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CHIPINGE TOWN COUNCIL

MINUTES OF THE PROCUREMENT EVALUATION COMMITTEE MEETING HELD IN THE TOWN COUNCIL BOARDROOM ON TUESDAY 30 JULY 2024 AT 1100HOURS

<u>Present</u>	<u>Designation/ Organisation</u>
Mr T Punyuka	Chief Security Officer - Chairing
Mr S Musere	CET Roads
Mr P Kochiwe	CET Water
Mr P Chivhezani	Procurement Officer
Mr W Mlambo	Procurement Graduate Trainee
Mr V Gono	Acting Project Manager
Miss M Makacha	Procurement Intern
Ms P Sithole	Committee Intern
Mr P Chindanya	Committee Intern
Mr E. Makamera	purchasing clerk

1.0 CONSTITUTION OF THE MEETING.

The meeting was duly constituted at 1100hours with an opening prayer from Miss M Makacha.

2.0 PURPOSE OF THE MEETING.

Meeting was for tender opening and evaluation of bids for the supply and delivery of Personal protective equipment

3.0 DISCUSSION.

Tender opening was done in the council boardroom using the LED TV for all members to view the process.

4.1. Tender opening results

<u>Name of the bidder</u>	<u>Lots tendered</u>	<u>Total Price</u>
1. Headbands	1,2,3	Us\$ 28,352.11
2. Max Haviro	2	Us\$24,462.65
3. UNISCOT	2	Us\$15,987.3
4. CASSETTE	2	US\$6,724.3
5. Wes Engineers	2	US\$7,807.39
6. Tip Log	2	US\$6,458,96

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Date: 30/07/24.....

7. Zim Bata Shoe	1 & 2 quoted in part (did not quote all items in lot 1 and 2)	US\$4,624.15
8. Uplands Holding Ltd	1,2,3	US\$41,1880,58
9. Zacks Electronic Pvt Lmtd	1,2,3	US\$48,533,72
10. Petache First	1,2,3	US\$90,380.85
11. Monavoni	1,2,3	US\$63,960.70
12. Chaight Investment	1 in part (did not quote all items on lot 1)	USD19,095.75
z	1,2,3	US\$39,707.20
14. Pishon World	1,2,3	US\$56,7447.96
15. Star Safety Private	2	US\$7,180.02

4.2 Tender Evaluation for the supply and delivery of PPE

Item	Name of the company	NSSA Certificate	Tax clearance certificate	Certificate of incorporation	VAT Certificate	References
1	Headbands	Submitted	Submitted	submitted	Submitted	
2	Max Havio	submitted	Submitted	Submitted	No vat	
3	UNISCOTI	Submitted	Submitted	Submitted	Submitted	
4	Cassette	Submitted	Submitted	Submitted	Submitted	
5	Wes Engineers	Submitted	Submitted	Submitted	Submitted	
6	Tip log	Submitted	Submitted	Submitted	No vat	
7	Zim Bata Shoe	Submitted	Submitted	Submitted	Submitted	
8	Uplands Holding Pvt Ltd	Submitted	Submitted	Submitted	Submitted	
9	Zacks Electronics	Submitted	Submitted	Submitted	Submitted	
10	Petach	Submitted	Submitted	Submitted	Submitted	
11	Monavoni	Submitted	submitted	submitted	Submitted	
12	Chaight Investments	submitted	submitted	submitted	Submitted	
13	Notaq Logistics	submitted	submitted	submitted	Submitted	

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Date... 21/07/24

14	Pishon World Pvt Ltd	submitted	submitted	submitted	Submitted	
15	Star Safety Private	submitted	submitted	submitted	Submitted	

Max Havio and Tiplong did not submit their Vat registration Certificates and their bids were rejected

4.3 FINANCIAL EVALUATION FOR RESPONSIVE BIDS

Item	NAME OF BIDDER	Lot 1 Price USD	Lot 2 Price	Lot 3 Price
1	Headbands	17,958.49	8,210.919	2,182.70
2	UNISCOTI	-	15,987.30	-
3	Cassette	-	6,724.303	-
4	Wes Engineers	-	7,807.594	-
5	Zim Bata Shoe	Did not quote all items on lot 1	Did not quote all items on lot 2	-
6	Uplands Holding Pvt Ltd	25,361.99	13,540.10	2,978.50
7	Zacks Electronics	22,245.37	8,097.093	18,191.28
8	Petach	36,740.00	14,721.91	39,518.95
9	Monavoni	36,682.70	9,568.00	17,710.00
10	Chaight Investments	Did not quote all items on lot 1	-	-
11	Notaq Logistics	15,370.90	8,236.30	16,100.00
12	Pishon World Pvt Ltd	19,466.35	9,805.82	27,475.80
13	Star Safety Private	-	-	7,180.025

5.5 Deliberations

The Committee recommended the shortlisted bidders to submit samples of their products so that the tender could be finalized. The bidders are

1. LOT 1, Notaq P/L – Police Uniforms
2. LOT 2, Cassette P/L – Work suits and gumboots
3. LOT 3, Headbands P/L – Fire Fighting uniforms

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LOT 1

For lot one the tender did not achieve value for money and the samples which were received from Notaq P/L were all condemned for police uniforms. It was highlighted that samples from the first lot did not meet the Committee expectations as well. As a result the lot will be cancelled and restarted

LOT 2

For lot two all samples received from Cassette were accepted.

LOT 3

Samples received from Headbands were not accepted by the committee especially the fire-fighting helmet and fire gumboots were not the correct products for fire -fighting.

Additionally, the raincoats presented in the meeting were found to be poor quality and not durable. As a result, a new set of raincoats that meet the necessary standards is required to provide adequate protection for the users.

6. Recommendation

That the tender for the supply and delivery of personal protective equipment be awarded as follows;

1. That Lot 1 for police uniforms be cancelled and recommence the procurement because the prices quoted in this lot do not achieve value for money
2. That Lot 2 be awarded to Cassette P/L the cheapest responsive bid at a total cost of USD6,724.303 and whose samples were accepted after shortlisting
3. That lot 3 for fire-fighting clothing be cancelled and recommence the procurement because the cheapest bidder did not quote the correct fire-fighting clothing as evidenced by the samples submitted after shortlisting and other bidders quoted prices which do not achieve value for money

7.0 CLOSURE

The meeting ended at 1255 with a closing prayer from

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