



## CHIRUNDU LOCAL BOARD

REPORT OF THE TENDER EVALUATION MEETING HELD ON 21 JANUARY 2026  
AT CHIRUNDU LOCAL BOARD OFFICES.

### EVALUATION COMMITTEE MEETING

DATE: 21/01/26

TIME: 11:00 HRS

### PRESENT

Ms Hotera	Housing and Social Services
Ms Nyoni	Procurement(PMU)
Ms Mutsvanga	Administration
Mr Maware	Finance
Ms Madondo	Engineering

### T.E 1.0 OPENING PRAYER

T.E 1.1 Mr Maware led members in prayer.

### T.E.2.0 OPENING REMARKS

- ✓ Ms Hotera, the committee chairperson welcomed members to the Evaluation meeting. He highlighted that the purpose of the meeting was to evaluate the tender for the supply and delivery of PPE (CLB/ADM/2025/17). Ms Hotera tasked Ms Nyoni the PMU member to present the tenders for evaluation. Ms Nyoni highlighted that the evaluation was for the supply and delivery of PPE

with reference number (CLB/ADM/2025/17) and 3 bidders participated and these were Farmcor Pvt, Virtual Pvt and Pishon Pvt.

**T.E 3.0 PROCEEDINGS**

On eligibility and qualifications, the Evaluation Committee checked on the following aspects:

CRITERIA	FARMCOR (Pvt)	VIRTUAL(Pvt)	PISHON(Pvt)
CR14	✓	✓	✓
CR 6	✓	✓	✓
Incorporation	✓	✓	✓
Memorandum	✓	✓	✓
Bid sheet	✓	✓	✓
Tax Clearance	✓	✓	✓
NASSA	✓	✓	✓
Company Profile	✓	✓	✓
Praz Certificate	✓	✓	✓
Conflict of Interest	✓	✓	✓
Reference	✓	✓	✓
VAT	✓	✓	✓
Delivery	✓	✓	✓

**COMMENTS**

- All the bidders were compliant

*Signed by Evaluation Committee*

Ms Hotera (Chairperson) 

Date: 22 / 01 / 2026

T.S.H  
M.A.N

W.M

N.M  
ETM

Ms Nyoni ( PMU representative).....

Date..22 / 01 / 2026..

Ms Madondo (member).....

Date..22 / 01 / 2026..

Ms Mutsvanga (member).....

Date..22 / 01 / 2025..

MrMaware(Finance).....

Date..22 / 01 / 25.....

ETM  
T.S.H.  
M.A.A  
WM