

14 November, 2024

Ref: PRAZ/D/R/13

Mr. L. Chatikobo
Chief Executive Officer
CHIRUMANZU RURAL DISTRICT COUNCIL

RE: REQUEST FOR REVIEW BY THE SPECIAL PROCUREMENT OVERSIGHT COMMITTEE (SPOC): TENDER NO. Chirurdc/1/2027 - SUPPLY AND DELIVERY OF 8 X NEW LIGHT MOTOR VEHICLES (DOUBLE CAB)

Your minute dated 29 October 2024 refers.

At the Special Procurement Oversight Committee (SPOC) Round Robin of 07 November 2024, Members observed the following: -

- The Accounting Officer's procurement process was for the Supply and Delivery of 8 x New Light Motor Vehicles (Double Cab).
- The tender was advertised in line with section 38 (2) of the Public Procurement and Disposal of Public Assets (PPDPA) Act [Chapter 22:23], and 4 x Bidders participated in the process.
- The Accounting Officers' eGP template did not provide sections for bidders to submit VAT Registration Certificates, three traceable trade references with contact details and company banking details whereas these requirements were stipulated in the Standard Bidding Document (SBD) under Part 1 of the SBD on page 4 of 23.
- This might have led to the low response on the tender process hence certifying the Accounting Officer's proposed shortlist would not result in the attainment of public procurement objectives as provided for under section 4 of the PPDPA Act.
- The Accounting Officer should be advised to ensure that all the SBD and eGP templates provide bidders with all information they require to submit successful compliant bids in line with section 40 of the PPDPA Act.
- It is in line with the above shortcoming that the Accounting Officer should consider cancelling the tender process because the procurement proceedings have defects which will not result in the attainment of public procurement objectives as stated under section 4 of the PPDPA Act.

Accordingly, the SPOC through SPOC RESOLUTION 0806 of 07 November 2024, having reviewed the Accounting Officer's submission in terms of section 54 (10) of the Public Procurement and Disposal of Public Assets (PPDPA) Act [Chapter 22:23], RESOLVED on Tender No. Chirurdc/1/2027 follows: -



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SPOC Reference No & Date	Outcome	Accounting Officer's Award	Value
0806	Does Not Certify	<ul> <li>To the best of its knowledge and ability, that the Accounting Officer's proposed awards for Tender No. Chirurdc/1/2027 for the Supply and Delivery of 8 x New Light Motor Vehicles (Double Cab) withstand scrutiny, due to the fact that the procurement proceedings have defects which will not result in the attainment of public procurement objectives as stated under section 4 of the PPDPA Act.</li> </ul>	N/A
	Orders	<ul> <li>That the procurement proceedings be recommenced as follows: -</li> <li>Cancel the tender.</li> <li>Debrief the bidders on the reasons for tender cancellation.</li> <li>Review the process (Investigation into unsuccessful procurement proceedings) in line with section 24 of the PPDPA (General) Regulations.</li> <li>Process the requirements in line with section 30 (Selection of Procurement Method) of the PPDPA Act as read in conjunction with section 10 (Financial Thresholds) of the PPDPA (General) Regulations.</li> <li>Craft a Standard Bidding Document and eGP template that addresses the</li> </ul>	
	-	<ul> <li>eGP template that addresses the shortcomings noted above.</li> <li>Comply with all provisions of the PPDPA Act and PPDPA (General) Regulations on all future tenders.</li> </ul>	

You are therefore advised to proceed as follows:

1. Take all necessary steps as directed by the resolution.

2. In all communications, please quote the above **SPOC RESOLUTION** number and the date.

PROCUREMENT REGULATORY
AUTHORITY OF ZIMBABWE
C.E.O.'S OFFICE

1 4 NOV 2024

P C. Ruswa

**Chief Executive Officer** 

P.O. BOX CY 408, CAUSEWAY

PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE

FOR AND ON BEHALF OF THE SPECIAL PROCUREMENT OVERSIGHT COMMITTEE IN ACCORDANCE WITH SECTION 54 (3) OF THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT [CHAPTER 22:23]