

CHIREZI TOWN COUNCIL

MINUTES OF THE PMU MEETING HELD ON 12 SEPTEMBER 2024 IN THE COUNCIL CHAMBER AT 08:30 HRS

PRESENT:

J. SITHOLE (CHAIRING)
A. ZIMIRENYIKA
T. MUPESA
E. MAMWATA
S. CHAVIZHA (MINUTING)

AGENDA

1. CTC5518/MVI/01/2024 MOTOR VEHICLE INSURANCE -RETENDER

WELCOME REMARKS

The Chairman welcomed everyone to the procurement management unit meeting. He explained that the purpose of the meeting was to receive evaluation minutes from PEC and advice according to PPDPA act and general regulations.

BACKGROUND

In terms of section 31: 1c of the PPDPA act 5/2017 all bids from eligible and qualified bidders are assessed according to the same criteria. The tenders were advertised in the Government gazette, EGP portal and the Sunday mail inviting domestic competitive bidders. Motor vehicle insurance is needed to safe guard council properties if anything happens. This may avoid loss of council properties.

CTC5518/MVI/01/2024

SEE COMPARATIVE SCHEDULE ATTACHED BELOW

CTC5518/MVI/01/2024-RETENDER			
COMPANY NAME	ZIMNAT	ZIB BROKERS	
CR 14	YES	YES	
CR6	YES	YES	
CERT INCORP	NO	YES	
BID SUB SHEET	YES	YES	
TAX	EXP	YES	

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NSSA	YES	YES
COMPANY PROFILE	YES	YES
CONFLICT OF INTEREST	LITIGATION LETTER	YES
NON-DEBARMENT	LITIGATION LETTER	YES
BID SECURITY	YES	YES
BANK STATEMENT	YES	YES
PRAZ CERTIFICATE	YES	YES
EXPERIENCE	YES	YES
METHOD STATEMENT	YES	YES
CVS	YES	YES
FINANCIAL CAPACITY	YES	YES
BID PRICE	8,685.53	8,708.46

ZIMNAT

- Attach an expired Tax clearance
- Did not attach certificate of incorporation

ZIB BROKERS

- Comply with the minimum requirements

COMMENTS

Only two companies responded, and one of them comply with the minimum requirements.

RECOMMENDATION

In terms of section of public procurement and disposable of public assets Act 5 /2017, PMU recommended to award the tender to ZIB brokers at a bid price of \$8 708.46. Proposed by A. Zimirenyika seconded by S. Chavizha.

There being no other business the meeting ended at 09:10 Am

JS



.....Date.....
J. SITHOLE

12/09/20