

CITY OF MASVINGO

MINUTES OF THE PROCUREMENT MANAGEMENT UNIT COMMITTEE MEETING IN RESPECT TO THE REVIEW OF EVALUATION REPORT FOR TENDER NUMBER CE/11/2024(SUPPLY AND DELIVERY OF BUILDING MATERIAL) HELD ON FRIDAY THE 18th OF OCTOBER 2024 IN THE TOWN CLERK'S BOARD ROOM COMMENCING AT 1000HOURS

MEMBERS PRESENT	Mr Pedzerwi	-	A/Procurement Manager (Chairing)
	Mr Pandukai	-	Procurement Officer
	Mr Zvidzai	-	Procurement Officer (Minuting)
	Mr Chuma	-	Procurement Officer
	Mr Matezwa	-	Procurement Intern
	Miss Makore	-	Procurement Intern
	Miss Sanyanga	-	Procurement Intern

1. WELCOME REMARKS

1.1 The chairperson welcomed members present to the meeting and thanked them for attending the meeting. He then asked the Procurement Officer to give an opening prayer.

2. QUORUM

2.1 Members present constituted a quorum.

3. ADOPTION OF THE AGENDA

3.1 The agenda was adopted without any amendments.

4. DECLARATION OF NOTIFIABLE INTEREST

4.1 None of the members present were conflicted on any of the issues set out on the agenda

5. BUSINESS OF THE DAY

5.1 REVIEW OF EVALUATION REPORT FOR TENDER NUMBER CE/11/2024 SUPPLY AND DELIVERY OF BUILDING MATERIAL

5.1.1 The Procurement Management Unit Committee received a report from the Evaluation Committee and the relevant recommendations.

5.1.2 The committee noted the following from the evaluation report;

- The evaluation criteria for this tender was followed as prescribed in section 50 of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23].
- The evaluation report was signed by all members of the evaluation committee.
- Bidders were compliant to mandatory requirements.

- The recommendation from the report was consistent with the findings.
- 5.1.3 After careful consideration and scrutiny of the report, the Procurement Management Unit Committee made the following recommendations;

RECOMMENDATION

The Procurement Management Unit Committee approved the recommendation made by the Evaluation Committee to award the tender for the supply and delivery of building material, as follows:

NAME OF SUPPLIER	DESCRIPTION OF GOODS	LOT	BID PRICE(USDS)
JADECON CONSTRUCTION AND ENGINEERING	BRICKWORK MATERIAL	A	22 908.70
JADECON CONSTRUCTION AND ENGINEERING	ROOFING MATERIAL	B	33 877.40
JADECON CONSTRUCTION AND ENGINEERING	FINISHING MATERIAL	C	13 500.63
TSALAKI INVESTMENTS	ELECTRICAL MATERIAL	D	4 435.84

- a) That City of Masvingo awards contract CE/11/2024 Supply and delivery of brickwork material (Lot A) **Be Awarded** to Jadecon Construction And Engineering Private Limited at a total contract price of USD\$**22 908.70**;

In the event that Jadecon Construction And Engineering Private Limited turns down the offer, That City of Masvingo awards the contract CE/11/2024 Supply and delivery of brickwork material (Lot A) to Kenn Venn Steel & Aluminium Fabricators Private Limited at a total contract price of USD\$ **23 593.82**;

- b) That City of Masvingo awards contract CE/11/2024 Supply and delivery of roofing material (Lot B) **Be Awarded** to Jadecon Construction And Engineering Private Limited at a total contract price of USD\$**33 877.40**;

In the event that Jadecon Construction And Engineering Private Limited turns down the offer, That City of Masvingo awards the contract CE/11/2024 Supply and delivery of roofing material (Lot B) to Tekyad Private Limited at a total contract price of USD\$ **45 458.00**;

- c) That City of Masvingo awards contract CE/11/2024 Supply and delivery of finishing material (Lot C) **Be Awarded** to Jadecon Construction And Engineering Private Limited at a total contract price of USD\$**13 500.63**;

In the event that Jadecon Construction And Engineering Private Limited turns down the offer, That City of Masvingo awards the contract CE/11/2024 Supply and delivery

of electrical material (Lot C) to Sibs Electrotech Private Limited at a total contract price of USD\$ 18 490.00;

- d) That City of Masvingo awards contract CE/11/2024 Supply and delivery of finishing material (Lot D) **Be Awarded** to Tsalaki Investments Private Limited at a total contract price of USD\$4 435.80;

In the event that Tsalaki Investments Private Limited turns down the offer, That City of Masvingo awards the contract CE/11/2024 Supply and delivery of electrical material (Lot D) to Jadecon Construction And Engineering Private Limited at a total contract price of USD\$ 4 836.70;

6. ANY OTHER BUSINESS

6.1 There being no other business the meeting ended at 1100 hours.

	Name	Designation	Signature	Date
1	Mr A. Pedzerwi	A/Procurement Manager		18/10/24
2	Mr F. Pandukai	Procurement Officer		18/10/24
3	Mr S. Zvidzai	Procurement Officer		18/10/24
4	Mr K.Chuma	Procurement Officer		18/10/24
5	Mr T. Matezwa	Procurement Intern		18/10/24
6	Miss B.Makore	Procurement Intern		18/10/24
7	Miss E.Sanyanga	Procurement Intern		

Minutes Approved/ ~~Not Approved~~.....

Accounting Officer

21/10/24
Date

CITY OF MASVINGO

MINUTES OF PROCEEDINGS OF THE TECHNICAL EVALUATION COMMITTEE MEETING FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS (CE/11/2024) HELD IN THE MAYOR'S RECEPTION, MUNICIPAL OFFICES, ON THURSDAY 3 OCTOBER 2024 AT 1000 HOURS.

MEMBERS

Poterai C. : Librarian (*Chairing*)
Chamwaita T. : Stores Controller
Timothy P. : Environmental Health Officer
Munangaidzwa S. : Matron
Mandigora M : Network Administrator

IN ATTENDANCE

Zvidzai S. : Procurement Officer
Chuma K. : Procurement Officer

INTRODUCTION

The Procurement Officer reported that the tender was closed on the 20th of September 2024 and 18 companies submitted bids. The bidding document was submitted to the Technical Evaluation Committee.

Bid documents from 18 companies were downloaded from the eGP system namely:

1. Kenn Venn Steel & Aluminium Fabricators
2. Core run Enterprises
3. Tekyad Pvt Ltd
4. Lendel Trading
5. Nyamwenda Investments
6. Décor Builders Warehouse
7. Privian International
8. Jadecon Construction & Engineering
9. Mitchmat Investments
10. Uvongo Projects
11. Duo Pole Enterprises
12. WRR Master Specialists & Civils
13. Makomwe Transport & Hardware
14. Sibs Electrotech Irrigation & Construction
15. Tsalaki Investments
16. Betterfoc Investments
17. Ettled Investments
18. Bromel Hardware

EXAMINATION OF BIDS

The Committee conducted a preliminary examination of the bids as shown on the table.

	Bid submissi on sheet	Praz Registrati on	Co. Profile	Certificat e of Incorp	CR14/6	Tax Clearanc e	NSSA Cert
1. Kenn Venn Steel & Aluminium Fabricators	C	C	C	C	C	C	C
2. Core run Enterprises	C	NC	C	C	C	C	C
3. Tekyad Pvt Ltd	C	C	C	C	C	C	C
4. Lendel Trading	C	C	C	C	C	C	C
5. Nyamwenda Investments	C	C	C	C	C	C	C
6. Décor Builders Warehouse	C	C	C	C	C	C	C
7. Privian International	C	C	C	C	C	C	C
8. Jadecon Construction & Engineering	C	C	C	C	C	C	C
9. Mitchmat Investments	C	C	C	C	C	C	C
10. Uvongo Projects	C	C	C	C	C	C	C
11. Duo Pole Enterprises	C	C	C	C	C	C	C
12. WRR Master Specialists & Civils	C	C	C	C	C	C	C
13. Makomwe Transport & Hardware	C	C	C	C	C	C	C
14. Sibs Electrotech Irrigation & Construction	C	C	C	C	C	C	C
15. Tsalaki Investments	C	C	C	C	C	C	C
16. Betterfoc Investments	C	C	C	C	C	C	C
17. Ettled Investments	C	C	C	C	C	C	C
18. Bromel Hardware	C	C	C	C	C	C	C

During the examination of the bids, it was noted that Core run did not submit their PRAZ Registration certificate.

The other 17 Bidders were compliant to preliminary examination.

It was resolved that the Procurement Management Unit be tasked to request for the historical document (PRAZ Registration Certificate) from Core run.

The meeting adjourned at 1200 hours.

CITY OF MASVINGO

MINUTES OF PROCEEDINGS OF THE CONTINUATION OF THE TECHNICAL EVALUATION COMMITTEE MEETING FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIALS (CE/11/2024) HELD IN THE MAYOR'S RECEPTION, MUNICIPAL OFFICES, ON THURSDAY 17 OCTOBER 2024 AT 1130 HOURS.

MEMBERS

Poterai C. : Librarian (*Chairing*)
Chamwaita T. : Stores Controller
Timothy P. : Environmental Health Officer
Munangaidzwa S. : Matron
Mandigora M : Network Administrator

IN ATTENDANCE

Zvidzai S. : Procurement Officer
Chuma K. : Procurement Officer

EXAMINATION OF BIDS

The committee received a report from the procurement officer on the request for historical documents to Core run Enterprises. It was noted that Core run had sent their PRAZ Registration Certificate therefore their bid can proceed to technical evaluation.

Therefore, the committee resolved that all 18 bidders should proceed to technical evaluation.

TECHNICAL EVALUATION

The committee conducted a technical evaluation of the bids as shown below:

Technical Evaluation

	LOT A	LOT B	LOT C	LOT D
1. Kenn Venn Steel & Aluminium Fabricators	C	NC	NC	NC
2. Core run Enterprises	C	C	C	C
3. Tekyad Pvt Ltd	C	C	C	C
4. Lendel Trading	C	C	C	C
5. Nyamwenda Investments	C	C	C	C
6. Décor Builders Warehouse	C	NC	NC	NC
7. Privian International	C	C	C	C
8. Jadecon Construction & Engineering	C	C	C	C
9. Mitchmat Investments	C	C	C	C
10. Uvongo Projects	C	NC	C	C
11. Duo Pole Enterprises	C	C	C	NC
12. WRR Master Specialists & Civils	C	C	C	C
13. Makomwe Transport & Hardware	C	C	C	C
14. Sibs Electrotech Irrigation & Construction	C	C	C	C
15. Tsalaki Investments	C	C	C	C
16. Betterfoc Investments	C	C	C	NC
17. Ettled Investments	NC	NC	NC	C
18. Bromel Hardware	C	C	C	C

C- Compliant

NC-Not Compliant

The following issues were noted:

Twelve bids were compliant to technical specification on all lots namely:

1. Core run Enterprises
2. Tekyad Pvt Ltd
3. Lendel Trading
4. Décor Builders Warehouse
5. Privian International
6. Jadecon Construction & Engineering
7. Mitchmat Investments
8. WRR Master Specialists & Civils
9. Makomwe Transport & Hardware
10. Sibs Electrotech Irrigation & Construction
11. Tsalaki Investments
12. Bromel Hardware

Kenn Venn Steel & Aluminium Fabricators and Décor Builders Warehouse were compliant on Lot A only. Uvongo Projects was compliant on Lots A, C and D. Duo Pole Enterprises and Betterfoc Investments were compliant on Lots A, B and C. Ettled Investments was compliant on Lot D only.

The committee resolved to proceed to financial evaluation with the compliant bids per each lot.

FINANCIAL EVALUATION

The tables below show the comparative schedule for the bidders:

LOT A

	Company	LOT A
1	Jadecon Construction & Engineering	22,908.70
2	Kenn Venn Steel & Aluminium Fabricators	23,593.80
3	Privian International	24,605.00
4	Betterfoc Investments	28,331.80
5	Tsalaki Investments	30,762.00
6	Core run Enterprises	34,307.67
7	Mitchmat Investments	38,585.67
8	Duo Pole Enterprises	43,230.00
9	WRR Master Specialists & Civils	43,230.94
10	Decor Builders Warehouse	45,490.81
11	Tekyad Pvt Ltd	49,925.00
12	Uvongo Projects	50,582.00
13	Nyamwenda Investments	51,144.72
14	Sibs Electrotech Irrigation & Construction	63,260.40
15	Bromel Hardware	63,387.63
16	Makomwe Transport & Hardware	64,260.40
17	Lendel Trading	Not quoted

Recommendations

In terms of Section 18 (4) of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23], the Committee recommends as follows:

1. That Lot A of the tender be awarded to Jadecon Construction & Engineering at their quoted price of US \$22 908.70 (Twenty two thousand nine hundred and eight US dollars seventy cents).
2. If Jadecon Construction & Engineering fails to deliver, Lot A of the tender be awarded to Kenn Venn Steel & Aluminium Fabricators at their quoted price of US\$23 593.80 (Twenty three thousand five hundred and ninety three US dollars eighty cents only).
3. If Kenn Venn Steel & Aluminium Fabricators fails to deliver, Lot A of the tender be awarded to Privian International at their quoted price of US\$24 605.00 (Twenty four thousand six hundred and five US dollars only).

LOT B

	Company	Amount
1	Jadecon Construction & Engineering	33,877.40
2	Tekyad Pvt Ltd	45,458.00
3	Sibs Electrotech Irrigation & Construction	47,836.00
4	Duo Pole Enterprises	50,685.00
5	Betterfoc Investments	57,283.86
6	Tsalaki Investments	59,838.60
7	Core run Enterprises	61,273.33
8	Makomwe Transport & Hardware	62,643.60
9	Lendel Trading	81,465.00
10	Mitchmat Investments	82,084.77
11	Nyamwenda Investments	96,361.00
12	Privian International	114,057.00
13	Bromel Hardware	166,811.75
14	WRR Master Specialists & Civils	Not Quoted

Recommendations

In terms of Section 18 (4) of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23], the Committee recommends as follows:

1. That Lot B of the tender be awarded to Jadecon Construction & Engineering at their quoted price of US\$33 877.40 (Thirty three thousand eight hundred and seventy seven US dollars forty cents)
2. If Jadecon Construction & Engineering fails to deliver, Lot B of the tender be awarded to Tekyad Pvt Ltd at their quoted price of US\$45 458.00 (Forty five thousand four hundred and fifty eight US dollars only)
3. If Tekyad Pvt Ltd fails to deliver, Lot B of the tender be awarded to Sib Electrotech Irrigation & Construction at their quoted price of US\$47 836.00 (Forty seven thousand eight hundred and thirty six US dollars only)

LOT C

	Company	Amount
1	Jadecon Construction & Engineering	13,500.60
2	Sibs Electrotech Irrigation & Construction	18,490.00
3	Privian International	20,364.00
4	Tsalaki Investments	20,373.80
5	Core run Enterprises	20,800.00
6	Mitchmat Investments	27,966.61
7	Tekyad Pvt Ltd	28,554.40
8	Duo Pole Enterprises	31,729.29
9	Nyamwenda Investments	32,191.00
10	Betterfoc Investments	34,170.00
11	Makomwe Transport & Hardware	39,913.84
12	Uvongo Projects	54,824.00
13	WRR Master Specialists & Civils	73,583.80
14	Bromel Hardware	81,217.50
15	Lendel Trading	367,601.00

Recommendations

In terms of Section 18 (4) of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23], the Committee recommends as follows:

1. That Lot C of the tender be awarded to Jadecon Construction & Engineering at their quoted price of US\$13 500.00(Thirteen thousand five hundred US dollars sixty cents)
2. If Jadecon Construction & Engineering fails to deliver, Lot C of the tender be awarded to Sib Electrotech Irrigation & Construction at their quoted price of US\$18 490.00 (Eighteen thousand four hundred and ninety US dollars only)
3. If Sib Electrotech Irrigation & Construction fails to deliver, Lot C of the tender be awarded to Privian International at their quoted price of US\$20 364.00(Twenty thousand three hundred and sixty four US dollars only)

LOT D

	Company	Amount
1	Tsalaki Investments	4,435.84
2	Jadecon Construction & Engineering	4,836.70
3	Privian International	5,895.80
4	Sib Electrotech Irrigation & Construction	6,671.60
5	Ettled Investments	7,126.40
6	Core run Enterprises	8,407.43
7	Nyamwenda Investments	8,869.77
8	Mitchmat Investments	9,296.99
9	Tekyad Pvt Ltd	11,248.10
10	Lendel Trading	13,043.00



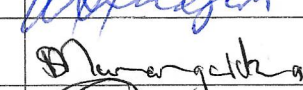
11	Makomwe Transport & Hardware	17,307.34
12	Uvongo Projects	17,694.00
13	Bromel Hardware	18,098.85
14	WRR Master Specialists & Civils	20,637.40

Recommendations

In terms of Section 18 (4) of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23], the Committee recommends as follows:

1. That Lot D of the tender be awarded to Tsalaki Investments at their quoted price of US\$4 435.84 (Four thousand four hundred and thirty five US dollars eighty four cents)
2. If Tsalaki Investments fails to deliver, Lot D of the tender be awarded to Jadecon Construction & Engineering at their quoted price of US\$4 836.70 (Four thousand eight hundred and thirty six US dollars seventy cents).
3. If Jadecon Construction & Engineering fails to deliver, Lot D of the tender be awarded to Privian International at their quoted price of US\$5 895.80 (Five thousand eight hundred and ninety five US dollars eighty cents)

The meeting ended at 1510 hours.

	Name	Designation	Signature
1	Poterai C.	Librarian (Chairing)	
2	Chamwaita T	Stores Controller	
3	Mandigora M.	Network Administrator	
4	Munangaidzwa S.	Matron	
5	Timothy P.	Environmental Health Officer	
6	Zvidzai S.	Procurement Officer	
7	Chuma K.	Procurement Officer	