

CHIREZI TOWN COUNCIL

MINUTES OF THE EVALUATION COMMITTEE HELD ON 23 SEPTEMBER 2024 IN THE COUNCIL CHAMBER AT 10: 00 HRS

PRESENT:

I. MUTEYAUNGA (CHAIRING)
N. MUDHOVOZI (ACCOUNTANT)
J. SITHOLE (PMU)
J. MANGAWA (ICT TECHNICIAN)
S. CHAVIZHA (MINUTING)

AGENDA

1. CTC1355/INTERNET/01/2024 NETWORKING OF NEW OFFICES - RETENDER

WELCOME REMARKS

The Chairman welcomed everyone to the Evaluation Committee meeting. He explained that the purpose of the meeting was to evaluate the tenders that met all requirements according to the tender documents. He encouraged everyone to participate in the meeting.

BACKGROUND

In terms of section 31: 1c of the PPDPA act 5/2017 all bids from eligible and qualified bidders are assessed according to the same criteria. The tenders were advertised in the Government gazette, EGP portal and the Herald inviting domestic competitive bidders. The technician further explained that new offices need to be networked so that all workers may have access to Promun to enhance technological system at the work place. There is need to network the new building so that the network platform will be the same across the organization. There is need for it to be done as soon as possible for people to use the new offices. People are waiting for each other to do council business due to minimum resources and limited offices so networking new offices may allow others to have their computers connected to the network platform.

The following bids were received

CTC1355/internet/01/24 Networking of offices

COMPANY NAME	COMPULINK SYSTEMS	AFNET COMPUTER SYSTEMS
CR14	Yes	Yes
CR6	Yes	Yes

Certificate of incorporation	Yes		Yes
Bid security	Yes		Paid
Tax clearance	Yes		Yes
Nssa Certificate	Yes		Yes
Company profile	Yes		Yes
Conflict of Interest	Yes		Yes
Non-debarment	Yes		Yes
PRAZ Certificate	Yes		Yes
Trade References	Yes		Yes

Technical comparative Schedule

ITEM	COMPANY NAME	WEIGHTED SCORE	COMPULINK SYTEMS	AFNET COMPUTER SYSTEMS
1	Number of years in networking services minimum 2 yeas	2 and above years -10marks Below 8marks	10 MARKS	10MARKS
2	3 signed and stamped references (20 marks)	20 marks	20 MARKS	20 MARKS
3	3 months current bank stamps (last 3 -10 marks)	10 marks	10MARKS	10MARKS
4	Company and management profile, managerial and key personnel competency profile. Provide details of any relevant certification and or accreditations by principals or members of staff and attach copies of such certification. Such certification should be relevant to the work they do and the key skills required. (40 marks)	Organizational chart, CVs with details of relevant experiences, academic qualifications and professional qualifications and or accreditations. e.g. trade test certificates -40 marks	20 MARKS	10 MARKS
5	Provide physical address copy of title deed lease / tenancy agreement or utility bill (20marks)	Yes-20marks	20 MARKS	20 MARKS
	TOTAL SCORE		80 MARKS	70 MARKS

COMPULINK

- Met all commercial requirements
- Met the minimum technical requirements

AFNET

- Met all commercial requirements
- Met the minimum technical requirements

COMMENTS

Two bids were received and they all comply with the minimum requirements. We have retendered this job for three times and all bidders were given equal chance since the tender was flighted on EGP, government gazette and Herald for 21 days. Site visit was conducted and three people attended and two of them submitted the bids. Council operations have been disrupted for the past six months. This has adversely affected revenue collection, auditing and procurement activities.

RECOMMENDATION

PEC recommended to carry on to the next stage with the two bids received since its now the third time of tendering the same job and one bid was received for the first time then no bids received for the second time, this is slowing down council business since the use of promun and lads is of paramount important in day to day running of council business. Proposed by J. Mangawa seconded by N. Mudhovozi.

There being no other business the meeting ended at 10:35 am

Date 23.09.24

I. MUTEYAUNGA CHIREDDI TOWN COUNCIL EVALUATION CHAIRPERSON

Date 23.09.24

N. MUDHOVOZI CHIREDDI TOWN COUNCIL EVALUATION COMMITTEE MEMBER

Date 23.09.2024

J. MANGAWA CHIREDDI TOWN COUNCIL EVALUATION COMMITTEE MEMBER

Date 23/09/24

J. SITHOLE CHIREDDI TOWN COUNCIL PROCUREMENT OFFICER