

INTERNAL ORDER FORM

Construction: **UNITED BULAWAYO HOSPITAL**
 Goods: **P O.Box 958**
 Consultancy: **ASCOT**
 Cons. services: **Bulawayo**

095708 9

Successful Bidder's
 Name & Address

EUNIDAR INVESTMENTS
 Cost Centre...
 Vote No...

Date 23 AUGUST 2024

Indiv. Proc. Ref. No. **PREV. BAL..... AMT COMMITTED VOTE BALANCE.....**

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABC CLASS THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works		≥ US\$200,000.00	
Goods		≥ US\$100,000.00	
Consultancy & Non-consultancy services		≥ US\$50,000.00	

	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000		≤ US\$100,000.00							
Consultancy & Non Cons. services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
N/A	RFQ328/2024	N/A	N/A	N/A	N/A

CURRENT ORDER INFORMATION

(See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT USDS
1		100	EACH	LITHIUM BATTERIES 3V	4.95	495.00
PURPOSE OF GOODS: hospital use (General stores)					SUB TOTAL	USD\$495.00
					VAT	
					TOTAL	USD\$495.00

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD S. Malense End user/Other Officer S. Ndlovu
 Procurement Officer Indira P. Finance Officer [Signature]

COMMENTS/REMARKS

Several companies were invited for a tender through egp system. 8 (Eight) companies Eunidar inv, Patcom, Globetech, Great pack, Prominent, Uniscott, Makeafrica and Croke responded and submitted their quotations. Therefore committee recommends that order be awarded to Eunidar investments who met the specifications.

CHECKED BY DDPS [Signature]

APPROVED BY: Accounting Officer [Signature]

UNITED BULAWAYO HOSPITALS
 DEPUTY DIRECTOR PROCUREMENT

26 AUG 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS

26 AUG 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

Minutes of Request for Quotation Tender Evaluation held on the in the Procurement Management Unit

Tender No RFO328/2024 re-tender Notes: Closing date of the tender: 21/08/2024

1. The tender evaluation was as follows:

ITEM	Qty	Uom	DESCRIPTION	EUNIDAR INV.	PATCOM	GLOBETECH	GREAT PACK	PROMINENT	UNISCOTT	MAKOAFRIC A	CROKE	RECOMMENDED BIDDER	TOTAL USD\$
1	100	each	Lithium batteries 3V	4.95	12.00	8.85	Wrong quote	6.00	6.00	10.00	Wrong quote	EUNIDAR INVESTMENTS	495.00
Grand total													495.00

Several companies were invited for a tender through egp system. 8 (Eight) companies Eunidar inv, Patcom, Globetech, Great pack, Prominent, Uniscott, Makoafria and Croke responded and submitted their quotations. Therefore committee recommends that order be awarded to Eunidar investments who met the specifications.

EVALUATION COMMITTEE MEMBERS

Responsible HOD..... *S. Mahasa*
 End User/ Other Officer: *S. Polony*
 Finance..... *M. Ka Fatya*
 Procurement Officer..... *Indira P*

Signature..... *[Signature]*
 Signature..... *[Signature]*
 Signature..... *[Signature]*

Process checked By Deputy Director Procurement Services: **Mr E. Sihlahla**.....

APPROVED BY

Accounting Officer
Dr W. BUSUMANI
 For United Bulawayo Hospital

CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
26 AUG 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

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 DEPUTY DIRECTOR PROCUREMENT
23 AUG 2024
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 ZIMBABWE

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON
 Tender Number: Description: *POS STATE BATTERS*

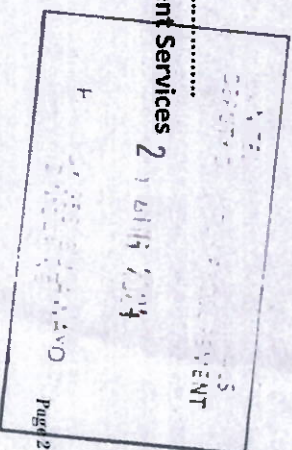
Name	Designation	**Indicate your appropriate declaration**		Signature & Date	
1 Mr/Mrs	Procurement Officer/ Assistant	<p><input type="checkbox"/> I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p><input type="checkbox"/> I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p>	<p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>	<p>Signature & Date</p> <p><i>Neil R 23/08/24</i></p>	<p>Signature & Date</p>
2 Mr/Mrs	Member Finance	<p><input type="checkbox"/> I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p><input type="checkbox"/> I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p>	<p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>	<p>Signature & Date</p> <p><i>[Signature] 23/08/2024</i></p>	<p>Signature & Date</p>
3 Mr/Mrs	Head Requiring Services	<p><input type="checkbox"/> I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p><input type="checkbox"/> I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p>	<p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>	<p>Signature & Date</p> <p><i>SM McNamee 23/8/24</i></p>	<p>Signature & Date</p>

4	Mr/Mrs	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s); directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	Yes	State Company(s)	Signature & Date	<i>Below 28/08/24</i>
5	Mr/Mrs	Committee Member / Technical expert	I have no pecuniary or other personal interest(s); directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No	Signature & Date	<i>S</i>	
6	Mr/Mrs	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s); directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No Yes	Signature & Date State Company(s)	Signature & Date	

Confirmed by:

E. Sihlahla

Deputy Director Procurement Services 2

Req number 203809

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

REQUEST FOR QUOTATIONS FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ/328/2024	Lithium Batteries 3V	each	100		Ex-stock

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. The bidder must clearly state the **unit price inclusive of VAT**
3. Attach valid **Tax clearance certificate** and CR14.
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be quoted in USD\$ and must be valid for 60 working days from closing date of tender.**
7. **Delivery time** is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System
9. Late submission would not be accepted.
10. The hospital reserve the right to accept not necessarily the lowest bidder
11. When responding use the following email address: ubhquotations@gmail.com.

CLOSING DATE & TIME IS ON 21 August 2024 @ 10:30HRS

RFP328/24

203809



ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING STORES

DESCRIPTION OF GOODS AND SERVICES

Purchase of
1) REF MACHINE BATTERIES LITHIUM 3V X100

Estimated/Actual cost:
Compiled by: A. Mndichwa Signature: A. Mndichwa Date: 29/7/24
H.O.D. S. Malame Signature: S. Malame Date: 29/7/24

ACCOUNTANT

Vote allocation: GL code Cost code: Balance:
Signature: [Signature] Date: 29/07/2024

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature] Date: 31/7/24

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
31 JUL 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature] Date: 31/07/24

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]

Received on: 31/07/24

Tender Id 5591
Organization Name EUNIDAR INVESTMENTS PVT LTD
Address BAY 9B HARROW BUSINESS PARK
Email darlingtontc@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	4.95	495
							Total = 495.0000

Tender Id 5591

Organization Name Patcom electrical

Address 89 Kavalo court 10th and R Mugabe byo

Email patcomsales@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	12	1200
							Total = 1200.0000

Tender Id 5591
Organization Name Globtech Solutions & Computing (Private) Limited

Address No. 30 George Silundika, Harare, Zimbabwe
Email sales@globtech.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	8.855	885.5
							Total = 885.5000

Tender Id 5591

Organization Name GREAT PACK ELECTRICAL

Address 9116 MANYAME PARK CHITUNGWIZA

Email ablefoodmix@yandex.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	5	500
							Total = 500.0000

Tender Id 5591

Organization Name Prominent Distributors Pvt LTD

Address 27 morgan house, 2

Email prominentdistributors9@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	6	600
							Total = 600.0000

Tender Id 5591

Organization Name Uniscott Investments Pvt Ltd
Address 30 McGowan Road, Milton Park Harare
Email uniscottinvestments@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	6	600
							Total = 600.0000

Tender Id 5591

Organization Name MAKOAFRICA PVT LTD

Address 2 LAWLEY AVE BELVEDERE

Email makoafrika@yahoo.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	10	1000
							Total = 1000.0000

Tender Id 5591

Organization Name Croke Distributors(Private) Limited
Address 108 Reigate Bulawayo
Email cokedistributors21@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111711	Lithium batteries	electrical	100	Each	1785	178500
							Total = 178500.0000



INVOICE No. EUN 3251

EUNIDAR INVESTMENT'S (PVT) LTD

The Force Behind Industrial Excellence

7th Floor, Construction House
Car L. Takawira / N. Mandela
Harare, Zimbabwe
Tel: +263 242 752601 / +263 242 752613
Cell: +263 787 270 705 / +263 772 341 109
+263 776 311 648
www.eunidar.co.zw
info@eunidar.co.zw
BP NO. 0200219835

Invoice To

URH

P.O BOX 958

BULAWAYO

Date: 30/08/2024

Tender No:

Purchase Order No: RFQ328/2024

Delivery Note No: 1694

Other:

QTY	DESCRIPTION	UNIT/P	AMOUNT
100	3V Lithium batteries	\$4-95	\$495-00
/			

U.B.H. SECURITY

CHECKED BY: P. M. [Signature]

DATE: 02/09/24

BANKING DETAILS Account No

Name of Bank: CBZ 01125665410020

Branch: KWAME NKURUMAH

Account Name: EUNIDAR INVESTMENTS P/L

Account Number: 0112566541002

SUB TOTAL \$ 495-00

GRAND TOTAL \$ 495-00

Isaac Mugele *[Signature]* 30/08/2024

Full Name (Please Print) Signature Date

Telephone (263)(0292) 252111-9
All Correspondence to be addressed to: -
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE



ZIMBABWE

MINISTRY OF HEALTH AND CHILDREN
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

UNITED BULAWAYO HOSPITALS- RECEIVING COMMITTEE FORM

GOODS RECEIVED AND QUANTITY

100 x Lithium Batteries 2v (Ref)

Company / supplier Eunidar Investment

Place / Bay U.B.H stores

Order Number 095708

Comments by committee

Name S. Ndlovu

Stores Department

Signature S. Ndlovu

Date 02/09/24

Name S. Matemane

User Department

Signature S. Matemane

Date 02/09/24

Name T. Mucaviri

Finance Department

Signature T. Mucaviri

Date 3/9/24

Security to endorse quantity delivered.



Received 100 x Lithium Batteries

Balance N/C

Name P. M. Moko

Signature P. M. Moko

Date 02/09/24