

Accountant's date-stamp

G

To Pharmacist Pvt Ltd
P.O. Box
Harare

PLEASE PRINT

Notes for suppliers:

(1) Please provide the following stores/services to: UBH

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

UBH P.O. BOX 958 Bulawayo

(4) Delivery charges must be supported by rail or carrier's note.

C.P.O. voucher number

Month	Creditor's code No.	FOR OFFICIAL USE												\$	c
	Invoice No.	Allocation													
	Invoice No.	Allocation													
	Invoice No.	Allocation													
	Invoice No.	Allocation HSF													
	Invoice No.	Allocation													
Station/cost centre														TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
5	B/100 Dental lidocaine 2% 1.8ml @ \$85.80				
Grand total four hundred and twenty nine dollars only					
\$ 429.00 USD					

Period covered by this Requisition: September 2024

I certify that these stores/services are required for the purpose of:

Hospital use
(Pharmacy)

Signed: K. Ndlovu

I certify that the stores/services have been satisfactorily provided and that the charges are correct, Items marked † have been added to the relative departmental assets schedule.

Signed:

Date:

TBR or other authority: RFQ379/2024

Requisitionist's date-stamp

UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT

27 SEP 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct..... Date

Passed for payment..... Date

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
P O Box 958
ASCOT
Bulawayo

095809 G

Successful Bidder's
Name & Address
Pharmadist

Date 26/09/2024

Cost Centre.....
Vote No.....

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO
REVIEW BY SPOC WILL EXCEED
THE ABOVE THRESHOLDS -
CLASS C CATEGORY

	Construction works	Goods	Consultancy & Non-consultancy services	Yes	No
	≥ US\$200,000.00	≥ US\$100,000.00	≥ US\$50,000.00		

Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000	≤ US\$200,000.00							
Goods	≤ US\$10,000	≤ US\$100,000.00	√						
Consultancy & Non Cons. services	≤ US\$5,000	≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ379/2024 RT				

CURRENT ORDER INFORMATION
(See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
		5	B/100	Dental lidocaine 2% 1.8 ml	85.80	429.00
PURPOSE OF GOODS: For hospital use (Pharmacy)					Sub Total	429.00
					VAT	-
					Total RTGS Incl. VAT	429.00

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD *P. Kumiani*

End user *S. Ndlovu*

Procurement Officer *C. MANDWANA*

Finance Officer *C. Mandwana*

COMMENTS/REMARKS

Tender was uploaded through e - Gp system and 1 bidder responded and order was awarded to Pharmadist. Its now long time without the product. The product is urgently needed. The department has been delayed for a long time to be opened, it's a new department. The product is currently not found in the market. The one who (Rational order # 095763 G \$107.29 @) had first responded and awarded the order denied to submit at the last minute- his product was not registered.

CHECKED BY DDPS *[Signature]*

APPROVED BY: Accounting Officer *[Signature]* 27 SEP 2024

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958, BULAWAYO
ZIMBABWE

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the in the Procurement Management Unit

Tender No RFQ379/2024RT closing date of the tender: Meeting commenced at

1. The tender evaluation was as follows:

ITEM	QTY	UOM	DESCRIPTION	Pharmadist	RECOMMENDED PRICE	TOTAL PRICE USD
1	5	B/100	Dental lidocaine 2% 1.8 ml	85.00	Pharmadist	429.00
Grand Total						429.00

Committee Recommendations

Tender was uploaded through e – Gp system and 1 bidder responded and order was awarded to Pharmadist. Its now long time without the product. The product is urgently needed. The department has been delayed for a long time to be opened, it's a new department. The product is currently not found in the market. The one who (Rational order # 095763 G \$107.29 @) had first responded and awarded the order denied to submit at the last minute- his product was not registered.

EVALUATION COMMITTEE MEMBERS

Responsible HOD..... *T. Kumanza* Signature..... *T. Kumanza*
 End User/ Other Officer..... *S. Mbedza* Signature..... *S. Mbedza*
 Member Finance..... *C. M. M. M. M. M.* Signature..... *C. M. M. M. M. M.*
 Procurement Officer..... *C. M. M. M. M. M.* Signature..... *C. M. M. M. M. M.*

Process checked By Deputy Director Procurement Services: Mr E. Sihlahla..... *E. Sihlahla*
APPROVED BY:

CHIEF MEDICAL OFFICER
Dr W. BUSUMANI
 For United Bulawayo Hospital

CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 27 SEP 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

**DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON
Tender Number RFQ379/2024RT Description LIDOCAINE**

Name	Designation	**Indicate your appropriate declaration**	Yes	No	Signature & Date				
1 Mr/Mrs	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	No	<table border="1"> <tr> <td>State Company(s)</td> <td>Signature & Date</td> </tr> <tr> <td></td> <td><i>C. MAMUKA</i> 20/09/2024</td> </tr> </table>	State Company(s)	Signature & Date		<i>C. MAMUKA</i> 20/09/2024
State Company(s)	Signature & Date								
	<i>C. MAMUKA</i> 20/09/2024								
2 Mr/Mrs	Member Finance	I, therefore, recuse myself from all procurement proceedings. I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	No	<table border="1"> <tr> <td>State Company(s)</td> <td>Signature & Date</td> </tr> <tr> <td></td> <td><i>Handwritten</i> 27/09/24</td> </tr> </table>	State Company(s)	Signature & Date		<i>Handwritten</i> 27/09/24
State Company(s)	Signature & Date								
	<i>Handwritten</i> 27/09/24								
3 Mr/Mrs	Head Requiring Services	I, therefore, recuse myself from all procurement proceedings. I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	No	<table border="1"> <tr> <td>State Company(s)</td> <td>Signature & Date</td> </tr> <tr> <td></td> <td><i>Handwritten</i> 20/09/2024</td> </tr> </table>	State Company(s)	Signature & Date		<i>Handwritten</i> 20/09/2024
State Company(s)	Signature & Date								
	<i>Handwritten</i> 20/09/2024								

			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.				
4	Mr/Mrs	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), direct or indirect, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No	Yes	Signature & Date S. Ndlovu 26/09/24	Signature & Date

Confirmed by:

E. Sihlahla

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Deputy Director Procurement Services

Tender Id 8907

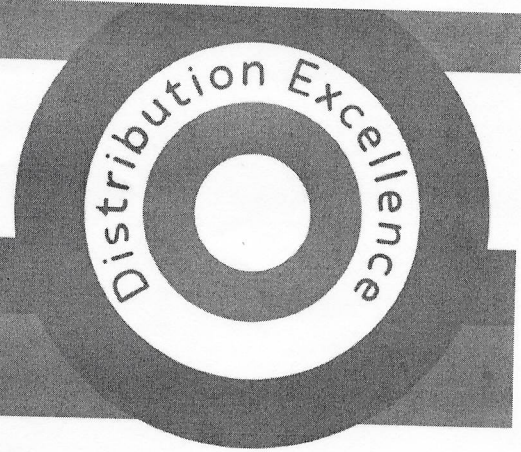
Organization Name PHARMADIST PVT LTD

Address BAY 2 HARROW ROAD 255 MARTIN DRIVE
MSASA HARARE

Email admin@pharmadist.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	51271613	Lidocaine	Lidocaine 2% 1.8 ml B/100	5	Box	85.8	429
Total =							429.0000

PharmaDist



Pharmaceutical Supply Chain Partner

🏠 Bay 2, Harrow Road Business Complex, 255 Martin Drive, Msasa
☎ +263 772 233 408 | +263 786 819 950

	<i>Name of Goods</i>	<i>Technical Specifications and Standards</i>
	DESCRIPTION	
	Dental Lignocaine	Comply

🌐 www.pharmadist.co.zw

✉ info@pharmadist.co.zw

📱 [f](#) [in](#) [o](#) @pharmadist

Directors: D. Mkamba

| I. Motsi |

S. Machigere