

ORIGINAL

G

Accountant's date-stamp

To Tatserve  
P.O. Box  
Harare

PLEASE PRINT

Notes for suppliers:

(1) Please provide the following stores/services to: UBH

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

UBH P.O. Box 958 Bulawayo

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation <u>HHSF</u>											
	Invoice No.	Allocation											
Station/cost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
<u>200</u>	<u>Each Thermal Till rolls (80x83 mm)</u>				
	<u>@ \$1.34</u>				
	<u>Grand total two hundred and sixty eight dollars only</u>				
	<u>\$268.00 USD</u>				

Period covered by this Requisition: September 2024

I certify that these stores/services are required for the purpose of:  
Hospital use  
(IT Department)

Signed: Tatservo

I certify that the stores/services have been satisfactorily provided and that the charges are correct, Items marked † have been added to the relative departmental assets schedule.

TBR or other authority: RFQ309/2024

Requisitionist's date-stamp:  
**UNITED BULAWAYO HOSPITALS  
PROCUREMENT MANAGEMENT UNIT**  
03 SEP 2024  
**P.O. BOX 958, BULAWAYO  
ZIMBABWE**

Sub-total	
Less discount	
Sub-total . . . . .	
Plus sales-tax . . . . .	
Sub-total . . . . .	
Plus carriage . . . . .	
TOTAL	

Signed .....

Date .....

Certified correct ..... Date .....

Passed for payment ..... Date .....

**INTERNAL ORDER FORM**

**UNITED BULAWAYO HOSPITAL**  
 P O Box 958  
 Bulawayo  
 ASCOT  
 Bulawayo

EGP  
 095733 9

Successful Bidder's  
 Name & Address  
 Tatserve

Date: 27/08/2024

Cost Centre.....  
 Vote No...

PREV. BAL..... AMT COMMITTED ..... VOTE BALANCE.....

**NATURE OF TENDER AND CURRENT LIMITS**

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS – CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000	≤ US\$200,000.00							
Goods	≤ US\$10,000	≤ US\$100,000.00	✓						
Consultancy & Non-Consultancy services	≤ US\$5,000	≤ US\$50,000.00							

**ORDER TRACKING RECORD**

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RF0309/2024				

**CURRENT ORDER INFORMATION**  
(See attached Detailed Comparative Schedule)

Item	I.P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
1		200	each	Thermal Till Rolls (80 x 83mm)	1.34	268.00
PURPOSE OF GOODS: Hospital Use (IT Department)					<b>SUB TOTAL</b>	<b>US\$268.00</b>
					<b>VAT</b>	
					<b>TOTAL</b>	<b>US\$268.00</b>

**MEMBERS OF THE EVALUATION COMMITTEE.**

Responsible HOD M. Selone ..... End user/Other Officer P. Mutonyo  
 Procurement Officer N. Moyo ..... Sample Evaluation Team Mbr.....  
 Finance Officer E. Malunga ..... Committee Member .....

**COMMENTS/REMARKS ...**

Tender was advertised on the e-GP, Twenty-Eight suppliers managed to submit their quotations. Touchbase, Tesni, Unisoft, Falcon, Nevanda, Globetech and Datacare's bids are rejected for failure to meet technical specifications: Tiscos, Convenient, Tatserve, Last Pack, Joetech, LMT, Ichlotap, FroAfrica, Fuselink, Heritage, Realtime, Rainbow, Roaming, First Pack, Executive, Atom, Willchart, Power Range, Priority, Sashvill and Medgrip's bids are compliant to technical specifications. The committee recommends that the order be awarded to Tatserve, the cheapest supplier to specifications.

UNITED BULAWAYO HOSPITALS  
 DEPUTY CHIEF MEDICAL OFFICER  
 CHECKED BY DDPS  
 02 SEP 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

CHIEF MEDICAL OFFICER  
 UNITED BULAWAYO HOSPITALS  
 APPROVED BY: Accounting Officer  
 02 SEP 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

**UNITED BULWAIYO HOSPITALS**

**PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the 27/08/2024 in the Procurement Management Unit

Tender No: RFQ309/2024 Notes: Closing date of the tender: 27/08/2024

Meeting commenced at 10.30hrs:

1. The tender evaluation was as follows:

**TECHNICAL EVALUATION**

Supply and Delivery of Thermal Tiff Rolls (80x83 mm) x 200 (Each)	
Tiscas	C
Touchbase	NC
Tesni	NC
Uniscott	NC
Convenient	C
Tatserve	C
Last Pack	C
Falcon	NC
Joetech	C
LMT	C
Ichlotap	C
ProAfrica	C
Fuserlink	C
Nevanda	NC
Heritage	C
Globetech	NC
Realtime	C
Rainbow	C
Roaming	C
First Pack	C
Data Care	NC
Executive	C
Atom	C
Willchart	C
Power Range	C
Priority	C
Sashwill	C
Medgripp	C

Having examined the bids in terms of Section 47, Touchbase, Tesni, Unisoft, Falcon, Nevanda, Globetech and Datacare's bids are rejected for failure to meet technical specifications. (they did not quote according to our required specifications)

Thus, in terms of Section 50 of PPDA Act as read with Section 30 (2) of PPDA Regulations, 2018, Tiscas, Convenient, Tatserve, Last Pack, Joetech, LMT, Ichlotap, ProAfrica, Fuserlink, Heritage, Realtime, Rainbow, Roaming, First Pack, Executive, Atom, Willchart, Power Range, Priority, Sashwill and Medgrip's bids qualified for Financial Evaluation.



FINANCIAL EVALUATION

Supply and Delivery of Thermal Till Rolls (80x83mm) x 200 (Each)

Tiscas	2.50	1.50	1.34	2.20	1.50	1.85	22.00	2.30	2.20	3.50	1.50	2.47	2.10	1.35	2.25	6.00	5.00	2.00	2.10	3.00	2.03	
Convenient																						
Tatserve																						
Last Pack																						
Joetech																						
LMT																						
Ichlotap																						
ProAfrica																						
Fuselink																						
Heritage																						
Realtime																						
Rainbow																						
Roaming																						
First Pack																						
Executive																						
Atom																						
Willchart																						
Power Range																						
Priority																						
Sashwill																						
Medgripp																						
Total US\$268.00																						

Recommended Supplier: Tatserve

1. Committee Recommendations

Tender was advertised on the e-GP, Twenty-Eight suppliers managed to submit their quotations. Touchbase, Tesni, Unisoft, Falcon, Nevanda, Globetech and Datacare's bids are rejected for failure to meet technical specifications. Tiscas, Convenient, Tatserve, Last Pack, Joetech, LMT, Ichlotap, ProAfrica, Fuselink, Heritage, Realtime, Rainbow, Roaming, First Pack, Executive, Atom, Willchart, Power Range, Priority, Sashwill and Medgripp's bids are compliant to technical specifications. The committee recommends that the order be awarded to Tatserve, the cheapest supplier to specifications.

EVALUATION COMMITTEE MEMBERS

Responsible HOD..... *M. S. G. S.* Signature.....  
 End User/ Other Officer..... *P. M. M. M.* Signature.....  
 Member Finance..... *E. M. M.* Signature.....  
 Procurement Officer:..... *H. M.* Signature.....

Meeting closed at .....  
 Process checked by Deputy Director Procurement Services: Mr E. Sihlahla.....

APPROVED BY: *[Signature]*

Accounting Officer  
**Dr. W. Busumani**  
 For United Bulawayo Hospitals

UNITED BULAWAYO HOSPITALS  
 DEPUTY DIRECTOR PROCUREMENT SERVICES  
**02 SEP 2024**  
 P.O. BOX 553, BULAWAYO  
 ZIMBABWE

**CHIEF MEDICAL OFFICER**  
 UNITED BULAWAYO HOSPITALS  
**02 SEP 2024**  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

UNITED BULAWAYO HOSPITAL  
PROCUREMENT MANAGEMENT UNIT


DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 27/08/2024  
 Tender Number: FP 309/2024 Description: Supply & Delivery of Pharmed Till Rolls

Name	Designation	**Indicate your appropriate declaration**	Signature & Date
1 Mr/Mrs	Procurement Officer/ Assistant	<p>No</p> <p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p>	<p>Signature &amp; Date</p> <p><i>[Signature]</i> 27/08/2024</p>
2 Mr./Mrs.	Member Finance	<p>Yes</p> <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p>	<p>State Company(s)</p> <p>Signature &amp; Date</p> <p><i>[Signature]</i> 28/08/2024</p>
3 Mr./Mrs.	Head Requiring Services	<p>No</p> <p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p>	<p>Signature &amp; Date</p> <p><i>[Signature]</i> 28/08/2024</p>
		<p>Yes</p> <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p>	<p>State Company(s)</p> <p>Signature &amp; Date</p>



4	Mr./Mrs.	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	Signature & Date
5	Mr./Mrs.	Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	Signature & Date
6	Mr./Mrs.	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	Signature & Date

Confirmed by:

  
 Deputy Director Procurement Services  
 27 AUG 2024  
 P.O. BOX 953, BUJAWAYO  
 ZIRIWE, NAIROBI

**UNITED BULAWAYO HOSPITALS**  
**PROCUREMENT MANAGEMENT UNIT**

**REQUEST FOR QUOTATIONS FORM**

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ309/2024	Thermal Till Rolls (80x83mm)	Each	200		5 days

**INSTRUCTIONS, TERMS AND CONDITIONS**

1. Bidders must clearly indicate the tender number on each bids or quotation
2. The bid clearly stating the unit price inclusive of VAT
3. Attach valid Tax clearance certificate and CR14.
4. Proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ)
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. All bids must be in US\$ price and must be valid for 60 working days from closing date of tender
7. Delivery time is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System
9. Tenders should be deposited in the tender box in the PMU Department or emailed to procurement
10. Late submission would not be accepted.
11. The hospital reserves the right to accept not necessarily the lowest bidder

**CLOSING DATE & TIME IS ON 22 August 2024 @10:30 AM**

RFQ 309 / 2024

203766



ZIMBABWE

Telephone: +263 0292 252111-9  
Fax: 263 0292 237284  
Website: www.ubh.org.zw  
Email: info@ubh.org.zw  
All Correspondence to be addressed to:  
THE CHIEF EXECUTIVE OFFICER  
UNITED BULAWAYO HOSPITALS  
P.O. BOX 958  
BULAWAYO  
ZIMBABWE

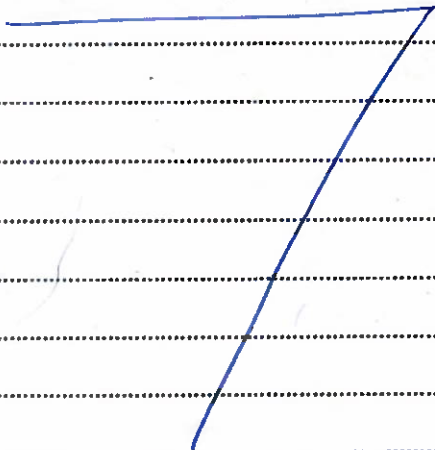
MINISTRY OF HEALTH AND CHILD CARE  
UNITED BULAWAYO HOSPITALS  
ST LUKES AVENUE  
ASCOT  
BULAWAYO  
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING Stores/Finance

DESCRIPTION OF GOODS AND SERVICES

Purchase of thermal till rolls 80 x 83mm x 200



Estimated/Actual cost: \$ 200.00

Compiled by: S. Ndlovu Signature: [Signature] Date: 4/7/24  
H.O.D. S. Malanwa Signature: [Signature] Date: 4/7/24

ACCOUNTANT

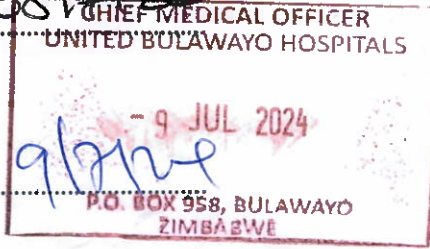
Vote allocation: GL code ..... Cost code: ..... Balance: .....  
Signature: [Signature] Date: 04/07/2024

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature] Date: 08/07/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature] Date: 9/7/24



Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature] Received on: 10/7/24



**Tender Id**

5292

**Organization Name**

Tatserve T/A Blue vision

**Address**

162 Harare street UCPF Building

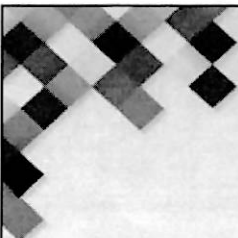
**Email**

tombotatenda@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	14111818	Thermal paper	Supply and Delivery of Thermal Till Rolls	200	Each	1.34	268
							Total = 268.0000

**Tender Id** 5292  
**Organization Name** Tatserve T/A Blue vision  
**Address** 162 Harare street UCPF Building  
**Email** tobotatenda@gmail.com

Product Description	Unit of Measurement	Quantity	Unit Price	Total Price
Thermal Till Rolls (80x83mm)	Each	200	1.34	268



162 UCPF Building, 3rd Floor, Cnr Kwame Nkrumah and Harare Street. Harare, Zimbabwe.



sales@bluevision.co.zw



+263 772 627 142 | 0242781085 | 0242723518



www.bluevision.co.zw



BLUEVISION

## QUOTATION

### CUSTOMERS

Company: UNITED NULAWAYO HOSPITALS  
Attention: PROCUREMENT  
Address:  
Telephone:  
Your VAT Number:  
Client Email add:

InvoiceDate: 21-Aug-24  
invoice no: AB00506  
Terms: PAYMENT AFTER DELIVERY  
Validity: 60 DAYS  
Account Contact: PAULA DZVITI

RFQ

Item	Product Code	Description	Quantity	Unit Price	Total
1		THERMAL TILL ROLLS ( 80 * 83mm)	200	\$1.34	\$268.00

<b>SUB TOTAL</b>	<b>USD 268.00</b>
<b>VAT</b>	<b>USD 32.16</b>
<b>GRAND TOTAL</b>	<b>USD 268.00</b>

**BANK DETAILS**  
Account Name: Tatserve Investments private Limited  
Bank: Nedbank  
Branch: Borrowdale  
Account Number: 11990575365

- NOTES:
1. Pricing is in USD NOSTRO
  2. Product delivery in 5 days
  3. product payment after delivery
  4. Transfer funds into account above



# GOODS RECEIVED NOTE

IATSERVE

REQUISITION/ORDER No: 095733G GRN No 81711

STORE LOCATION CODE: \_\_\_\_\_

ITEM CODE	DESCRIPTION	QTY RECEIVED	UNIT COST	TOTAL COST
	Thermal Till Rolls	200	\$1.34	\$268.00

SIGNATURE OF RECEIVING OFFICER S. Adlaal

DATE 11/09/24

U.B.H. SECURITY  
CHECKED BY: A. Valubi  
DATE: 11/09/24

162 UCPF Building, 3rd Floor, Chr Kwame Nkrumah  
and Harare Street, Harare, Zimbabwe.  
sales@bluevision.co.zw  
+263 772 627142 | 0242781095 | 03 42723518  
www.bluevision.co.zw



**INVOICE**

**CUSTOMERS**

Company: UNITED BULAWAYO HOSPITALS  
Attention: PROCUREMENT  
Address:  
Your VAT Number:  
BP NUMBER

Invoice Date: 11-Sep-24  
Invoice no: AG0032  
Terms: PAYMENT AFTER DELIVERY  
Validity: 30 DAYS  
Account Contact: PAULA DZVITI

Item	Product Code	Description	Unit Price	Total
1		THERMAL TILL ROLLS ( 80 BY 83)	200 1.34	268
SUB TOTAL				USD 268.00
VAT				USD 0.00
GRAND TOTAL				USD 268.00

**BANK TAILS**  
Account Name: Tatusva Investments private Limited  
Bank: Netbank  
Branch: Borrowdale  
Account Number: 11990575365

- NOTES**
- Pricing is in USD NOSTRO
  - Product delivered
  - Product payment after delivery
  - Transfer funds into account above

PROCUREMENT MANAGEMENT UNIT  
QUOTATIONS  
UNITED BULAWAYO HOSPITALS  
11 SEP 2024  
P.O. BOX 958, BULAWAYO  
ZIMBABWE

U.B.H. SECURITY  
CHECKED BY: A. Kalubi  
DATE: 11/09/24

Telephone (263)(0292) 252111-9  
All Correspondence to be addressed to:-  
THE CHIEF EXECUTIVE OFFICER  
UNITED BULAWAYO HOSPITALS  
P.O. BOX 958  
BULAWAYO  
ZIMBABWE



MINISTRY OF HEALTH AND CI  
UNITED BULAWAYO HOSPITALS  
ST LUKES AVENUE  
ASCOT  
BULAWAYO  
ZIMBABWE

### UNITED BULAWAYO HOSPITALS- RECEIVING COMMITTEE FORM

GOODS RECEIVED AND QUANTITY

200 x Thermal Tili rolls (80 x 83mm)

Company / supplier Tatsene

Place / Bay 0957339 U.B.H stores

Order Number 0957339

Comments by committee

Name S. Ndlovu

Stores Department

Signature [Signature]

Date 11/09/20

Name Musa Selome

User Department

Signature [Signature]

Date 11/09/20

Name T. Muliavira

Finance Department

Signature [Signature]

Date 11/09/20

Security to endorse quantity delivered.

Received 200 x Thermal Tili rolls

Balance

Name A. S. Kalubi

Signature [Signature]

Date

U.B.H. SECURITY  
CHECKED BY A. Kalubi  
DATE 11/09/20