

21 August 2024

RFQ 000091

ATT: Sales

Request For Quotation (RFQ) For the supply and delivery of telescopic and teardrop banners, gazebos (branded) and folded chairs

SMEDCO invites quotations for the following Product: -

Item No.	Item Description	Measure	Quantity Required	Extended Price incl. VAT	Total Price Incl VAT
1	Telescopic banners	Each	2		
2	Teardrop banners	Each	2		
3	3m x 3m branded Gazebos	Each	3		
4	Foldable chairs	Each	12		

You are kindly requested to compile a quotation in accordance with the information captured in table above and indicate the following: -

- (i) You will provide your own equipment.
- (ii) Payment terms (preferably payment after service provision)
- (iii) Your quote validity (preferably 30 days)
- (iv) KINDLY QUOTE IN USD PAYABLE AT THE PREVAILING INTERBANK RATE.**
- (v) Attach your 2024 PRAZ certificate.
- (vi) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (vii) Name of the contact person to address issues raised by SMEDCO.

Please also include the following with your quote to expedite the payment process.

- i) Valid tax clearance certificate (ITF 263 form)
- ii) Bank details.
- iii) Quotations should be uploaded on e-GP System.**

Your quotations must be uploaded on e-GP System, not later than 23 August 2024.

Yours faithfully

Tania N Chihuri

Procurement Clerk

SMEDCO

170 Chinhoyi Street, Harare|

General: +263 242 792822-24| **MOBILE** +263 719 072 903/0775 072 903

Website: www.smedco.co.zw