

ORIGINAL

Accountant's date-stamp

G

To Spar Retail
P.O. Box
Bulawayo

Notes for suppliers:
(1) Please provide the following stores/services to: UBH

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:
UBH P.O. Box 958 Bulawayo

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	Allocation	FOR OFFICIAL USE		\$	c
	Invoice No.	Allocation				
	Invoice No.	Allocation				
	Invoice No.	Allocation				
	Invoice No.	Allocation	902			
	Invoice No.	Allocation				
TOTAL						

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
150	10x2kg Mahatma Rice @ 810.00 ZWG				
	Grand total one hundred and twenty				
	one thousand five hundred ZWG				
	2009121 500.00				

Period covered by this Requisition September 2024

TBR or other authority RFQ346/2024

Sub-total		
Less discount		
Sub-total		
Plus sales-tax		
Sub-total		
Plus carriage		
TOTAL		

I certify that these stores/services are required for the purpose of:

Requisitionist's date-stamp

Hospital Use
(Nutrition Department)
Signed Okello

UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT
23 SEP 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

I certify that the stores/services have been satisfactorily provided and that the charges are correct. Items marked ‡ have been added to the relative departmental assets schedule.

Signed

Certified correct Date

Date

Passed for payment Date

E.G.P

INTERNAL ORDER FORM

0957809

UNITED BULAWAYO HOSPITAL
P O Box 958
ASCOT
Bulawayo

Successful Bidder's
Name & Address
Spar

Cost Centre.....
Vote No...

Date: 20/09/24

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

PURPOSE	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000	✓	≤ US\$200,000.00							
Goods	≤ US\$10,000		≤ US\$100,000.00							
Consultancy & Non Cons services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ346/2024				

CURRENT ORDER INFORMATION (See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
1		150	10X2Kg	Mahatma Rice	810.00	121,500.00
PURPOSE OF GOODS: Hospital use (Nutrition Department)					SUB TOTAL	ZWG 121,500.00
					VAT	
					TOTAL	ZWG 121,500.00

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD *M. S. Muzengi* End user/Other Officer..... *K. Muzengi*.....
 Procurement Officer *H. Moyo* Sample Evaluation Team Mbr.....
 Finance Officer *C. Maudemba* Committee Member

COMMENTS/ REMARKS ...

Companies were invited to tender through the eGP system, only seven suppliers managed to submit their quotations. The committee recommends that the order be awarded to Spar as they are the cheapest supplier to specifications. Solid Deal provided their quotations in US\$ when the Request for Quotation form requested for ZWG currency, we contacted them through telephone and they indicated that they do not use the RBZ interbank rate therefor their bids were rejected.

CHECKED BY DDPS *[Signature]* APPROVED BY: Accounting Officer..... *[Signature]*

UNITED BULAWAYO HOSPITALS
DEPUTY DIRECTOR PROCUREMENT

20 SEP 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS

23 SEP 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the 20/09/2024 in the Procurement Management Unit

Tender No: RFQ346/2024/RT- Notes: Closing date of the tender: 18/09/2024

Meeting commenced at 10:30hrs

1. The tender evaluation was as follows:

Item	Qty	UOM	Description	Atom Systems (ZWG)	Shooting Steam (ZWG)	Spar (ZWG)	Pidmark Investments (ZWG)	Solid Deal (US\$)	Mueller Foods (ZWG)	Recommended Bidder	Total price
1	150	10x2Kg	Mahatma Rice	890.00	1,370.00	810.00	1,600.00	46.20	1,413.23	Spar	121,500.00 ZWG 121,500.00

1. Committee Recommendations

Companies were invited to tender through the eGP system, only six suppliers managed to submit their quotations. The committee recommends that the order be awarded to Spar as they are the cheapest supplier to specifications. Solid Deal provided their quotations in US\$ when the Request for Quotation form requested for ZWG currency, we contacted them through telephone and they indicated that they do not use the RBZ interbank rate therefor their bids were rejected.

EVALUATION COMMITTEE MEMBERS

Responsible HOD..... [Signature] Signature.....
 End User/ Other Officer..... [Signature] Signature.....
 Member Finance..... [Signature] Signature.....
 Procurement Officer..... [Signature] Signature.....

Meeting closed at

Process checked by Deputy Director Procurement Services: Mr E. Sihlahla.....

APPROVED BY:

Accounting Officer
[Signature]
Dr. W. Busumani
 For United Bulawayo Hospitals

UNITED BULAWAYO HOSPITALS
 DEPUTY DIRECTOR
 20 SEP 2024
 P.O. BOX 958
 ZIMBABWE

CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 23 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

REQUEST FOR QUOTATIONS FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ346/2024	Mahatma Rice	10x2kg	150		3 days



INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. The bid clearly stating the **unit price inclusive of VAT**
3. Attach valid **Tax clearance certificate and CR14**.
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be in ZIG price and must be valid for 60 working days from closing date of tender.**
7. **Delivery time** is highly critical and bidders should state their lead time.
8. Must accept payment through **Government Purchase Order System**
9. Tenders should be submitted strictly on the **e-GP System**.
10. Late submission would not be accepted.
11. The hospital reserves the right to accept not necessarily the lowest bidder

CLOSING DATE & TIME IS ON 18 September 2024 @10.30 AM

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 20/09/24
 Tender Number BA/B/2024/001 Description Supply and delivery of maintenance parts

Name	Designation	**Indicate your appropriate declaration**	No	Signature & Date
1 Mr./Mrs.	Procurement Officer/Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 23/09/24
2 Mr./Mrs.	Member Finance	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	
3 Mr./Mrs.	Head Requiring Services	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 23/09/24

Mr./Mrs.	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), direct or indirect, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	<p>Signature & Date</p> <p>State Company(s)</p> <p>23/09/24</p>
5	Mr./Mrs. Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	<p>Signature & Date</p> <p>State Company(s)</p>
6	Mr./Mrs. Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	<p>Signature & Date</p> <p>State Company(s)</p>

Confirmed by:

E. Sihlahla



Deputy Director Procurement Services

UNITED BULAWAYO HOSPITALS
DEPUTY DIRECTOR PROCUREMENT
20 SEP 2024
PO BOX 353, BULAWAYO
ZIMBABWE
Page 2 of 2

1/c

Tender Id 8090
Organization Name Atom Systems
Address 51 Samora Machel Avenue
Email atomsystemsprivt@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50221108	Rice grain	Supply and Delivery of Mahatma Rice(10x2kg)	150	Each	890	133500
Total =							133500.0000

210

Tender Id 8090
Organization Name Shooting Steam
Address No 46 Corner Central and
3rd Street, Harare
Email shootingsteaminvestments@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50221108	Rice grain	Supply and Delivery of Mahatma Rice(10x2kg)	150	Each	137	20550
Total = 20550.0000							

310

Tender Id 8090
Yellowcob Enterprises
Organization Name (Private) Limited T/A
30 DOMBOSHAVA
Address ROAD BORROWDALE
Email delight.corporatesales

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50221108	Rice grain	Supply and Delivery of Mahatma Rice (10x2.kg)	150	Each	810	121500
Total =							121500.0000

4/6

Tender Id 8090
Organization Pidmark Investments PVT LTD
No. 1 Dunlop Road Donnington,
Bulawayo
Address
Email pidmarksales@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50221108	Rice grain	Supply and Delivery of Mahatma Rice(10x2kg)	150	Each	1600	240000
							Total = 240000.0000



PIDMARK INVESTMENTS GENERAL SUPPLIES

QOUTATION

BP No: 02000234265
Company Reg No:15826 / 2021

Bill To:
UNITED BULAWAYO HOSPITALS

QOUTE No : 20240097
Date
16.09.2024

Item #	Description	Qty	Unit Price	Total
RFQ346/2024	Mahatma Rice (10 x 2kg)	150	1 600,00	240 000,00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-

Banking Details (ZWG & NOSTRO A/C)
Acc Name : Pidmark Investments
Bank : Nedbank
ZWG : 11991680138, **NOSTRO :** 11991938291
Branch : Belmont Bulawayo.

Subtotal	\$	240 000,00
Total	\$	240 000,00

Thank you for your business!

Should you have any enquiries concerning this quotation, please contact Pidmark on 0775 816 748 or 0712 992 116

1 Dunlop Road , Donnington, Bulawayo, ZW, ST,
Tel: 0775 816 748 Cell: 0712 992 116 E-mail: sales@pidmark.co.zw Web: www.pidmark.co.zw

516

Tender Id 8090
Organization Name Solid Deal P/L
Address 7 edmond Drive Belvedere
Email lisarinomhota@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50221108	Rice grain	Supply and Delivery of Mahatma Rice(10x2kg)	150	Each	4.62	693
							Total = 693.0000

610

Tender Id 8090
Organization Name MULLER FOODS PRIVATE
43 - 37TH CRESCENT WARREN
Address PARK HARARE
Email mullerfoodszw@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50221108	Rice grain	Supply and Delivery of Mahatma Rice(10x2kg)	150	Each	1413.23	211984.5
Total = 211984.5000							




20 Richwell Gardens Mabelreign, Harare, Zimbabwe
 Cell: (+263) 773 426 283 / (+263) 779 799 412 / (+263) 715 439 081
 mullerfoodszw@gmail.com | mullerbrandszw@gmail.com

17 September 2024

Att: The Procurement Management Unit
 United Bulawayo Hospitals
 Zimbabwe

REF: TECHNICAL DATA SHEET FOR RFQ336/2024 FOR THE SUPPLY AND DELIVERY OF MAHATMA RICE RFQ346/2024

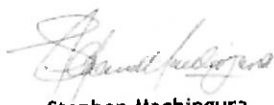
Reference as per above please find below our specifications:

% Daily Value			
0%	Cholesterol	0 mg	
0%	Sodium	1 mg	
0%	Saturated fat	0.1 g	
1%	Potassium	35 mg	
9%	Total Carbohydrate	28 g	
1%	Dietary fiber	0.4 g	
0%	Sugar	0.1 g	
5%	Protein	2.7 g	
0%	Vitamin C		0% Calcium 1%
1%	Iron		1% Vitamin D 0%
5%	Vitamin B6		5% Cobalamin 0%
3%	Magnesium		3%

Please note the following key issues:

- Delivery timeline is 3 days from order confirmation
- Bid Validity is 60 days
- Payment Terms is 5 days from delivery date
- Prices are quoted in ZiG
- All prices are VAT inclusive

Prepared By



Stephen Machingura
 Chief Executive Officer-For and on behalf of Muller Foods Private Limited
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