



**ZUPCO**

A Commitment to Safe and Reliable Travel.

**ZIMBABWE UNITED PASSENGER COMPANY**

ZUPCO EVALUATION COMMITTEE MINUTES FOR RFP NUMBER ZUPCO 82  
- PROVISION OF A UNIFIED SYSTEM (E-TRACKING, E-DISPATCH, E-TICKETING AND E-FUEL MANAGEMENT) FOR ZUPCO BUSES.

**Venue:** PMU OFFICE

**Date:** 25 March 2026

**Time:** 10:00 hours- 16:00 hours

**MEMBERS PRESENT**

Mr. H. Goko	ICT Administrator ( <b>Charing</b> )
Mr. J. Mwedzi	Works and Estate Manager
Mrs. A. Mudada	Company Secretary
Mr. P. Muradzikwa	Engineer
Mr. Z. Thore	Depot Manager
Mr. T. Sango	Procurement Officer
Mr. T. Chatunga	ICT System Developer
Mr. A. Ndirwei	Management Accountant
Mr. K. Mandava	Assistant Procurement Manager
Mrs. L. Tigere	Marketing Officer ( <b>Minuting</b> )

**AGENDA**

- a. Welcome and opening remarks.
- b. Technical evaluation for provision of unified system (e-tracking, e-dispatch, e-ticketing and e-fuel management) for Zupco buses.
- c. Recommendations for SPOC review.
- d. Closing remarks.

### **1. WELCOME REMARKS.**

The chairperson welcomed all members present. He then asked for a volunteer to give an opening prayer. Mrs L. Tigere led the house in prayer.

### **2. OPENING REMARKS**

The Chairperson informed the committee that they had convened to evaluate the Request for Proposal (RFP) for the provision of unified system (e-tracking, e-dispatch, e-ticketing and e-fuel management) for Zupco buses.

### **3. RFP TECHNICAL EVALUATION**

The Evaluation committee noted that two (2) tenderers listed below responded to the tender:

- a. Dynetics Technologies (Pvt) Ltd
- b. iTrack Zimbabwe

The Chairperson requested that committee members log in to the Electronic Government Procurement (e-GP) platform so that they could all participate in the assessment. The committee agreed to mark whether the bidders were compliant with the following mandatory technical requirements:

- ❖ Valid Tax clearance
- ❖ Valid NSSA Clearance certificate
- ❖ At least one traceable trade reference letter
- ❖ Practical demonstration
- ❖ Participation by nationals
- ❖ Methodology
- ❖ Work plan
- ❖ Certified copy (ies) of Lead consultant or Principal educational and professional qualifications.
- ❖ Technical proposal submission sheet
- ❖ Transfer of knowledge



❖ CV of Lead consultant or Principal

The results of the technical evaluation were recorded and are shown in the table below:

<b>Technical requirement</b>	<b>Possible points</b>	<b>iTrack Zim actual points</b>	<b>Dynetics Technologies actual points</b>
Technical proposal submission sheet	5	5	5
Methodology	15	15	15
Workplan	10	10	7
Participation by nationals	5	5	5
Transfer of knowledge	5	5	5
Valid tax clearance certificate	5	5	5
Valid NSSA clearance certificate	5	5	5
CV of Principal or Lead Consultant	10	0	7
At least one traceable trade reference letter	10	10	10
Certified copies of Lead or Principal educational and professional qualifications	10	7	0
Practical demonstration	20	17	18
<b>TOTAL</b>	<b>100</b>	<b>84</b>	<b>82</b>
<b>COMMENT</b>		<b>COMPLIANT</b>	<b>COMPLIANT</b>

The minimum technical qualifying score required to pass the technical evaluation is 70 points. The Review Committee agreed that both bidders scored more than 70 points. As such, both bidders were eligible to proceed to financial evaluation.

*[Handwritten signature]*  
Smith

## **OBSERVATIONS**

The Evaluation committee observed the following:

1. iTrack Zimbabwe submitted a copy of a degree certificate instead of submitting a curriculum vitae (CV) contrary to item 5 on page 4 of the RFP.
2. the certification of Dynetics Technologies (Pvt) Ltd Lead consultant's Masters' degree certificate was not authentic. There is no name, no signature and no contact details of the Commissioner of Oaths.

## **RECOMMENDATIONS**

1. That the Accounting Officer approves the technical evaluation report by the Evaluation Committee for the provision of a unified system (e-ticketing, e-fuel management, e-dispatch and e-tracking).
2. That the Accounting Officer recommends that the two bidders namely iTrack Zimbabwe and Dynetics Technologies (Pvt) Ltd proceed to financial evaluation after review by Procurement Regulatory Authority of Zimbabwe (PRAZ), Special Procurement Oversight Committee (SPOC).

## **CLOSING REMARKS**

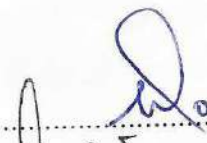
The chairman expressed gratitude to the members who contributed to the review of the RFP evaluation. He requested Mrs. L. Tigere to give a closing prayer and she complied.

Meeting ended at 1600 hours.




**CONFIRMATION OF MINUTES**

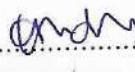
Mr. H. Goko




Mr. J. Mwedzi




Mrs. A. Mudada




Mr. P. Muradzikwa




Mr. Z. Thore



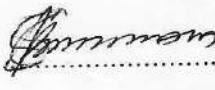
Mr. T. Sango



Mr. T. Chatunga



Mr. A. Ndirowei



Mr. K. Mandava



Mrs. L. Tigere

