

ORIGINAL

20

095773

67221-7

G

Accountant's date-stamp

PLEASE PRINT

To Chicken Inn
P.O Box
Bulawayo

Notes for suppliers:

(1) Please provide the following stores/services to: UBH

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

UBH P.O Box 958 Bulawayo

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.	Allocation .											
	Invoice No.	Allocation .											
	Invoice No.	Allocation .											
	Invoice No.	Allocation . <u>HSF</u>											
	Invoice No.	Allocation .											
Station/cost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
750	Each 2 piecer chicken with chips @ ZWG 67.05				
	Grand total fifty thousand two hundred and eighty seven ZWG fifty cents ZWG 50 287.50				

Period covered by this Requisition September 2024

I certify that these stores/services are required for the purpose of:
Hospital use
(World Patient Safety Day)

Signed [Signature]

TBR or other authority DP106/2024

Requisitionist's date-stamp

UNITED BULAWAYO HOSPITALS
 PROCUREMENT MANAGEMENT UNIT

20 SEP 2024

P.O. BOX 958, BULAWAYO
 ZIMBABWE

Sub-total			
Less discount			
Sub-total			
Plus sales-tax			
Sub-total			
Plus carriage			
TOTAL			

I certify that the stores/services have been satisfactorily provided and that the charges are correct. Items marked ‡ have been added to the relative departmental assets schedule.

Signed

Date

Certified correct Date

Passed for payment Date

EGP

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
P O Box 958
ASCOT
Bulawayo

095773 9

Successful Bidder's
Name & Address
Chicken Inn

Date: 20/09/24

Cost Centre.....
Vote No...

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

PURPOSE	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000	✓	≤ US\$100,000.00							
Consultancy & Non Cons. services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Indi	Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
		DP106/2024				

CURRENT ORDER INFORMATION
(See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
		750	each	2 piecer Chicken with chips	67.05	50,287.50
PURPOSE OF GOODS: Hospital use (Commemoration of the World Patient Safety Day)					SUB TOTAL	ZWG 50,287.50
					VAT	
					TOTAL	ZWG 50,287.50

MEMBERS OF THE EVALUATION COMMITTEE.

Responsible HOD *[Signature]* End user/Other Officer..... *[Signature]*

Procurement Officer..... *[Signature]* Sample Evaluation Team Mbr.....

Finance Officer..... *[Signature]* Committee Member

COMMENTS/ REMARKS ...

Direct purchase is made to Chicken Inn because of the urgency of the matter (Commemoration of the World Patient Safety day to be held on 24 September 2024) and the user requested Chicken Inn snacks for the Commemoration delegates. The supplier is compliant to all the PRAZ Requirements.

CHECKED BY DDPS *[Signature]* APPROVED BY: Accounting Officer..... *[Signature]*

UNITED BULAWAYO HOSPITALS
DEPUTY DIRECTOR PROCUREMENT

20 SEP 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS

20 SEP 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the 20/09/2024 in the Procurement Management Unit

Tender No: DP106-2024 Notes: Closing date of the tender: 18/09/2024

Meeting commenced at 10:00hrs

1. The tender evaluation was as follows:

Item	Qty	UOM	Description	Chicken Inn	Recommended Bidder	Total price
1	750	each	2 piecer Chicken with chips	67.05	Chicken Inn	50,287.50
						ZWG 50,287.50

1. Committee Recommendations

Direct purchase is made to **Chicken Inn** because of the urgency of the matter (Commemoration of the World Patient Safety day to be held on 24 September 2024) and the user requested Chicken Inn snacks for the Commemoration delegates. The supplier is compliant to all the PRAZ Requirements.

EVALUATION COMMITTEE MEMBERS

Responsible HOD: M. Sibiso Signature: [Signature]
 End User/ Other Officer: K. Muzengi Signature: [Signature]
 Member Finance: C. M. M. M. M. Signature: [Signature]
 Procurement Officer: B. Muzungu Signature: [Signature]

Meeting closed at 10:00hrs
 Process checked by Deputy Director Procurement Services: Mr E. Sihlahla

APPROVED BY:

[Signature]
 Accounting Officer
Dr. W. Busumani
 For United Bulawayo Hospitals

UNITED BULAWAYO HOSPITALS
 DEPUTY DIRECTOR, PROCUREMENT
 20 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE




CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 20 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 20/09/24

Tender Number: **BP106/2024**

Description: **Supply and Delivery of 2 Piccer Chicken & Chips**

Name	Designation	**Indicate your appropriate declaration**	Signature & Date
1	Procurement Officer/ Assistant	<p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p><input type="checkbox"/> No</p> <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p><input checked="" type="checkbox"/> Yes</p>	 State Company(s) Signature & Date 20/09/24
2	Member Finance	<p>I, therefore, recuse myself from all procurement proceedings.</p> <p><input type="checkbox"/> No</p> <p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p><input checked="" type="checkbox"/> Yes</p>	 State Company(s) Signature & Date 20/09/24
3	Head Requiring Services	<p>I, therefore, recuse myself from all procurement proceedings.</p> <p><input type="checkbox"/> No</p> <p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p><input checked="" type="checkbox"/> Yes</p>	 State Company(s) Signature & Date 20/09/24

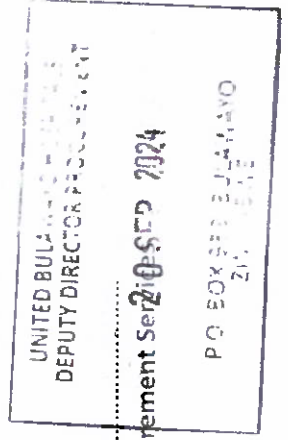
Mr./Mrs.	Employer/Other official/ Section head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	Signature & Date
5	Mr./Mrs. Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
6	Mr./Mrs. Sample Evaluation Committee Member	I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	Signature & Date
		I, therefore, recuse myself from all procurement proceedings.	No	Signature & Date
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	Signature & Date
		I, therefore, recuse myself from all procurement proceedings.		

Confirmed by:

E. Sihlahla



Deputy Director Procurement Ser 2024



**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

DIRECT PURCHASE FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
DP106/2024	2 Piecer Chicken and Chips	Each	750		5 days

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the tender number on each bids or quotation
2. The bid clearly stating the unit price inclusive of VAT
3. Attach valid Tax clearance certificate and CR14.
4. Proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ)
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. All bids must be in ZIG price and must be valid for 60 working days from closing date of tender
7. Delivery time is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System
9. Tenders should be submitted strictly on the e-GP System.
10. Late submission would not be accepted.
11. The hospital reserves the right to accept not necessarily the lowest bidder

CLOSING DATE & TIME IS ON 18 September 2024 @10:30 AM

~~DP106~~ / 1004
DP106

203877

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE



MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING Nutrition Unit

DESCRIPTION OF GOODS AND SERVICES

Kindly purchase the following food take-aways for
2000 people for the commemoration of the world Patient
Safety day to be held on 24 September 2024
750 ~~2000~~ * 2 piecer and chips

Estimated/Actual cost:

Compiled by: R. Muponda Signature: [Signature] Date: 3/9/24

H.O.D. M Sibanda Signature: [Signature] Date: 3/9/24

ACCOUNTANT

Vote allocation: GL code Cost code: Balance:

Signature: [Signature] Date: 04/09/24

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature] Date: 09/09/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature] Date: 05/09/2024

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature] Received on: 5/9/24



Tender Id

Organization Name Simbisa Brands (PVT)Ltd

Address 161 Fife Avenue

Email liberty.muzavazi@simbisa.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	126101201-656	food	Supply and Delivery of 2 Piecer Chicken and Chips	750	Each	67.05	50287.5
Total =							50287.5000



Zimbabwe Revenue Authority

TAX CLEARANCE CERTIFICATE (ITF263)



Your Tax position is Satisfactory. No tax should be withheld

Validity Period (from-to): 1 July 2024 - 31 December 2024

TIN 2000231759

Taxpayer Name Simbisa Brands Zimbabwe (Pvt)Ltd

Trade Name: Simbisa Brands Zimbabwe (Pvt)Ltd

Issued on: 03/07/2024

Authentication Code: 47188729

The authentication and validity of this certificate must be validated on ZIMRA page: mytaxselfservice.zimra.co.zw using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid





Issued On
Expires On
Verification Code

PRAZ REGISTRATION CERTIFICATE

2024

This is to certify that **Simbisa Brands (PVT)Ltd(PR94735814401)** is registered with the Procurement Regulatory Authority of Zimbabwe in terms of section 4 of the Public Procurement and Disposal of Public Assets(PPDPA) (General) Regulations, 2018 for category:

Catering Services(SC002)

Issued On	20-Feb-2024
Expires On	31-Dec-2024
Verification Code	PRAZ-2024-432-VTF-5787

The Procuring Entity reserves the right to confirm, validate and determine the authenticity of this certificate using the above verification code on the eGP System.

