

# CHIREZI TOWN COUNCIL

MINUTES OF THE PROCUREMENT MANAGEMENT MEETING HELD ON 05 SEPTEMBER 2024 IN THE PMU OFFICE AT 1000 HRS

## PRESENT:

- 1.J.SITHOLE (CHAIRING)
- 2.S.CHAVIZHA
- 3.E. MAMWATA
- 4.T. MUPESA
- 5.A. ZIMIRENYIKA (MINUTING)

## AGENDA

1. CTC1384/08/24 House renovation

## WELCOME REMARKS

The Chairman welcomed everyone to the Procurement Management Unit meeting. He explained that the purpose of the meeting was to evaluate quotation received from the bidders.

## BACKGROUND

In terms of section 31: 1c of the PPDPA act 5/2017 all bids from eligible and qualified bidders are assessed according to the same criteria. The tender was advertised on e-GP portal inviting domestic bidders. The estimated budget is \$12 000.00 USD.

## Scope of work

### House renovation supply & fix

ITEM	DESCRIPTION	QUANTITY
1	House renovation	1
2	Painting inside (cream ) and outside (lemon green/ avocado) (supply and fix) type of paint bravo	1
3	Supply & fix of 5 internal doors & 1 double pine external door and locksets	6

4	Supply & fix broken window pens	7
5	Supply & fix Burglar bars for all windows Diamond type 10mm deformed bars	Various
6	Tiling up to door height using porcelain tiles (toilet room)	1
7	Supply & fix Plumbing materials Modern closet chamber in the toilet, shower, rail in the bathroom & outside sink	Various
8	Supply of Electricals	Various

The following quotations were received

COMPANY	SAMSLATE NATURAL	GOLDEN DESTINE
PRAZ CERTIFICATE	YES	YES
TAX CLEARANCE	YES	YES
NSSA CERTIFICATE	YES	YES
PROGRAMME OF WORK	YES	YES
SITE VISIT CERTIFICATE	YES	YES
<b>BID PRICE</b>	<b>11 020.94 USD</b>	<b>16 689.95 USD</b>

#### Comments

##### SAMSLATE NATURAL

- Met all requirements

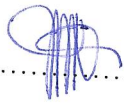
##### GOLDEN DESTINE

- Met all requirements

#### Recommendations

In terms of section 34 of the Public Procurement & Disposal of Public Assets act, request for quotations method of procurement entails a process in which the procuring entity solicits at least three competitive quotations for its procurement, therefore Procurement Management Unit recommended to cancel the tender and retender since there was no enough competition because only two companies responded. Proposed by S.Chavizha seconded by A. Zimirenyika.

Being no other business, the meeting ended at 1020hrs



.....DATE.....

05/09/24

J SITHOLE PROCUREMENT OFFICER