

MINUTES OF THE PROCUREMENT EVALUATION COMMITTEE MEETING HELD IN THE TOWN COUNCIL BOARDROOM ON TUESDAY 30 JULY 2024 AT 1100HOURS

Present

Designation/ Organisation

Mr T Punyuka

Chief Security Officer - Chairing

Mr S Musere

CET Roads

Mr P Kochiwe

CET Water

Mr P Chivhezani

Procurement Officer

Mr W Mlambo

Procurement Graduate Trainee

Mr V Gono

Acting Project Manager

Miss M Makacha

Procurement Intern

Ms P Sithole

Committee Intern

Mr P Chindanya

Committee Intern

Mr E. Makamera

purchasing clerk

1.0 CONSTITUTION OF THE MEETING.

The meeting was duly constituted at 1100hours with an opening prayer from Miss M Makacha.

2.0 PURPOSE OF THE MEETING.

Meeting was for tender opening and evaluation of bids for the supply and delivery of Personal protective equipment

3.0 DISCUSSION.

Tender opening was done in the council boardroom using the LED TV for all members to view the process.

4.1. Tender opening results

Name of the bidder	Lots tendered	Total Price
1.Headbands	1,2,3	Us\$ 28,352.11
2. Max Havio	2	Us\$24,462.65
3. UNISCOT	2	Us\$15,987.3
4. CASSETTE	2	US\$6,724.3
5. Wes Engineers	2	US\$7,807.39
6. Tip Log	2	US\$6,458,96

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7. Zim Bata Shoe	1 & 2 quoted in part (did not quote all items in lot 1 and 2)	US\$4,624.15
O. II-landa Halding Ltd.	1,2,3	US\$41,1880,58
8. Uplands Holding Ltd 9. Zacks Electronic Pvt Lmtd	1,2,3	US\$48,533,72
	1,2,3	US\$90,380.85
10. Petache First	1,2,3	US\$63,960.70
11. Monavoni 12. Chaight Investment	! in part (did not quote all items on lot 1)	USD19,095.75
Z	1,2,3	USS39,707.20
14. Pishon World	1,2,3	US\$56,7447.96
15. Star Safety Private	2	US\$7,180.02

4.2 Tender Evaluation for the supply and delivery of PPE

Item	Name of the company	NSSA Certificate	Tax clearance certificate	Certificate of incorporation	VAT Certificate	References
1	Headbands	Submitted	Submitted	submitted	Submitted	
2	Max Havio	submitted	Submitted	Submitted	No vat	
3	UNISCOTI	Submitted	Submitted	Submitted	Submitted	
4	Cassette	Submitted	Submitted	Submitted	Submitted	
5	Wes	Submitted	Submitted	Submitted	Submitted	
	Engineers		1			
6	Tip log	Submitted	Submitted	Submitted	No vat	
7	Zim Bata	Submitted	Submitted	Submitted	Submitted	
***	Shoe					
8	Uplands	Submitted	Submitted	Submitted	Submitted	
	Holding Pvt					
	Ltd					
9	Zacks	Submitted	Submitted	Submitted	Submitted	
	Electronics					
10	Petach	Submitted	Submitted	Submitted	Submitted	
11	Monavoni	Submitted	submitted	submitted	Submitted	
12	Chaight	submitted	submitted	submitted	Submitted	
	Investments					
13	Notaq	submitted	submitted	submitted	Submitted	
	Logistics					

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14	Pishon World Pvt Ltd	submitted	submitted	submitted	Submitted	
15	Star Safety Private	submitted	submitted	submitted	Submitted	

Max Havio and Tiplong did not submit their Vat registration Certificates and their bids were rejected

4.3 FINANCIAL EVALUATION FOR RESPONSIVE BIDS

Item	NAME OF	Lot 1 Price	Lot 2 Price	Lot 3 Price
	BIDDER	USD	9 210 010	2.182.70
1	Headbands	17,958.49	8.210.919	2.102.70
2	UNISCOTI	-	15,987.30	-
3	Cassette	-	6,724.303	•
4	Wes Engineers		7,807.394	-
5	Zim Bata Shoe	Did not quote all	Did not quote all	-
		items on lot 1	items on lot 2	
6	Uplands Holding	25,361.99	13,540 10	2,978.50
	Pvt Ltd			
7	Zacks Electronics	22,.245.37	8,097.093	18,191.28
8	Petach	36,140.00	14,721.91	39,518.95
9	Monavoni	36,682.70	9,568.00	17,710.00
10	Chaight	Did not quote all	-	-
7.70	Investments	items on lot 1		
11	Notaq Logistics	15,370.90	8,236.30	16,100.00
12	Pishon World Pvt	19,466.35	9.805.82	27,475.80
	Ltd			
13	Star Safety Private			7,180.025

5.5 Deliberations

The Committee recommended the shortlisted bidders to submit samples of their products so that the tender could be finalize. The bidders are

- 1. LOT 1, Notaq P/L Police Uniforms
- 2. LOT 2. Cassette P/L Work suits and gumboots
- 3. LOT 3, Headbands P/L Fire Fighting uniforms

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LOT 1

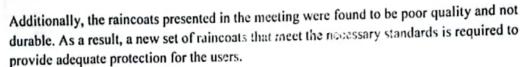
For lot one the tender did not achieve value for money and the samples which were received from Notaq P/L were all condemned for police uniforms. It was highlighted that samples from the first lot did not meet the Committee expectations as well. As a result the lot will be cancelled and restarted

LOT 2

For lot two all samples received from Cassette were accepted.

LOT 3

Samples received from Headbands were not accepted by the committee especially the fire-fighting helmet and fire gumboots were not the correct products for fire -fighting.



6. Recommendation

That the tender for the supply and delivery of personal protective equipment be awarded as follows;

- That Lot 1 for police uniforms be cancelled and recommence the procurement because the prices quoted in this lot do not achieve value for money
- That Lot 2 be awarded to Cassette P/L the cheapest responsive bid at a total cost of USD6,724.303 and whose samples were accepted after shortlisting
- That lot 3 for fire-fighting clothing be cancelled and recommense the procurement because the cheapest bidder did not quote the correct fire-fighting clothing as evidenced by the samples submitted after shortlisting and other bidders quoted prices which do not achieve value for money

7.0 CLOSURE

The meeting ended at 1255 with a closing prayer from

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