/9

KEY

C - COMPLIANT

N/C - NON-COMPLIANT

2. TECHNICAL SPECIFICATIONS

N O	REQUIREMEN T	MANDIKONEW A MOTORS	PACKLEAD INVESTMEN TS	ENSUREPLUS DISTRIBUTO RS PVT LTD	PRIMEVA L TRADING PVT LTD	GLETRONI CS PRIVATE LTD	BYWOR D TRADIN G PVT LTD
1	Honda Fit GE6	N/C	C	C	C	C	C
2	Vehicle Model	N/C	C	C	C	C	C
3	Year of Maintenanc e	C	C	C	C	C	C
4	Transmissio n	C	C	C	C	C	C
5	Seating Capacity	N/C	C	C	C	C	C

KEY

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N/C - NON-COMPLIANT

3. FINANCIAL ASPECT

NO	Name of company	Price US\$	Ranking	Response
1	Mandikonewa Motors	7333.00	3	
2	Packlead Investment	8000.00	4	
3	Ensure plus Distributors	6500.00	1	
4	Primeval Pvt Ltd	6800.00	2	
5	Glentronic	8500.00	5	
6	Byword Trading	22550.00	6	

FINDINGS

Out of six companies five failed to meet all mandatory requirements and one was fully compliant and that is Glentronics Ltd

On the technical aspect, Packlead Investment, Ensureplus Distributors, Primeval Pvt Ltd, Glentronics and Byword Trading were all compliant.

The evaluation on the financial aspect, four are competitive and EnsurePlus was the one that meets the least price to tender specifications with a price of US\$6 500.00, followed by Primeval, Mandikonewa (although it did not meet technical specifications fully), Packlead and last but not the least Glentronics respectively. Byword trading prices were on the high side and not within the council's budget as it was manufactured in 2020. Due diligence on the condition of the cars and technical inspections will be conducted before the awarding of the Tender.

AWARD RECOMMENDATIONS

The evaluation committee unanimously agreed the Tender be cancelled since the bid validity had expired, since the council requisitionist left the council before concluding the process and did not hand over rights to the next individual and due to non-availability of funds.

The recommendations from the committee were to retender and at a later date.

Confirmation of award of tender by members:

Mr S Mupesa *M. S. Mupesa* Date *28-12-2024*
Mr O Muzavazi *O. Muzavazi* Date *28-12-2024*
Mr L Kumundati *L. Kumundati* Date *28/12/2024*

ENVIRONMENTAL HEALTH PRACTITIONERS COUNCIL OF ZIMBABWE

EVALUATION COMMITTEE

1. Notice is hereby given for the 1st meeting of the Tender Evaluation Committee for the procurement of a pool vehicle Tender No. EHPCZ/G&S2024/APP12 for the Environmental Health Practitioner Council of Zimbabwe held on Thursday the 28th of December 2024, at the entity's boardroom at 14 Buckingham Road Eastlea, Harare, starting at 1100 hours.

MEMBERS OF THE COMMITTEE

1. Mr S Mupesa - Acting Registrar
2. Mr O Muzavazi - Finance Officer
3. Mr L Kumundati - Accounts Clerk

IN ATTENDANCE

1. Ms F Chita PMU Officer

AGENDA OF THE MEETING

1. Call to order
2. Welcome remarks
3. Quorum
4. Adoption of the Agenda
5. Declaration of Conflict of Interest on any issues to be discussed
6. Selection of a service provider for the supply and delivery of a pool vehicle tender No. EHPCZ/G&S2024/APP12

1. CALL TO ORDER

The meeting was called to order.

2. WELCOME REMARKS

Members were welcomed to the meeting. It was noted that the purpose of the meeting was to select a service provider to supply and deliver a pool vehicle at EHPCZ following the opening and closing of the Tender on the 28th of December 2024.

The chairperson encouraged members of Evaluation Committee to re-visit section 18 of the PRAZ Act/Regulations and take note of the functions of the Committee.

3. QUORUM

The members of the Evaluation Committee present constituted the quorum.

4. AGENDA

As indicated above.

5. DECLARATION OF CONFLICT OF INTEREST.

No interest noted from all members

6. SELECTION OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF A POOL VEHICLE TENDER NO. EHPCZ/G&S2024/APP12

Out of six companies five failed to meet all mandatory requirements and one was fully compliant and that is Glentronics Ltd

On the technical aspect, Packlead Investment, Ensureplus Distributors, Primeval Pvt Ltd, Glentronics and Byword Trading were all compliant.

The evaluation on the financial aspect, four are competitive and EnsurePlus was the one that meets the least price to tender specifications with a price of US\$6 500.00, followed by Primeval with USD 6800, Mandikonewa (although it did not meet technical specifications fully) with USD 7 333, Packlead with SD 8000, Glentronics USD 8 500 and Byword with USD 22 550. The meeting agreed to offer the Tender to Glentronics due to the following reasons:

- Fully compliant with 9/9 of the requirements
- The vehicle year of manufacture not very old.
- The price is within the budget range

7. WAYFORWARD

Although Glentonic Company was successful, the evaluation committee unanimously agreed to cancel the tender since the bid validity had expired due to unavailability of funds.

The committee resolved to retender and at a later date.

Signature.....*m. psauw*.....Date.....*28/12/2024*.....