

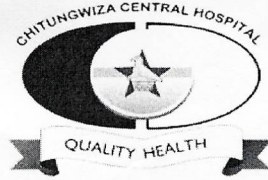


**EVALUATION COMMITTEE MEETING FOR: THE SUPPLY AND DELIVERY OF
CLEANING EQUIPMENT OF CHIT/ CLEANING EQUIPMENT 10/2024 HELD ON
THE 04TH OF JULY 2024**

PRESENT

	NAME	DESIGNATION
1)	Mr. E Mundenda	Operations Director – Chairing
2)	Mr. N. Matiya	Finance Officer (A/Finance Director)
3)	Mr. Matinenga	Technical Person (Administration Officer)
4)	Sr. Kasambira	Sister in Charge (member)
5)	Mr. B Mupindu	Secretary (Snr. Administration Officer)
6)	Mr. Nota	Member (Radiographer)
In attendance		
7)	Mr. P Madzimure	Procurement Officer
8)	Mr. M Chavhunduka	General Hand
Apologies		
9)	Mrs A Zingambe	Member

ITEM	
1.0	OPENING REMARKS
	The chairperson called the meeting to order. The meeting was on evaluation of tender for provision of supply and delivery of cleaning equipment CHIT/CLEANING EQUIPMENT 10/2024.
2.0	DECLARATION OF INTEREST BY ALL MEMBERS



	All member indicated that they had no interest in the five companies that submitted bids in response to tender NUMBER CHIT/CLEANING EQUIPMENT 10/2024.																					
2.1	<p>SUMMARY OF THE BID</p> <p>Tender number: CHIT/CLEANING EQUIPMENT 10/2024</p> <p>Five companies listed below submitted bid documents:</p> <table border="0"> <tr> <td>i. BREASTPLATE SERVICES (PVT) LTD T/A NEMCHEM</td> <td>Bidder 1</td> </tr> <tr> <td>ii. PAT MAT</td> <td>Bidder 2</td> </tr> <tr> <td>iii. PHARMACEUTICHEM (PVT) LTD</td> <td>Bidder 3</td> </tr> <tr> <td>iv. ROSETRONIC INVESTMENTS (PVT)</td> <td>Bidder 4</td> </tr> <tr> <td>v. UPLANDS HOLDINGS (PVT)LTD</td> <td>Bidder 5</td> </tr> </table>	i. BREASTPLATE SERVICES (PVT) LTD T/A NEMCHEM	Bidder 1	ii. PAT MAT	Bidder 2	iii. PHARMACEUTICHEM (PVT) LTD	Bidder 3	iv. ROSETRONIC INVESTMENTS (PVT)	Bidder 4	v. UPLANDS HOLDINGS (PVT)LTD	Bidder 5											
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3.0	BID EVALUATION ADMINSTRATIVE REQUIREMENTS																					
3.1	<p>BREASTPLATE SERVICES (PVT) LTD (PVT) LTD t/a NEMCHEM, BIDDER 1</p> <table border="0"> <tr> <td>CR 14/5 form</td> <td>- Submitted</td> </tr> <tr> <td>CR 6 form</td> <td>- Submitted</td> </tr> <tr> <td>Certificate of Incorporation</td> <td>- Submitted</td> </tr> <tr> <td>Valid tax clearance</td> <td>-Submitted</td> </tr> <tr> <td>Company Profile</td> <td>-Submitted</td> </tr> <tr> <td>PRAZ Certificate</td> <td>-Submitted</td> </tr> <tr> <td>Bid submission sheet</td> <td>- Submitted</td> </tr> </table> <p>Remarks: Compliant, proceed.</p> <p>PATMAT BIDDER 2</p> <p>Bidders Name :</p> <table border="0"> <tr> <td>CR 14/5 form</td> <td>- Submitted</td> </tr> <tr> <td>CR 6 form</td> <td>- Submitted</td> </tr> <tr> <td>Certificate of Incorporation</td> <td>- Submitted</td> </tr> </table>	CR 14/5 form	- Submitted	CR 6 form	- Submitted	Certificate of Incorporation	- Submitted	Valid tax clearance	-Submitted	Company Profile	-Submitted	PRAZ Certificate	-Submitted	Bid submission sheet	- Submitted	CR 14/5 form	- Submitted	CR 6 form	- Submitted	Certificate of Incorporation	- Submitted	
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Valid tax clearance	-Submitted
Company Profile	-Submitted
PRAZ Certificate	-Submitted
Bid submission sheet	-Submitted
Remarks: Compliant proceed	
PHAMACEUTICHEM (Pvt) Ltd	bidder 3
CR 14/5 form	- Submitted
CR 6 form	- Submitted
Certificate of Incorporation	- Submitted
Valid tax clearance	-Submitted
Company Profile	-Submitted
PRAZ Certificate	-Submitted
Bid submission sheet	- Submitted
ROSETRONIC INVESTMENTS (PVT) LTD	Bidder 4
CR 14/5 form	- Submitted
CR 6 form	- Submitted
Certificate of Incorporation	- Submitted
Valid tax clearance	-Submitted
Company Profile	-Submitted
PRAZ Certificate	-Submitted
Bid submission sheet	- Submitted
Remarks: Compliant proceed	
UPLANDS HOLDINGS	Bidder 5
CR 14/5 form	- Submitted
CR 6 form	- Submitted



Certificate of Incorporation	- Submitted
Valid tax clearance	-Submitted
Company Profile	-Submitted
PRAZ Certificate	-Submitted
Bid submission sheet	- Submitted

Remarks: Compliant proceed

TECHNICAL REQUIREMENTS AND RECOMMENDATIONS

- The committee agreed that the five bidders met the requirements and should proceed to stage two which is the technical compliance stage.
- **Garbage Trolley:** It was agreed that all 4 bidders were technically compliant on all items' technical specifications and requirements. Phamacetichem was compliant on all other items except on Garbage trolley where they quoted what was in their stock without giving much information.
- All bidders except Nemchem managed to quote all the items provided.
- The committee agreed to call in the Mr. Chavhunduka under Domestic Department as the user to clarify on technical specifications on 200L bins.
- **Brush cutter heads:** The committee agreed that the brush cutter heads had no specifications. Therefore the committee agreed not to award to any supplier.
- The following table indicates the distribution of items to be supplied by Bidders after comparisons.



	COMPANY AWARDED	UNIT PRICE
DESCRIPTION		
LAWN MOWER	UPLANDS	\$780.00
SICKLES	UPLANDS	\$4.95
GARBAGE TROLLEY		
SCOOPERS	UPLANDS	\$5.00
LAEF RAKE	ROSETRONIC	\$4.86
200L BINS	PAT MAT	\$98.00
BRUSH CUTTER	UPLANDS	\$360.00
MOP SQUEEZE	UPLANDS	\$75.00
MUTTON CLOTH	PAT MAT	0.60
TRIMMER LINE	ROSETRONIC	\$0.60
2 STROKE OIL	PAT MAT	\$15.79
RED REFUSE BAGS	NEMCHEM	\$0.27
BLACK REFUSE BAGS	ROSETRONIC	\$0.23
YELLOW REFUSE BAGS	NEMCHEM	\$0.27
COMPLETE MOPS	ROSETRONIC	\$7.45
SOFT BROOM	NEMCHEM	\$5.40
HARD BROOM	UPLANDS	\$6.95
DRAW STRING	PHARMACEUTICHEM	\$3.00
WOODEN TOILET BRUSH	NEMCHEM	\$5.40
DUST PAN	NEMCHEM	\$1.80
FEATHER DUSTER	NEMCHEM	\$4.50
PEDAL BINS	UPLANDS	\$30.50
BUCKETS 20L	PAT MAT	\$4.80
BUCKETS WITH TAP 20L	UPLANDS	\$9.55
SCRUBBING BRUSH	PAT MAT	\$1.70



DESCRIPTION	BIDDER 1	BIDDER 2	BIDDER 3	BIDDER 4	BIDDER 5	COMPANY AWARDED	UNIT PRICE
	NEMCHEM	PAT MAT	PHARMACEUTICHEM	ROSETRONIC	UPLANDS		
TREE CUTTER	O/S	\$1166.00	\$3 518.00	\$1899.00	\$28.50	No award	
LAWN MOWER	O/S	\$1905.00	\$908.00	\$1997.38	\$780.00	UPLANDS	\$780.00
SICKLES	O/S	\$27.00	\$8.00	\$7.55	\$4.95	UPLANDS	\$4.95
GARBAGE TROLLEY	O/S	\$895.00	\$220.00	\$955.00	\$585.00		
SCOOPERS	\$15.30	\$29.00	\$42.00	\$21.90	\$5.00	UPLANDS	\$5.00
LAEF RAKE	O/S	\$6.00	\$6.00	\$4.86	\$19.60	ROSETRONIC	\$4.86
200L BINS	\$180.00	\$98.00	\$220.00	\$136.80	\$98.80	PAT MAT	\$98.00
BRUSH CUTTER	O/S	\$942.00	\$983.00	\$1566.84	\$360.00	UPLANDS	\$360.00
MOP SQUEEZE	\$162.00	\$153.00	\$200.00	\$170.63	\$75.00	UPLANDS	\$75.00
MUTTON CLOTH	\$6.30	\$0.60	\$10.00	\$11.32	\$8.50	PAT MAT	0.60
TRIMMER LINE	O/S	\$56.60	\$50.00	\$0.60	\$49.80	ROSETRONIC	\$0.60
2 STROKE OIL	O/S	\$15.79	\$40.00	\$27.90	\$17.50	PAT MAT	\$15.79
BRUSH CUTTER HEADS	O/S	\$20.22	\$900.00	\$93.00	\$360.00	No award	
RED REFUSE BAGS	\$0.27	\$0.30	\$0.60	\$0.33	\$1.50	NEMCHEM	\$0.27
BLACK REFUSE BAGS	\$0.27	\$0.30	\$0.60	\$0.23	\$1.30	ROSETRONIC	\$0.23
YELLOW REFUSE BAGS	\$0.27	\$0.30	\$0.60	\$0.33	\$1.50	NEMCHEM	\$0.27
COMPLETE MOPS	\$9.90	\$7.50	\$8.00	\$7.45	\$8.80	ROSETRONIC	\$7.45
SOFT BROOM	\$5.40	\$7.50	\$8.00	\$8.50	\$6.95	NEMCHEM	\$5.40
HARD BROOM	\$7.20	\$7.50	\$9.00	\$8.50	\$6.95	UPLANDS	\$6.95
DRAW STRING	O/S	\$183.75	\$3.00	\$19.00	\$9.95	PHARMACEUTICHEM	\$3.00
WOODEN TOILET BRUSH	\$5.40	\$6.10	\$7.00	\$8.50	\$6.80	NEMCHEM	\$5.40
DUST PAN	\$1.80	\$7.00	\$5.00	\$3.15	\$6.00	NEMCHEM	\$1.80
FEATHER DUSTER	\$4.50	\$10.00	\$7.00	\$6.75	\$6.80	NEMCHEM	\$4.50
PEDAL BINS	\$31.50	\$76.75	\$60.00	\$58.00	\$30.50	UPLANDS	\$30.50
BUCKETS 20L	O/S	\$4.80	\$5.00	\$5.19	\$5.00	PAT MAT	\$4.80
BUCKETS WITH TAP	O/S	\$11.90	\$10.00	\$10.86	\$9.55	UPLANDS	\$9.55
SCRUBBING BRUSH	\$3.60	\$1.70	\$8.00	\$8.64	\$6.50	PAT MAT	\$1.70

There being no other business to discuss the meeting ended at 12:30



COMMENTS

1. Chairperson – Mr. E Mundenda-Director Operations:

This is a true reflection of the proceedings.

Signature: *[Signature]*

Date: *17/7/2024*

2. Mr. N Matiya- Finance Officer:

This is a true reflection of the proceedings.

Signature: *[Signature]*

Date: *19/07/24*

3. Mr. M Matinenga: Administration Officer:

A true reflection of what transpired.

Signature: *[Signature]*

Date: *17/07/2024*

4. Sr. Kasambira: Sister in Charge

A true reflection of what transpired in the meeting.

Signature: *[Signature]*

Date: *19/07/2024*

5. Mr. Nota: Radiographer

A true reflection of what transpired in the meeting.



Signature: *[Handwritten Signature]*

Date: *19-7-24*

Telephone :(02421) 31850

31038

30828

31138

31489

31861

FAX: (070) 22668



REF:

HOSPITAL MANAGEMENT BOARD

CHITUNGWIZA CENTRAL

HOSPITAL

P.O. BOX CZA 245

ZENGEZA

CHITUNGWIZA ZIMBABWE

All correspondences to be addressed to the Chief Medical Officer

23 July 2024

ALL BIDDERS

COMPETITIVE TENDER: CHIT/ CLEANING EQUIPMENT 10/2024: CHITUNGWIZA CENTRAL HOSPITAL

After deliberating and considering the recommendations relating to the above Competitive Tender, Chitungwiza Central Hospital has in terms of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] section 50 as read with the Public Procurement and Disposal of Public Assets (General) Regulations Statutory Instrument 5 of 2018 section 30, awarded the Supply and delivery of cleaning equipment competitive bid as follows:

DESCRIPTION	COMPANY AWARDED	UNIT PRICE
LAWN MOWER	UPLANDS	\$780.00
SICKLES	UPLANDS	\$4.95
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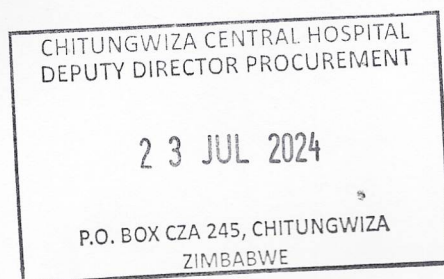
Accordingly in terms of the we are pleased to advise that your bid relating to the above was successful.

However in terms of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] section 55 (2a) as read with the Public Procurement and Disposal of Public Assets (General) Regulations Statutory Instrument 5 of 2018 section 33(2), other tenderers aggrieved by this decision have right to appeal against the award by lodging a written notice with the Chief Medical Officer of Chitungwiza Central Hospital and Chief Executive Officer of Procurement Regulatory Authority of Zimbabwe (PRAZ) within fourteen (14) days from the notification date.

After the fourteen (14) day period if there is no challenge, you can proceed and enter into the necessary formal procuring contract with Chitungwiza Central Hospital

Regards

Mr T D Murire



Head, Procurement Management Unit

FOR THE CHIEF MEDICAL OFFICER, CHITUNGWIZA CENTRAL HOSPITAL
