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PLEASE PRINT To HI-CARE MEDICALS AND CHEMICALS
P. O BOX
HARARE

Accountant's date-stamp

Notes for suppliers:

(1) Please provide the following stores/services to: U.B.H.

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

P. O BOX 958 BULAWAYO

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.												
	Invoice No.												
	Invoice No.												
	Invoice No.												
	Invoice No.												
Station/cost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
2000	B/50 23 Gauge Surgical Needles @ \$45 ZWG				
GRAND TOTAL = ZWG 90,000.00.					
NINETY THOUSAND ZI9 ONLY.					

Period covered by this Requisition SEPTEMBER

TBR or other authority RFQ 353/24

I certify that these stores/services are required for the purpose of:

HOSPITAL USE
SURGICAL SUPPLIES

Requisitionist's date-stamp
UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT
24 SEP 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

Signed R. Gamba

I certify that the stores/services have been satisfactorily provided and that the charges are correct, Items marked ‡ have been added to the relative departmental assets schedule.

Signed

Date

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct Date

Passed for payment Date

SUPPLIER'S COPY

G

Accountant's date-stamp

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 PROCUREMENT MANAGEMENT UNIT**
24 SEP 2006
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Sub-total	
Less discount	
Sub-total	
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Sub-total	
Plus carriage	
TOTAL	

EGP1

INTERNAL ORDER FORM

Construction: UNITED BULAWAYO HOSPITAL
Proc. Ref. No.: P O Box 958
Construction: ASCOT
Proc. Ref. No.: Bulawayo

Successful Bidder's Name & Address
HI- Care Medicals

095794-G

Cost Centre.....
Vote No...

Date: 19/09/2024

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

PURPOSE OF	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000		≤ US\$100,000.00							
Consultancy & Non-consultancy services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ353/24				

CURRENT ORDER INFORMATION

(See attached Detailed Comparative Schedule)

Item	P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT ZWG	Total Price Inc. VAT ZWG
1		2000	B/50	23 Gauge Surgical Needles	\$45	\$90,000.00
PURPOSE OF GOODS: Surgical Sundries					SUB TOTAL	
					VAT	
					TOTAL	SS90,000.00

MEMBERS OF THE EVALUATION COMMITTEE.

Responsible HOD S. Mwele End user F. Jacha
 Procurement Officer [Signature] Finance C. Mardinku

COMMENTS/ REMARKS ...

The tender was posted on eGP System and ten companies responded. The committee recommends that order be awarded to HI-Care the cheapest bidder.

CHECKED BY DDPS [Signature]

APPROVED BY: Accounting Officer [Signature]

UNITED BULAWAYO HOSPITALS
 DEPUTY DIRECTOR PROCUREMENT
 23 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 24 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the 24th of September 2024 in the Procurement Management Unit
Tender No: RFQ353/2024 Meeting commenced at

1. The tender evaluation was as follows:

ITEM	QTY	Uom	DESCRIPTION	InvsetMed	Flancon	Amelia Vital Medical	Uplands Holdings	Upperhealth Medical	Elite Holdings	HI-CARE Medical	Charmcare	Cyclone Medical	Riverpinet/a pawaz Travel	Hi-Care Medical	Recommended bidder	Total price (ZWG)
1	20000	B/50	23 Gauge Surgical Needles	\$6955.2	\$75	\$206	\$179.4	\$84	\$60	\$15	\$90	\$69.04	\$89.6	Hi-Care Medical		\$90,000.00
			Grand total													

2. Committee Recommendations

The tender was posted on eGP System and 10 companies responded. The committee recommend the order to be issued Hi-Care the cheapest bidder.

Responsible HOD: S. Nkomo Signature: [Signature]

End User: F. Janda Signature: [Signature]

Member Finance: C. Madzank Signature: [Signature]

Procurement Officer: B. Muringu Signature: [Signature]

Process checked by Deputy Director Procurement Services: Mr. E. Sihlahla

APPROVED BY: [Signature]
Accounting Officer
Dr. W. Busumani
For United Bulawayo Hospital

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
24 SEP 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

UNITED BULAWAYO HOSPITALS
DEPUTY DIRECTOR PROCUREMENT
23 SEP 2024
P.O. BOX 958 BULAWAYO
ZIMBABWE


UNITED BULAWAYO HOSPITAL

PROCUREMENT MANAGEMENT UNIT

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON

Tender Number

Description

Name	Designation	**Indicate your appropriate declaration**	No	Signature & Date	
				State Company(s)	Signature & Date
1 Mr/Mrs	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No		19/09/20
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	State Company(s)	Signature & Date
		I, therefore, recuse myself from all procurement proceedings.	No	Signature & Date	
2 Mr/Mrs	Member Finance	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date	
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	State Company(s)	Signature & Date
		I, therefore, recuse myself from all procurement proceedings.	No	Signature & Date	
3 Mr/Mrs	Head Requiring Services	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	S. Ndlovu	20/09/20
			Yes	State Company(s)	Signature & Date

		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.			
4	Mr/Mrs End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), direct or indirect, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No	Yes	Signature & Date Signature & Date

Confirmed by:

E. Sihlahla

Deputy Director *E. Sihlahla*

Procurement Services
DEPUTY DIRECTOR PROCEEDINGS
23 SEP 2011
P.O. BOX 958, BULLETTIN
ZIMBABWE

**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

A111 REQUEST FOR QUOTATION FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ253/2024	23 G Needles	B50	2000	\$4	Immediate

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. The bid clearly stating the **unit price inclusive of VAT**
3. Attach valid **Tax clearance certificate** and **CR14**.
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be in ZWG and payable in ZWG**
7. Tenders should be deposited in the tender box in the **PMU Department** or **emailed to procurement**
8. Late submission would not be accepted.
9. The hospital reserve the right to accept not necessarily the lowest bidder
10. Late submission would not be accepted
11. The hospital reserves the right to accept not necessarily the lowest bidder.

RFQ 353/24

201217



ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING UBH Surgicals

DESCRIPTION OF GOODS AND SERVICES

Can you kindly procure the following that is out of stock at Natpharm

23 G Needles x ~~25 000~~ ^{Box of 100} ~~2000~~ Unit Price \$4

Estimated/Actual cost:

Compiled by: S. Mburima Signature: [Signature] Date: 21/08/24

H.O.D. A. Nyakudanga Signature: [Signature] Date: 21/08/24

ACCOUNTANT

Vote allocation: GL code Cost code: Balance:

Signature: [Signature] Date: 21/08/2024

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

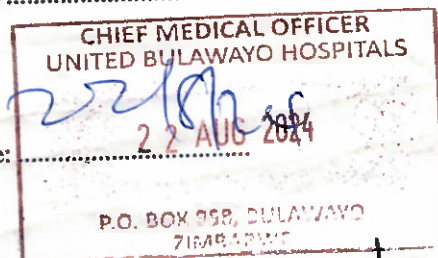
Signature: [Signature] Date: 21/8/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature]

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]



Received on: 22/8

Tender Id

8218

Organization Name

FLANCON INVESTMENTS

Address

4990 Cnr Lytton and Paisley Rd Workington

Harare Zimbabwe

Email

flancomm@yahoo.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	75	150000
							Total = 150000.0000

Tender Id 8218

Organization Name INVESTMED HEALTHCARE PVT LTD

Address 82 MUTARE ROAD MSASA HARARE

Email investmed@mweb.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	13910.4	27820800
Total =							27820800.0000

Tender Id 8218

Organization Name Amelia Vitals Medical Solutions

Address 58 Alpes road Vainona Harare

Email info@avmedicals.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	206	412000
Total = 412000.0000							

Tender id 8218

Organization Name HI-CARE MEDICAL SUPPLIERS

Address 1053 Mount Pleasant Heights

Email medicalhicare3@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	45	90000
Total = 90000.0000							

Tender Id 8218

Organization Name Cyclone Medicals

Address 1912 MT PLEASANT HEIGHTS

Email cyclonemedic@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price USD	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	5	10000
Total = 10000.0000							

Tender Id 8218

Organization Name Riverpine t/a Powaz travel

Address 3288 New Chadcombe

Email riverpinechem@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	89.6	179200
Total =							179200.0000

Tender Id

8218

Organization Name

UPLANDS HOLDINGS PVT LTD

Address

74 JASON MOYO Cabs Centre Harare

Email

uplandssolutions@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	179.4	358800
							Total = 358800.0000

Tender Id

8218

Organization Name

CHARMCARE ENTERPRISES

Address

5604 NKWIZI GARDENS TNWARD

Email

charmcareenterprises@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	90	180000
							Total = 180000.0000

Tender Id

8218

Organization Name

Elite Holdings P/L

Address

40 Kwame Nkrumah Ave Harare

Email

elitehealthzw@yahoo.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	60	120000
							Total = 120000.0000

Tender Id

8218

Organization Name UPPERHEALTH MEDICAL SUPPLIES (PVT) LTD

Address 77 DERBYSHIRE ROAD WATERFALLS HARARE

Email upperhealthmedicalsup415@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	42292200	Surgical approximators and compressors and depressors and related products	23 gauge surgical needles box of 50	2000	Box	84	168000
							Total = 168000.0000