

14 November, 2024

Ref: PRAZ/D/R/13

Mr. L. Chatikobo
Chief Executive Officer
CHIRUMANZU RURAL DISTRICT COUNCIL

RE: REQUEST FOR REVIEW BY THE SPECIAL PROCUREMENT OVERSIGHT COMMITTEE (SPOC): TENDER NO. Chirurdc/1/2027 - SUPPLY AND DELIVERY OF 8 X NEW LIGHT MOTOR VEHICLES (DOUBLE CAB)

Your minute dated 29 October 2024 refers.

At the Special Procurement Oversight Committee (SPOC) Round Robin of 07 November 2024, Members observed the following: -


- The Accounting Officer's procurement process was for the Supply and Delivery of 8 x New Light Motor Vehicles (Double Cab).
- The tender was advertised in line with section 38 (2) of the Public Procurement and Disposal of Public Assets (PPDPA) Act [Chapter 22:23], and 4 x Bidders participated in the process.
- The Accounting Officers' eGP template did not provide sections for bidders to submit VAT Registration Certificates, three traceable trade references with contact details and company banking details whereas these requirements were stipulated in the Standard Bidding Document (SBD) under Part 1 of the SBD on page 4 of 23.
- This might have led to the low response on the tender process hence certifying the Accounting Officer's proposed shortlist would not result in the attainment of public procurement objectives as provided for under section 4 of the PPDPA Act.
- The Accounting Officer should be advised to ensure that all the SBD and eGP templates provide bidders with all information they require to submit successful compliant bids in line with section 40 of the PPDPA Act.
- It is in line with the above shortcoming that the Accounting Officer should consider cancelling the tender process because the procurement proceedings have defects which will not result in the attainment of public procurement objectives as stated under section 4 of the PPDPA Act.

Accordingly, the SPOC through SPOC RESOLUTION 0806 of 07 November 2024, having reviewed the Accounting Officer's submission in terms of section 54 (10) of the Public Procurement and Disposal of Public Assets (PPDPA) Act [Chapter 22:23], **RESOLVED** on Tender No. Chirurdc/1/2027 follows: -



You are therefore advised to proceed as follows:

1. Take all necessary steps as directed by the resolution.
2. In all communications, please quote the above **SPOC RESOLUTION** number and the date.


CP C. Ruswa
Chief Executive Officer
PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE



**FOR AND ON BEHALF OF THE SPECIAL PROCUREMENT OVERSIGHT COMMITTEE
IN ACCORDANCE WITH SECTION 54 (3) OF THE PUBLIC PROCUREMENT AND
DISPOSAL OF PUBLIC ASSETS ACT [CHAPTER 22:23]**