

ORIGINAL

G

Accountant's date-stamp

To SULPAMVEST INVESTMENT P/L
P. O. BOX
BULAWAYO

Notes for suppliers:

- (1) Please provide the following stores/services to: U.S.H.
- (2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.
- (3) ORIGINAL—Please submit with your invoice to:
U.S.H. P.O. BOX 958 BULAWAYO.
- (4) Delivery charges must be supported by rail or carrier's note.

C.P.O. voucher number

Month	Creditor's code No.	FOR OFFICIAL USE										S	c
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
Station/cost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	S	c
2	Each POP cuser Specifications: input power 220-240V. Frequency 50/60Hz @ \$650.00 U.S.D				
GRAND TOTAL = \$1,300.00 ONE THOUSAND THREE HUNDRED DOLLARS ONLY U.S.D.					

Period covered by this Requisition OCTOBER 2 2024

I certify that these stores/services are required for the purpose of:
Hospital use only Orthopaedic Centre and Mortuary Department.

Signed P. Cambiza

I certify that the stores/services have been satisfactorily provided and that the charges are correct, if an 's' marked 'f' have been added to the relative departmental assets schedule.

Signed _____

Date _____

TBR or other authority RFQ 134/2024

Requisitionist's date-stamp

UNITED BULAWAYO HOSPITALS PROCUREMENT MANAGEMENT UNIT

17 OCT 2024

P.O. BOX 958, BULAWAYO ZIMBABWE

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct _____ Date _____

Passed for payment _____ Date _____

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
 P O Box 958
 ASCOT
 Bulawayo

094016-9

Successful Bidder's
 Name & Address
 Sylpamvest

Date: 15/10/2024

Cost Centre.....
 Vote No...

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY			Yes	No
Construction works	≥ US\$200,000.00			
Goods	≥ US\$100,000.00			
Consultancy & Non-consultancy services	≥ US\$50,000.00			

	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000		≤ US\$100,000.00							
Consultancy & Non-Consr. services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

I.O. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ134/2024				

CURRENT ORDER INFORMATION

(See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
1		2	Each	POP Cutter Specifications: Input power 220 - 240V Frequency 50/60Hz	650.00	1,300.00
PURPOSE OF GOODS: Hospital use (Orthopaedic Centre and Mortuary Departments)					SUB TOTAL	US\$1,300.00
					VAT	
					TOTAL	US\$1,300.00

MEMBERS OF THE EVALUATION COMMITTEE.

Responsible HOD Z. Neuse End user/Other Officer..... M. NABUSA

Procurement Officer M. Mof Sample Evaluation Team Mbr..... T. Sibanda

Finance Officer [Signature] Committee Member

COMMENTS/REMARKS ...

Tender was advertised through the Electronic Government Procurement System, eight suppliers managed to submit their quotations. Medscope, Motlabs, Rudmond, Afrimach, Najrid, Gess, Sylpamvest and Investmed's bids proceeded to the Financial evaluation. The committee recommends that the order be awarded to Sylpamvest, the second cheaper supplier who quoted a well-known brand to the institution and the product was tried and tested by the users and it has lasted for a very long time and is repairable compared to other brands which do not last and are not repairable.

CHECKED BY DEPS [Signature] APPROVED BY: Accounting Officer..... [Signature]

CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITAL

P.O. BOX 958, BULAWAYO

Minutes of Request for Quotation Tender Evaluation held on the 15/10/2024 in the Procurement Management Unit

Tender No: RFQ134/2024 Notes: Closing date of the tender: 18/10/2024

Meeting commenced at 16:30 hrs.

1. The tender evaluation was as follows:

Item	Product Description	Medscope	Motlabs	Rudmond	Afrimach	Najrid	Gesa	Investmed	Sylpamvest
1	POP Cutter Specifications: Input power 220 – 240V Frequency 50/60Hz	C	C	C	C	C	C	C	C

Comments

Having examined the bids in terms of Section 47, Medscope, Motlabs, Rudmond, Afrimach, Najrid, Gesa, Sylpamvest and Investmed's bids all were compliant to technical specifications.

Thus, in terms of Section 50 of PPDA Act as read with Section 30 (2) of PPDA Regulations, 2018, Medscope, Motlabs, Rudmond, Afrimach, Najrid, Gesa, Sylpamvest and Investmed's bids qualified for Financial Evaluation.

Financial evaluation

Item	Qty	UDM	Description	Medscope	Motlabs	Rudmond	Afirmach	Najrid	Gesa	Investmad	Sypanvest	Recommended Bidder	Total price
1			POP Cutter Specifications: Input power 220 - 240V Frequency 50/60Hz	660.00	860.00	745.20	554.08	1,198.56	775.00	3,695.73	650.00	Sypanvest	1,300.00
2	Each												US\$1,300.00

1. Committee Recommendations

Tender was advertised through the Electronic Government Procurement System, eight suppliers managed to submit their quotations. Medscope, Motlabs, Rudmond, Najrid, Gesa, Sypanvest and Investmad's bids proceeded to the Financial evaluation. The committee recommends that the order be awarded to Sypanvest, the second cheaper supplier who quoted a well-known brand to the institution and the product was tried and tested by the users and it has lasted for a very long time and its repairable compared to other brands which do not last and are not repairable once they develop a fault.

EVALUATION COMMITTEE MEMBERS

Responsible HOD: *S. Ncube*
 End User/ Other Officer: *MARUSA*
 Member Finance: *M. M. M. M. M.*
 Procurement Officer: *M. M. M. M. M.*

Meeting closed at

Process checked by Deputy Director Procurement Services: Mr. E. Sihlahla




APPROVED BY:

[Signature]

Accounting Officer
 Dr. W. Busumani
 For United Bulawayo Hospitals

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

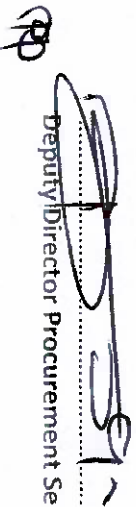
DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 15/10/2024
 Tender Number: POB15/2024 Description: Supply & Delivery of POP catheters

Name	Designation	**Indicate your appropriate declaration**	No	Signature & Date	Signature & Date
1 Mr./Mrs.	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 State Company(s)	Signature & Date 15/10/2024
2 Mr./Mrs.	Member Finance	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 State Company(s)	Signature & Date 15-10-24 Mubvumba-dzany
3 Mr./Mrs.	Head Requiring Services	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 State Company(s)	Signature & Date 15/10/24

4	Mr./Mrs.	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	State Company(s)	Signature & Date <i>Abubakar</i> 15/10/2024
5	Mr./Mrs.	Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	State Company(s)	Signature & Date <i>Abubakar</i> 15/10/24
6	Mr./Mrs.	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	State Company(s)	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	State Company(s)	Signature & Date

Confirmed by:

E. Sihlahla


Deputy Director Procurement Services

**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

REQUEST FOR QUOTATIONS FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ134/2024	POP Cutter Specifications: Input power 220 – 240V Frequency 50/60Hz	Each	2		7 days

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. The bid clearly stating the **unit price inclusive of VAT**
3. Attach valid **Tax clearance certificate** and CR14.
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be in US\$** price and must be valid for 60 working days from closing date of tender
7. **Delivery time** is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System
9. Tenders should be submitted strictly on the e-GP System.
10. Late submission would not be accepted.
11. The hospital reserves the right to accept not necessarily the lowest bidder

CLOSING DATE & TIME IS ON 18 September 2024 @10:30 AM

RFQ 134/2024

202958



ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING HEM FOR MORTUARY

DESCRIPTION OF GOODS AND SERVICES

P.O.P CUTTER (X1)

MAY YOU KINDLY PURCHASE A P.O.P CUTTER FOR THE MORTUARY.

TECHNICAL SPECIFICATIONS: INPUT POWER - 220-240 V. @AC.
FREQUENCY - 50/60 Hz

Estimated/Actual cost: USD \$ 650 - 00

Compiled by: T. NQATTA Signature: [Signature] Date: 25/03/24

H.O.D. Z. Ncube Signature: [Signature] Date: 25/03/24

ACCOUNTANT

Vote allocation: GL code Cost code: Balance:

Signature: [Signature]

Date: 26/03/24
CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature]

Date: 20/3/24 MAR 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature]

Date: 27/03/24

Recommended by Procurement Management Unit

Signature: [Signature]

Received on: 28/03/24



ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING

Orthopaedic Centre

DESCRIPTION OF GOODS AND SERVICES

*Kindly procure the following
P.O.P. cutter x 2*

Estimated/Actual cost:

USD 6000

Compiled by:

R. Machindanda

Signature:

[Signature]

Date:

28/08/24

H.O.D.

K TARUYINGA

Signature:

[Signature]

Date:

28/08/24

ACCOUNTANT

Vote allocation: GL code

Cost code:

Balance:

Signature:

[Signature]

Date:

28/08/2024

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature:

[Signature]

Date:

29/8/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature:

[Signature]

Recommended by Procurement Management Unit

Deputy Director Procurement:

[Signature]



Received on:

29/8/24

Tender Id 7826

Organization Name Sylpamvest Investments P/L

Address 1178c Willowvale Harare

Email sylpamvest@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	650	1300
							Total = 1300,00000

Tender Id 7826
Organization Name Three Levels Investment Pvt Ltd
Address Parklands
Email medikwip@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	660	1320
Total =							1320.0000

Tender Id

Organization Name

Address

Email

MOTLABS

268 CHIMOIO CRES RUWA HARARE

tobiasbeto1974@gmail.com

7426

Organization Name

Organization No

Organization No

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	860	1720
							Total = 1720.0000 -

Tender Id

7826

Organization Name Rudmod Development

Address 2353 Glaudina Township, Harare, Zimbabwe

Email rudmoddevelopment@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	745.2	1490.4
Total =							1490.4000

Tender id

7820145814

Organization Name **AFRIMACH INVESTMENTS (PRIVATE) LIMITED**

Address **1 Dunbar Road Southdowns Gweru**

Email **afrimachpraz@gmail.com**

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	554.08	1108.16
							Total = 1108.1600

Tender Id 7826

Organization Name Najrid
Address 69 speke avenue Harare Zimbabwe
Email sales.najrid@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	1198.56	2397.12
Total = 2397.1200							

Tender Id

782b

Organization Name

Gesa Medical Suppliers (Pvt) Ltd

Address

15 Buckingham Road, Eastlea Harare

Email

accounts@gesamedical.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	775	1550
							Total = 1550.0000

Tender Id 7326

Organization Name INVESTMED HEALTHCARE PVT LTD

Address 82 MUTARE ROAD MSASA HARARE

Email investmed@imweb.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42000000	Medical Equipment and Accessories and Supplies	Supply and Delivery of POP Cutters	2	Each	3695.73	7391.46
Total =							7391.4600 -