

ORIGINAL

095791

67221-7

G

Accountant's date-stamp

PLEASE PRINT To CARDENCE INVESTMENTS
P. O BOX
HARARE

Notes for suppliers:

(1) Please provide the following stores/services to: U.B.H.

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

U.B.H. P O BOX 958 BULAWAYO

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation <u>H.S.F</u>											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
Station/cost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
1	Each Vehicle battery size 628 excide (B1800 Ambulance GHCW 685) @ \$90.00				
	GRAND TOTAL = USD \$90.00. NINETY DOLLARS ONLY.				

Period covered by this Requisition SEPTEMBER 2024

TBR or other authority RFQ 359/2024

I certify that these stores/services are required for the purpose of:

HOSPITAL USE ONLY (STORES)

Requisitionist's date-stamp

**UNITED BULAWAYO HOSPITALS
 PROCUREMENT MANAGEMENT UNIT**
24 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

Signed R. Cambiza

I certify that the stores/services have been satisfactorily provided and that the charges are correct, Items marked ‡ have been added to the relative departmental assets schedule.

Signed

Date

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct Date

Passed for payment Date

E.G.P

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
P O Box 958
ASCOT
Bulawayo

Successful Bidder's
Name & Address
CARDENCE
Cost Centre.....
Vote No.....

095791-9

09/09/2024

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER-VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000	≤ US\$200,000.00							
Goods	≤ US\$10,000	≤ US\$100,000.00	✓						
Consultancy & Non Cons. services	≤ US\$5,000	≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ359/2024				

CURRENT ORDER INFORMATION
(See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT USD
		1	Each	Vehicle battery size 628 exide(B1800 ambulance GHCW 685	90.00	90.00
PURPOSE OF GOODS: For hospital use (Stores)					Sub Total	90.00
					VAT	-
					Total RTGS Incl. VAT	90.00

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD N. Ncube End user M. M. M. M.
 Procurement Officer E. Mainyira Finance Officer [Signature]

COMMENTS/ REMARKS

Tender was uploaded through e - Gp system and 8 bidders responded and order was awarded to Cardence who is cheap. The manufacture of the battery is charging USD \$80.01(see attached quotation) and did not respond to Egp system, hence awarding the order to Cardence, the price is within the market price.

CHECKED BY DDPS [Signature]

APPROVED BY: Accounting Officer [Signature]

UNITED BULAWAYO HOSPITAL
DEPUTY DIRECTOR PROCUREMENT

23 SEP 2024

P.O. BOX 958 BULAWAYO
ZIMBABWE

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS

24 SEP 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

Minutes of Request for Quotation Tender Evaluation held on thein the Procurement Management Unit

Tender No RFQ359/2024R closing date of the tender: Meeting commenced at

1. The tender evaluation was as follows:

ITEM	QTY	UOM	DESCRIPTION	DUCKNER	TENDYLUC	ADCRAP	FYNREAL	CARDENCE	CALPHIL	CHISOMO	EUNDAR	RECOMMEN DED PRICE	TOTAL PRICE USD
1	1	Each	Vehicle battery size 628 oxide Vehicle battery size 628 oxide(B1800 ambulance GHCW 685)	243	130	162	230	90	125	350	150	CARDENCE	90.00
													90.00

Committee Recommendations

Tender was uploaded through e – Gp system and 8 bidders responded and order was awarded to Cardence who is cheap.

EVALUATION COMMITTEE MEMBERS

Responsible HOD.....
 End User/ Other Officer.....
 Member Finance.....
 Procurement Officer:

Signature.....
 Signature.....
 Signature.....
 Signature.....

Process checked By Deputy Director Procurement Services: Mr E.Sihlahla
 APPROVED BY:

CHIEF MEDICAL OFFICER
 Dr W.BUSUMANI
 For United Bulawayo Hospital

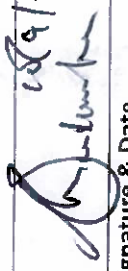
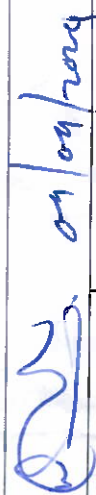
CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 24 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

DEPUTY DIRECTOR OF SERVICES
 23 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

UNITED BULAWAYO HOSPITAL

PROCUREMENT MANAGEMENT UNIT

**DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON
Tender Number RFQ359/2024 Description 628 EXIDE BATTERY**

Name	Designation	**Indicate your appropriate declaration** I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	No	Signature & Date
1 Mr/Mrs	Procurement Officer/ Assistant		Yes	No	C. Mphahlele 9/9/2024
2 Mr/Mrs	Member Finance		Yes	No	 08/09/2024
3 Mr/Mrs	Head Requiring Services		Yes	No	 08/09/2024

		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders for the procurement of services for the hospital. I have no pecuniary or other personal interest(s) in any of the companies that participated in tenders for the procurement of services for the hospital. I have no pecuniary or other personal interest(s) in any of the companies that participated in tenders for the procurement of services for the hospital.			
4	Mr/Mrs	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders for the procurement of services for the hospital. I have no pecuniary or other personal interest(s) in any of the companies that participated in tenders for the procurement of services for the hospital. I have no pecuniary or other personal interest(s) in any of the companies that participated in tenders for the procurement of services for the hospital.	End user/Other officer/ Section head	No	Signature & Date <i>E. Sihlahla</i> 20/9/24
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders for the procurement of services for the hospital. I have no pecuniary or other personal interest(s) in any of the companies that participated in tenders for the procurement of services for the hospital. I have no pecuniary or other personal interest(s) in any of the companies that participated in tenders for the procurement of services for the hospital.		Yes	Signature & Date

Confirmed by: 
E. Sihlahla
Deputy Director Procurement Services

UNITED BULAWAY
DEPUTY DIRECTOR OF PROCUREMENT
23 SEP 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

[Handwritten signature]

Req number 203804

**UNITED BULAWAYO HOSPITALS
PROMENT MANAGEMENT UNIT**

REQUEST FOR DIRECT PURCHASE FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY	UNIT PRICE + VAT	Delivery Time
RFQ359/24/2024	Vehicle Battery 628 exide	each	1		1 week

INSTRUCTIONS, TERMS AND CONDITION

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. All items must be quoted on the same sheet of paper, the bid clearly stating the **unit price inclusive of VAT**
3. **N.B Attach valid Tax clearance certificate, PRAZ certificate and CR14.**
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be in USD price and payable in USD , must be valid for 60 working days** from closing date of tender
7. **Delivery time** is highly critical and bidders should state their lead time.
8. Must accept payment through **Government Purchase Order System**
9. Tenders should be deposited in the tender box in the **PMU Department** or **emailed to procurement**
10. Late submission would not be accepted.



ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING: STORES / TRANSPORT

DESCRIPTION OF GOODS AND SERVICES

Purchase of a new Battery for Mazda
B1800 Ambulance GHW 685 - SRE
628 EXIDE

Estimated/Actual cost:

Compiled by: A Muchochwa Signature: Muchochwa Date: 26/7/24
H.O.D. S Malenze Signature: Malenze Date: 26/7/24

ACCOUNTANT

Vote allocation: GL code Cost code: Balance:
Signature: Mubvumba Date: 26-07-24

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: Dandanda

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
Date: 26/7/24
30 JUL 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature]

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]

Received on: 30/7/24

Tender Id 6892
Organization Name DUCKNER INVESTMENTS PVT LTD
Address 35 McMeekan road, milton park
Email sales@duckner.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	243	243
Total = 243.0000							

Tender Id 6892

Organization Name TENDYLUC INVESTMENTS PVT LTD

Shop No. 9 Highfield Junction Southernton

Harare

Email tendylucinvestments@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	130	130
							Total = 130.0000

Tender Id 6892

Organization Name adcrap pvt ltd

ROOM 206 AT STANELY HOUSE CORNER J

Address MOYO AND 1 ST STREET HARARE

Email adcrappvt@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	162	162
Total = 162.0000							

Tender Id 6892
Organization Name FYNREAL GLOBAL INVESTMENTS
Address 16484 NKULUMANE BULAWAYO
Email feelfeeman@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	230	230
							Total = 230.0000

Tender Id 6892
Organization Name CARDENCE INVESTMENTS (PVT) LTD
 UNIT 2, KELVIN CORNER COMPLEX 27 CRIPPS
 ROAD, GRANITESIDE, HARARE
Address
Email sales1@cardence.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	90	90
							Total = 90.0000

Tender Id

6892

Organization Name CALPHIL ACCOUNTING SERVICES T/A CALPHIL INVESTMENTS P/L

Address 108 CENTRAL AVENUE HARARE

Email calphil2015services@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	125	125
							Total = 125.0000

Tender Id 6892

Organization Name CHISOMO GROUP
Address 48 BIRKENHEAD BELMONT , BULAWAYO
Email chisomogroup@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	350	350
Total = 350.0000							

Tender Id 6892
Organization Name EUNIDAR INVESTMENTS PVT LTD
Address BAY 9B HARROW BUSINESS PARK
Email darlingtonic@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	26111703	Vehicle batteries	Vehicle batteries size 628 exide	1	Each	150	150
							Total = 150.0000