

Passed for payment Date

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
P.O. Box 958
ASCOT
Bulawayo
Date 29/08/2024

095722 G

Successful Bidder's
Name & Address
PCD

Vote No...

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS – CLASS C CATEGORY										Yes	No	
			Construction works							≥ US\$200,000.00		
			Goods							≥US\$100,000.00		
			Consultancy &Non-consultancy services							≥US\$50,000.00		
Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick			
Construction works	≤ US\$20,000		≤US\$200,000.00									
Goods	≤ US\$10,000		≤US\$100,000.00									
Consultancy & Non Cons. services	≤ US\$5,000		≤US\$50,000.00									

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ357/2024				

CURRENT ORDER INFORMATION

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT (USD)	Total Price Inc. VAT(USD)
1		6000	each	Pethidine 100mg/2ml	0.71 2	4260.00
PURPOSE OF GOODS: Pharmacy					SUB TOTAL	4260.00
					VAT	-
					TOTAL	4260.00

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD End user/Other Officer.....
Procurement Officer
Finance Officer

COMMENTS/ REMARKS ...

Several companies were invited to tender through e- Gp after Nat pharm indicated they had nothing in stock and 1 company managed to submit its quotation and order was given to PCD. Its now long time without the product. The product is urgently needed.

CHECKED BY DDPS

UNITED BULAWAYO HOSPITAL
DEPUTY DIRECTOR PROCUREMENT

29 AUG 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

APPROVED BY: CHIEF MEDICAL OFFICER

CHIEF MEDICAL OFFICER

30 AUG 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

Minutes of Request for Quotation Tender Evaluation held on the in the Procurement Management Unit

Tender No RFQ 357/2024 Notes: Closing date of the tender Meeting Commenced at

1. The tender evaluation was as follows:

ITEM	Qty	Uom	DESCRIPTION	PCD	RECOMMENDED BIDDER	TOTAL (USD)
1	600	EACH	Pethidine 100mg/2ml	0.71	PCD	4272.00
Grand total						4260.00

COMMENTS/ REMARK

Several companies were invited to tender through e- Gp after Nat pharm indicated they had nothing in stock and 1 company managed to submit its quotation and order was given to PCD. Its now long time without the product. The product is urgently needed.

Responsible HOD M. JERRY Signature [Signature]
 End User S. Ndele Signature [Signature]
 Finance E. Madiwale Signature [Signature]
 Procurement Officer E. MANDIBO Signature [Signature]

Process checked By Deputy Director Procurement Services: Mr E. Sihlahla.....

APPROVED BY

Chief Medical Officer
Dr W. Busumani
For United Bulawayo Hospital

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
30 AUG 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

UNITED BULAWAYO HOSPITALS
DEPUTY DIRECTOR PROCUREMENT
29 AUG 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

**UNITED BULAWAYO HOSPITALS
PROMENT MANAGEMENT UNIT**

REQUEST FOR QUOTATION FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY	UNIT PRICE + VAT	Delivery Time
RFG 357/2024	Pethidine 100mg/2ml	100mg/2ml	6000		3 days

INSTRUCTIONS, TERMS AND CONDITION

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. All items must be quoted on the same sheet of paper, the bid clearly stating the **unit price inclusive of VAT**
3. **N.B Attach valid Tax clearance certificate, PRAZ certificate and CR14.**
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be in USD price and payable in USD**
7. **Delivery time** is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System
9. Tenders should be deposited in the tender box in the **PMU Department** or **emailed to procurement**
10. Late submission would not be accepted.
11. The hospital reserve the right to accept not necessarily the lowest bidder

6582

PHARMACEUTICAL AND CHEMICAL

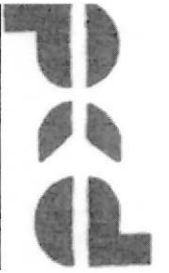
DISTRIBUTORS	Organization Name
---------------------	--------------------------

Address 33 WATTS ROAD NEW ARDBENNIE HARARE

Email institutions@pcd.co.zw

[illegible]

QUOTATION



Pharmaceutical & Chemical Distributors (Pvt) Ltd

33 Watts Road Telephone: (04) 669621, 661951

New Ardennie, Harare (04) 669102, 661982

sales@pcd.co.zw 086 4411 5901-10

Vendor No: 700371 Fax: (04) 661887

23 Blackrock Road
Westondale, Bulawayo
Telephone: (09) 880161-4
salesbyo@pcd.co.zw

UNITED BULAWAYO HOSPITALS
ST LUKE'S AVENUE
BULAWAYO

PL ID

Customer Account Code: UUN1007
Customer Vat No:

MCAZ No: GOVT HOSPITAL/CLINIC
HPA No:

Date: 27/8/2024
Customer Order No: RFQ367/2024
Quotation No: BYOQU056279
Page/s: Page 1 of 1
Delivery: By Swift
Sales Rep: MBONGENI

Trade Name	Generic Name	Expiry Date	Qty	P/Size	Incl Price	PL ID	Vat	Total
MAR006 PETHIDINE 100MG/2ML 10'S	PETHIDINE	0	600	10s	7.12	1		4,272.00

RETURNS POLICY

Goods are to be returned within five (5) days and NO RETURNS for vaccines and cold chain items
Goods must be in undamaged, original packaging, with no broken seals. Partial returns will not be accepted
ALL returns are to be accompanied by a copy of the original invoice and a goods return note, stating reason for return
Any shipping or handling charged incurred will be passed onto the customer
PCD reserves the right to inspect all returns before issuing a credit note
Allow 5 working days for a credit note / refund

Total (Excl)	4,272.00
Tax Total	0.00
Total (Incl)	4,272.00
Total Discount	0.00
Invoice Total	4,272.00

QUOTATIONS ARE VALID UNTIL END OF BUSINESS DAY, AND VALID ONLY IF PAYMENT REFLECTS SAME DAY.

Total Items 0

Copies Printed



ZIMBABWE

Telephone: +263 0292 252111-9

Fax: 263 0292 237284

Website: www.ubh.org.zw

Email: info@ubh.org.zw

All Correspondence to be addressed to:

THE CHIEF EXECUTIVE OFFICER

UNITED BULAWAYO HOSPITALS

P.O. BOX 958

BULAWAYOZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE

UNITED BULAWAYO HOSPITALS

ST LUKES AVENUE

ASCOT

BULAWAYO

ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING

Pharmacy

DESCRIPTION OF GOODS AND SERVICES

May you kindly procure the following item, Natpharm is out of stock.

Pethidine 100mg/2ml X 6000

Estimated/Actual cost:

Compiled by:

N. Tshuma

Signature:

N. Tshuma

Date:

23/08/24

H.O.D.

W. Solomon

Signature:

W. Solomon

Date:

23/08/24

ACCOUNTANT

Vote allocation: GL code

Cost code:

Balance:

Signature:

W. Solomon

Date:

23/08/2024

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature:

Dandamba

Date:

26/8/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature:

K. B.

Date:

26/8/2024

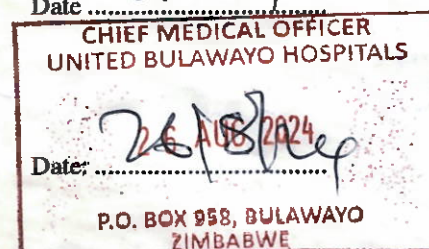
Recommended by Procurement Management Unit

Deputy Director Procurement:

S. S. 2

Received on:

26/8/24





Pharmaceutical & Chemical Distributors (Pvt) Ltd

33 Watts Road

New Ardennie

Harare

Telephone: (04) 669621 E-mail: sales@pcd.co.zw

Customer Account No: UUNI007
UNITED BULAWAYO HOSPITALS
ST LUKE'S AVENUE
BULAWAYO

Delivery Address:
ST LUKE'S AVENUE

Customer TIN No:
Customer VAT No:

MCAZ No: GOVT HOSPITAL/CLINIC
HPA No:

Telephone: 086 77009500

086 44115901-10

(242) 669609, 669610

(242) 669621-2, 664884

(242) 667102, 665775

(242) 661887

E-mail: sales@pcd.co.zw Fax:

VAT No: 220006959

TIN: 2000015050

BULAWAYO

23 Blackrock Road

Westondale

Bulawayo

Telephone: (292) 880161-4

E-mail: salesbyo@pcd.co.zw

Fiscal Tax Invoice

Delivery Method: By Swift

Date: 02/09/2024

Document No: SNHR18384826

Delivery Note No: HREDN352283

Internal Order No: HRESO376864

Customer Order No: g095722

Sales Rep: NONHLA

VAT No: 220006959

Vendor No: 700371

Route:

Code	Brand Name	Description	Batch No & Expiry	Qty	Price	Amount (excl.vat)	Vat	Total Amount (incl.vat)
MAR006	PETHIDINE 100MG/2ML 10'S	PETHIDINE	600X Batch: 0151287 Expiry: 30/04/2027,	600	7.120	4,272.00	0.00	4,272.00

Paid By: 7 DAY A/C

Receipt No:



Total (Excl. Vat) 4,272.00
VAT Total 0.00

Invoice Total, USD 4,272.00

Total Items 600

Page 1 of 1

02/09/2024 14:56:37

Copies Printed



Verification code:
92DS-39CT-2BN1-5AF6
Fiscal Day: 156
Device ID: 6286
Invoice Number: 36641
Verify this receipt manually at

RECEIVING COMMITTEE FORM: UNITED BULAWAYO HOSPITALS

GOODS RECEIVED PETHIDINE 100mg/2ml 10s X600

COMPANY PCD

DATE 03/09/24

PLACE UBH MAIN PHARMACY

TIME 10:13

USER DEPARTMENT

NAME MALVIN JERRY SIGNATURE [Signature] DATE 03/09/24

COMMITTEE MUSIKA FINANCE

NAME BULHLEBENKOSI SIGNATURE [Signature] DATE 3/9/24

SECURITY

NAME Erasmus Goredema SIGNATURE [Signature] DATE 03/09/24

DATE STAMP

UNITED BULAWAYO HOSPITALS
MAIN PHARMACY

03 SEP 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE TEL: (09) 252111-5

U.B.H. SECURITY
CHECKED BY [Signature]
DATE 03/09/24

COMMENTS BY COMMITTEE

VERIFICATION BY PMU HEAD OF DEPARTMENT

NAME SIGNATURE DATE