

ORIGINAL

G

Accountant's date-stamp

To ICEBERG REFRIDGERATION
 PLEASE PRINT P. O BOX
 BULAWAYO

Notes for suppliers:

(1) Please provide the following stores/services to: U.B.H.

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

U.B.H P- O BOX 958 BULAWAYO

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
Station/cost centre												TOTAL	

FIVE THOUSAND FIVE HUNDRED AND SIXTY SIX DOLLARS.

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
1	The Decommissioning, Supply, Delivery, Installation Testing and Commissioning of an Air Conditioning System for the C.T Scan room as per Public Works Specifications @ \$ 5,566.00 U.S.D				

Period covered by this Requisition OCTOBER 2024

I certify that these stores/services are required for the purpose of:

Hospital use only (Administration)

Signed R. Cambira

I certify that the stores/services have been satisfactorily provided and that the charges are correct, Items marked ‡ have been added to the relative departmental assets schedule.

Signed

Date

TBR or other authority RFQ 361/2024

Requisitionist's date-stamp
 UNITED BULAWAYO HOSPITALS
 PROCUREMENT MANAGEMENT UNIT
 11 OCT 2024
 P.O. BOX 958. BULAWAYO
 ZIMBABWE

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct Date

Passed for payment Date

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
P.O. Box 958
ASCOT
Bulawayo

Successful Bidder's
Name & Address
Iceberg Refridgeration

094003-9

Date: 09/10/2024

Cost Centre.....
Vote No...

PREV. BAL..... AMT COMMITTED..... VOTE BALANCE.....
NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY			NATURE OF TENDER AND CURRENT LIMITS							
Construction works			≥ US\$200,000.00					Yes	No	
Goods			≥ US\$100,000.00							
Consultancy & Non-consultancy services			≥ US\$50,000.00							
	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000		≤ US\$100,000.00							
Consultancy & Non-consultancy services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ361/2024				

CURRENT ORDER INFORMATION

(See attached Detailed Comparative Schedule)

Item	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
1	1	Each	The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room as per Public Works Specifications	5,566.00	5,566.00
PURPOSE OF GOODS: Hospital Use (Administration)				SUB TOTAL	US\$5,566.00
				VAT	
				TOTAL	US\$5,566.00

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD J. NDOATHA End user/Other Officer L. DILLIWAYO
Procurement Officer N. Moyo Public Works J. NDOATHA
Finance Officer N. SHUMBA Projects Office C. S. MANCHANDA

COMMENTS/ REMARKS ...

Tender was advertised on the Electronic Government Procurement System (e-GP), site visit was scheduled for 02 October 2024 at 11.30hrs. five suppliers namely, Iceberg Refridgeration, Gids Martz, Gees Refridgeration, Koclgene Climate Technologies and Climax Refridgeration attended the site visit but only two bidders managed to submit their their quotations. Gids Martz failed the administrative evaluation because they did not submit Ministry of Local Government and Public Works registration, upon request for the registration the bidder submitted proof of payment for registration that was made after the tender had already closed hence the disqualification. Due to the urgency of the matter (The CT Scan has not been working for a long time and the patients that are in need of the service are being disadvantaged and we have published this tender three times (see attached evidense) on the EGP but not getting favourable responses. Firstly, it was published on the 27th of August 2024, five suppliers attended site visit (see attached attendance register), only one supplier managed to submit their bid, which was not compliant to administrative requirements (Not registered with Public Works). Secondly, the tender was advertised on the 17th of September 2024 but no supplier attended the site visit, in light of all the challenges that we have gone through on this tender, the committee recommends that the order be awarded to Iceberg Refridgeration the only supplier who is compliant to administrative requirements. Technical specifications because the institution is in dire need of the air conditioner to be installed so that the CT Scan can start serving the patients.

CHECKED BY DDPS: [Signature]

APPROVED BY: Accounting Officer: [Signature] 11 OCT 2024

10 OCT 2024

P.O. BOX 958 BULAWAYO ZIMBABWE

P.O. BOX 958, BULAWAYO ZIMBABWE

UNITED RWANDA HOOSPITALS
PROCUREMENT MANAGEMENT UNIT

Minutes of Request for Quotation Tender Evaluation held on the 09/10/2024 in the Procurement Management Unit

Tender No: RFQ361/2024 Notes: Closing date of the tender: 04/10/2024

Meeting commenced at 10.30 hrs

The tender evaluation was as follows:

1. Administration Evaluation

Item	Gids Matr	Iceberg Refrigeration
1 Valid Tax clearance certificate	compliant	compliant
2 PRAZ Registration	compliant	compliant
3 Proof of registration with Ministry of Local Government and Public Works	Not Compliant	compliant
4 Site Visit Certificate	compliant	compliant

Having examined the bids in terms of Section 47 and obtained necessary clarification in terms of Section 48 of PPDPA Act as read with Section 28 of PPDPA Regulations, 2018, Gids Matr's bid is rejected for failure to meet administrative requirements.

Thus, in terms of Section 50 of PPDPA Act as read with Section 30 (2) of PPDPA Regulations, 2018, the following bid qualified for Technical Evaluation; **Iceberg Refrigeration.**

Technical Evaluation

Item	Product Description	Iceberg Refrigeration
1	The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room. Supplier attended site visit on Thursday 02 October 2024 @ 11.30hrs	Compliant as per Ministry of Local Government and Public Works Technical Specifications

Comments

In terms of Section 50 of PDDPA Act as read with Section 30 (2) of PDDPA Regulations, 2018, Iceberg Refrigeration's bid qualified for Financial Evaluation.

3. Financial evaluation

Item	Qty	UOM	Description	Iceberg Refrigeration	Recommended Bidder	Total price
1			The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room.	5,566.00	Iceberg Refrigeration	5,566.00
	1	Each				US\$5,566.00

1. Committee Recommendations

Tender was advertised on the Electronic Government Procurement System (e-GP), site visit was scheduled for 02 October 2024 at 11.30hrs, five suppliers namely; Iceberg Refrigeration, Gidz Martz, Gees Refrigeration, Koolgene Climate Technologies and Climax Refrigeration attended the site visit but only two bidders managed to submit their quotations. Gids Martz failed the administrative evaluation because they did not submit Ministry of Local Government and Public Works registration, upon request for the registration the bidder submitted proof of payment for registration that was made after the tender had already closed hence the disqualification. Due to the urgency of the matter (The CT Scan has not been working for a long time and the patients that are in need of the service are being disadvantaged and we have published this tender three times (see attached evidence) on the EGP but not getting favourable responses. Firstly, it was published on the 27th of August 2024, five suppliers attended site visit (see attached attendance register), only one supplier managed to submit their bid, which was not compliant to administrative requirements (Not registered with Public Works). Secondly, the tender was advertised on the 17th of September 2024 but no supplier attended the site visit, in light of all the challenges that we have gone through on this tender, the committee recommends that the order be awarded to Iceberg Refrigeration the only supplier who is compliant to Administrative and technical specifications because the institution is in dire need of the air conditioner to be installed so that the CT Scan can start serving the patients.

EVALUATION COMMITTEE MEMBERS

Responsible HOD.....	T. NENAIHA	Signature.....	
End User/ Other Officer.....	L. DZIKIRANGA	Signature.....	
Projects Office.....	C. S. MASHANGU	Signature.....	
Public Works.....	T. JHONHA	Signature.....	
Member Finance.....	N. SHAMBA	Signature.....	
Procurement Officer:	N. Moyo	Signature.....	

Process checked by Deputy Director Procurement Services: Mr E. Sihlahla.....
Meeting closed at
APPROVED BY.....

Accounting Officer
Dr. W. Busumani
For United Bulawayo Hospitals

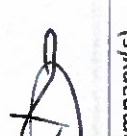

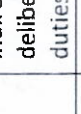
CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS

11 OCT 2024

P.O. BOX 958, BULAWAYO
ZIMBABWE

**UNITED BULWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 09/10/2024
Tender Number: 2036/2024 Description: Recommissioning, Supply, Delivery, Testing and Commissioning of Air Con

Name	Designation	**Indicate your appropriate declaration**	Signature & Date
1 Mr./Mrs.	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	 09/10/2024
2 Mr./Mrs.	Member Finance	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	 09/10/2024
3 Mr./Mrs.	Head Requiring Services	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	 09/10/24

4	Mr./Mrs.	End user/Other officer/ Section Head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	Signature & Date
5	Mr./Mrs.	Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date <i>F. Novia</i> 10/10/24
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	Signature & Date
6	Mr./Mrs.	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	Signature & Date <i>[Signature]</i> 10/10/24

Confirmed by:

[Signature]
.....
Deputy Director Procurement Services

UNITED BULAWANG E. Sibathila
DEPUTY DIRECTOR PROCUREMENT
10 OCT 2024
P.O. BOX 353, BULAWANG
ZIMBABWE

Telephone (263) (09)252111-9
Fax No. – (263) (09) 237284
All Correspondence to be addressed to the:
CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
P O BOX 958
BULAWAYO.
ZIMBABWE



**MINISTRY OF HEALTH AND
CHILD CARE**
UNITED BULAWAYO HOSPITALS
ST LUKES WAY
ASCOT
BULAWAYO.
ZIMBABWE

TENDER ADDENDUM

The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room.

TENDER NO: UBH/RFQ361/2024

ADDENDUM NO.1

Issue date: 30 September 2024 closing date: 04 October 2024

This Addendum is made on the 30th of September, 2024 by United Bulawayo Hospitals (The Purchaser)

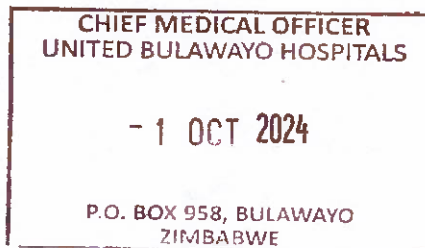
Part 1

WHEREAS

- a) The Purchaser issued a tender on the e-GP System on the 30th of September, 2024 for Request for Quotation Tender for The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room. Reference No: UBH/RFQ361/2024
- b) Due to an oversight, the Purchaser forgot to request the bidders to attach registration of Ministry of Local Government and Public Works and now wishes to amend the tender by requesting the bidders also attach their registration of Ministry of Local Government and Public Works.

A blue ink handwritten signature, appearing to be 'Busumani W.', written over a large, light blue scribble.

Busumani W. (Dr)
Chief Medical Officer
UNITED BULAWAYO HOSPITALS



**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

REQUEST FOR QUOTATIONS FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ361/2024	The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room. Suppliers to attend site visit on Thursday 02 October 2024 @ 11.30hrs				5 days

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the tender number on each bids or quotation
2. The bid clearly stating the unit price inclusive of VAT
3. Attach valid Tax clearance certificate and CR14.
4. Proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ) Air Conditioners and Refrigerator Maintenance Services (SA001)
5. Proof of registration with Ministry of Local Government and Public Works.
6. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
7. All bids must be in US\$ price and must be valid for 60 working days from closing date of tender
8. Delivery time is highly critical and bidders should state their lead time.
9. Must accept payment through Government Purchase Order System
10. Tenders should be submitted strictly on the e-GP System.
11. Late submission would not be accepted.
12. The hospital reserves the right to accept not necessarily the lowest bidder

CLOSING DATE & TIME IS ON 04 October 2024 @10:30 AM

DF 361/2024

202979



ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING HEM FOR RADIOLOGY

DESCRIPTION OF GOODS AND SERVICES

AIR CONDITIONER X 1

REQUEST FOR THE PURCHASE AND INSTALLATION OF
A NEW AIR CONDITIONER IN THE CT SCAN
ROOM.

Estimated/Actual cost: \$1 000

Compiled by: A. MASHENA

Signature: [Signature]

Date: 21/8/24

H.O.D. Z. NCUBE

Signature: [Signature]

Date: 02/8/24

ACCOUNTANT

Vote allocation: GL code Cost code: Balance:

Signature: [Signature]

Date: 02/08/2024

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature]

Date: 05/08/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature]

Date: [Signature]

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
5 AUG 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]

Received on: 5/8/24

CONTRACT No.....

PROJECT NO:.....



THE REPUBLIC OF ZIMBABWE

MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS

SPECIFICATION

FOR

THE DECOMMISSION, SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF

AIR CONDITIONING SYSTEM

AT

UNITED BULAWAYO HOSPITALS C-T SCAN

IN

BULAWAYO METROPOLITAN PROVINCE

MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS
P.O. BOX 561
BULAWAYO

AUGUST 2024

NAME OF
TENDERER.....
TELEPHONE No.....
FAX No.....
PHYSICAL
ADDRESS.....
.....
CLOSING DATE.....

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PART 1

FORM OF TENDER

UNITED BULAWAYO HOSPITALS

SUBCONTRACTORS AND SUPPLIERS

**Ministry of Local Government and Public Works
P.O. Box 561
Bulawayo**

TENDER No: CLOSING DATE.....

I/We having read the conditions and procedures of Tender and having also read and carefully considered the relevant drawings, specifications, schedule of costs, Articles of agreement and Conditions of contract do hereby offer to provide everything necessary for the proper execution and completion, all in accordance with the said documents and to the reasonable satisfaction of the Ministry of Local Government and Public Works.

**DECOMMISSION SUPPLY DELIVERY, INSTALLATION, TESTING AND
COMMISSIONING AIR CONDITIONING SYSTEM AT UBH HOSPITALS C-T
SCAN IN BULAWAYO PROVINCE**

Tender sum in figures US\$.....
In
Words.....
.....
.....
.....(in
block letters)

I/We undertake to complete the works included in the Tender Documents in accordance with the approved program to be obtained from the Main Contractor.

I/We will become a nominated sub-contractor or nominated supplier to the Main Contractor to whom I/We must look for payment in terms of Clause 22 of the Articles of Agreement and Conditions of Contract a copy of which may be seen at the offices of the engineers.

Furthermore, I/We undertake to indemnify the Main Building Contractor against the same obligations in respect of the Main Contract and agree that liquidated and ascertain damages for non-completion shall be the same as in the Main Contract.

Names of Tenderer (in block letters & rubber Stamp).....
Address of Tenderer

Signature of TendererDate.....2017

SECTIONA: DEFINITION OF TERMS

In applying these General Conditions and the specification, the following works shall have the meaning herein assigned to them, unless there is something in the subject matter or context inconsistent with such construction.

- A.1. The "EMPLOYER" shall mean the Secretary of Ministry of Local Government, Public Works and shall include all their duly authorised representatives.
- A.2. The "ENGINEER" shall mean the Secretary of Ministry of Local Government and Public Works and shall include their duly authorised representative.
- A.3. The "CLIENT" shall mean the Ministry of Health and Child Care.
- A.4. The "ENGINEERING SUPERVISOR" shall mean the Employer or his appointed agent.
- A.5. The "MAIN CONTRACTOR" shall mean the person or firm named in the Main Contract as having been accepted by the Employer to carry out the Works specified in the Main Contract and shall include the Main Contractor's legal and personal representatives, successors, administrators and/or assigns.
- A.6. The "MAIN CONTRACT" shall mean the agreement between the Main Contractor and the Employers for the execution of the Works specified in the Main Contract.
- A.7. The "SUB-CONTRACTOR" shall mean the Contractor appointed for the Works, whether as a Nominated Sub-Contractor to the Contractor or not, and shall include the Sub-Contractor's legal and personal representatives, successors, administrators and/or assigns.
- A.8. The "SUB-CONTRACT" shall mean any Agreement between the Main Contractor and the Sub-Contractor. If the Main Contractor and Sub-Contractor do not enter into an agreement the "Sub-Contractor" shall mean the Tender signed by the Sub-Contractor and the letter or order signed by the Main Contractor or the Employer accepting the Tender. The Sub-Contractor shall be for the execution of the Works, including therein all documents to which reference may properly be made in order to ascertain the rights and obligations of the parties under the said agreement.
- A.9. The "SUB-CONTRACT PRICE" shall mean the sum named in the Sub-Contract as the Sub-Contract price, subject to such additions or deductions from such sum as may be made under the provisions hereinafter contained.
- A.10. The "TENDER" shall mean the Tender Form on which the Sub-Contractor shall show the Sub-Contract Price.
- A.11. The "SPECIFICATION" shall mean the Specification on which the Tender is based.
- A.12. The "SITE" shall mean the actual place or places to which plant shall be delivered or where work shall be done by the Sub-Contractor together with so much of the area surrounding the said place or places the Sub-Contractor shall wish with the consent of the Contractor or the

Employer actually use in connection with the Works, otherwise than merely for the purpose of access to the said place or places.

- A.13. The "WORKS" shall mean the Sub-Contract works and includes all plant to be provided and work to be done by the Sub-Contractor under the Sub-Contract and shall include repair, fixing, testing, regulating and commissioning the installation described in the Specification.
- A.14. The "PLANT" shall mean all appliances of whatsoever nature required or for the execution, completion or maintenance of the works, including (without thereby limiting the foregoing definitions) all machinery, tools, coverings, patterns templates and profiles, power or very kind, water light, workshops, shed, buildings stores, materials and things fixed or moveable but does not include materials or other items forming or intended to form part of the Works.
- A.15. "STANDARDS" shall mean the Central African Standard No. CCI (Third Edition) known as the C.A.S. Wiring rules and the relevant British Standard Specification, the Specifications of the Standards Association of central Africa or the South African Bureau of Standards as appropriate.
- A.16. "MONTH" shall mean a calendar month.
- A.17. "WRITING" shall mean any manuscript, type written or printed statement under seal or hand as the case may be.
- A.18. "SHALL" and "TO BE" shall be mandatory.
- A.19. "SHOULD" shall be optional
- A.20. "WILL" shall be informative.
- A.21. "APPROVED" shall mean approved in writing by the Engineer.
- A.22. "INSTRUCTED" shall mean instructed in writing by the Engineer.

Words importing the singular shall also include the plural and vice versa where the context requires.

The marginal headings or notes to the Clauses of these Conditions shall not affect the interpretation thereof.

- A.23. "TECHNICAL SPECIFICATION" shall mean the typed document including all schedules and appendices together with all drawings schedules and instructions issued by the Engineer for this particular project.

PART 2

THE GOVERNMENT OF ZIMBABWE MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS GENERAL CONDITIONS OF CONTRACT

General conditions of Contract and Specification for the supply, delivery, installation and commissioning of Air-conditioning System at United Bulawayo Hospitals C- T SCAN

SECTION 1

2.1 CONDITIONS

This contract shall be carried out in accordance with the Ministry of Local Government and Public Works Articles of Agreement and Conditions of Contract, a copy of which may be seen at the offices of the Ministry of Local Government and Public Works, Bulawayo and shall cover the supply and installation of Air Conditioning Unit at United Bulawayo Hospitals C- T SCAN and includes the testing and a maintenance period of 12 Months before the taking over of the plant by the user ministry all in accordance with this specification.

2.2 REJECTION OF TENDERS

Tenderers are requested to submit their tender on the official form supplied for the purpose giving all required particulars in full. If any amplification or explanatory matter in the Tender submitted include any special conditions at variance with the provisions of the Articles of Agreement and Conditions of Contract, or if required particulars are not given in full or if the Form of Tender is amended in any way, such tender may be rejected.

2.3 TENDERED PRICE

The tendered price shall be for the supply, delivery, installation, testing, commissioning and maintenance (during maintenance period) of the equipment specified, complete in every respect. The tender price shall include all customs dues; VAT, freight charges and such other charges as may be payable or necessary to comply with all relevant terms of the contract. Tender price for installation shall include all costs of making good existing works and finishes on completion of the installation of the equipment.

2.4 INSPECTION OF SITE

Before tendering, **the tenderers shall visit the site of the works and satisfy themselves** as to the local conditions such as accessibility, conditions affecting labour, carriage, carting, unloading, storage, safe custody of materials, workman accommodation, scaffolding, lifting tackle and tools necessary for the proper execution of the contract. Claims on the grounds of lack of knowledge in such respects will not be entertained. **If needed the tenderer shall give a 24-hour notice to the Engineer to make such arrangements for the Visit.**

2.5 EQUIPMENT, MATERIALS AND WORKMANSHIP

All materials and equipment used shall be new and of best quality complying with relevant standard specification. The finish of the installations shall be of high standard, all to the entire satisfaction of the authorised representative of the Ministry of Local Government and Public Works

2.6 PROVIDE EVERYTHING NECESSARY

The tenderer shall provide for all material and equipment, and everything necessary for the proper execution of the work according to the intent and meaning of the drawings or described in the specification provided that the same is reasonably inferred there from.

2.7 VARIATIONS AND OMISSIONS TO SPECIFICATION

Breakdown of increase or decrease in price due to variations and omissions to specifications, where applicable, shall be given in the "variations and omissions to specification" section stating clearly whether the variations and omissions are alternative or have been included in the Tender price. In the absence of such statement, it will be presumed that the Tender price includes all variations and omissions.

2.8 PROTECTION OF WORKS

Tenders shall include for the protection of the works from damage due to building operation or to other contractors and from the weather. Contractors shall take adequate precautions to prevent damage to existing apparatus, building or finishes during erection or operation.

2.9 TIME FOR COMPLETION

Tenderers shall state clearly the time in weeks required by them to effect delivery and or complete the installations, and this shall constitute the contract period unless agreed otherwise.

2.10 TERMS OF PAYMENT

The terms of payment applicable to this contract shall as follows: -

- To be determined by client.
- 100% of the contract sum upon successful installation and commissioning of the equipment.
- The balance 5% of the contract sum on satisfactory completion of the maintenance period.

2.11 MAINTENANCE PERIOD

The maintenance period for installation shall be twelve months, starting from the date of commissioning the equipment and shall cover the repair of all defects developing due to bad workmanship and replacement of defective or sub-standard equipment and materials used. During the maintenance period the contractor shall be responsible for the satisfactory operation and maintenance including servicing the equipment.

2.12 CONTRACTOR'S DRAWINGS

The contractor shall supply, within one month from the time of award of contract, two copies of their drawings showing the proposed installation together with foundation plan and/or mounting details.

2.13 ELECTRICAL INSTALLATION

The electrical installation shall be carried out in accordance with the latest edition of Ministry of Local Government and Public Works Standard Electrical Specification

and the C.A.S wiring rules. The sub contractor is expected to carry out all the necessary electrical works required for the successful working of the equipment.

2.14 BUILDERS WORK

Any builder's work or foundation that may be required will be carried out by others. The drawings submitted by tenderers must show the positions of all holes to be cut for approval of the engineer. **The contractor shall be responsible for specifying such holes and chases where required.**

2.15 PAINTING

The painting of the entire installation on completion of the work after the system has been tested and passed as satisfactory shall be the responsibility of the successful tenderer and tenderers shall make due allowance for the cost of this painting in their tenders. All final painting shall be carried out in accordance with the Architect's requirements. All supporting brackets shall be given one coat of metal primer and one undercoat of best quality paint before assembly on site.

2.16 OPERATING INSTRUCTIONS

Two sets of operating instructions, wiring diagrams, list of spares and service manuals shall be provided for all equipment offered.

2.17 TESTS

The successful tenderer in the presence of the Engineer shall carry out tests before the equipment can be accepted.

PART 3

THE GOVERNMENT OF ZIMBABWE MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS

TECHNICAL SPECIFICATION

3.0 GENERAL

The contract will cover the supply, delivery, installation, testing and handing over in full working order with a 12 month guarantee of : Four (4)18 000 Btu/Hr Air Conditioning high wall split units at United Bulawayo Hospitals in Bulawayo Metro Province.

3.1 REGULATIONS

All mechanical equipment shall conform to the requirements of the Zimbabwe Factory and Works regulations, published under the government notice No: 279 of 1976 or any amendments promulgated subsequently.

3.2 DRAWINGS

Drawing No:is supplied, but the contractor is required to provide detailed installation drawings and As-installed drawings after installation is completed.

3.3 CONTRACTOR'S DRAWINGS

The successful Tenderer shall have all his layout and assembly drawings approved in writing by the Engineer before work is commenced on the contract.

3.4 TYPE OF INSTALLATIONS

The air-conditioning subcontractor will carry out the following: supply, delivery, installation, testing, commissioning and provide a 12month guarantee for the items listed below: Four (4)18 000 Btu/Hr Air Conditioning high wall units as specified in Part 5.

3.5 NOISE LEVEL

The noise level in the rooms shall not exceed noise rating 50dB at 1000Hz centre frequency of octave band.

3.6 FIXING TO STRUCTURES

Fixing of all brackets etc to the structure shall be by means of expansion bolts of redheads shooting will not be allowed into pre-stressed concrete.

3.7 PIPEWORK

All pipe work to be concealed and welded except where otherwise specified.

- a) All pipe work shall be installed in such a manner as to maintain maximum headroom and shall be parallel to or right-angled to adjacent walls.
- b) No section of the pipe-work insulation shall be permanently closed up or insulated until it has been tested and approved as called elsewhere in this specification.
- c) Final connection to equipment shall be flanged over 50mm diameter and made with spherical seated unions up to 50mm. Where a connection is made to equipment, the flange shall be the same as the equipment e.g. pump.
- d) Screw fitting may be banded or pattern and shall be of the taper screw type BS21.
- e) All flanges shall be machined full face and welded to the pipe work as specified. Flange joints shall be made with the approved full face joint rings and compound all bolts shall be have 15mm free thread when the joint is fully made.

- f) All pipes shall remain capped during installation.
- g) All pipe work shall be installed so as to allow for expansion to eliminate undue stress to either pipe work or equipment.
- h) All pipe work going through wall beams to be sleeved.
- i) Jointing tapes/ compound to be used on all joints.

3.8 ITEM 1: Air conditioning unit, high wall unit type

QTY - 1

- The air conditioning unit will be used for heating and cooling and moisture removal in the building.

Features on the units include:

- Cooling capacity of 48 000 Btu/hr
- Heating capacity of 52800Btu/hr
- Power input of 4800w
- Input current of 8.2A
- Power supply : 380V3N 50Hz
- Moisture removal of 3.8l/h
- Noise level of 43-50dB
- Approximate weight: 85kg
- Refrigerant : R32 A or equivalent

PART 4

**THE GOVERNMENT OF ZIMBABWE
MINISTRY OF LOCAL GOVERNMENT AND
PUBLIC WORKS**

SCHEDULE OF PRICES

All payments shall be in Zimbabwean dollars. The prices on this section shall only be for supply of the equipment plus respective materials (or ancillary equipment) required completing the whole installation of each of the air conditioning units tendered for. **The tender shall also quote for the upgrade of the electrical reticulation to the nearest board.**

NOTE: the cost price in this schedule refers to the price of the supplier/manufacturer of the equipment (excluding VAT).

Item	Room	Description	Quantity	Unit cost	Total Cost
1	Assembly hall	48000Btu wall unit system Power rating:380-415V, 3Ph,50Hz R32A refrigerant OR Equivalent	1		
Grand total					

Total to be carried over to form of tender summary \$.....

4.1 MAINTENANCE

The successful tenderer shall also quote for the maintenance costs that are not covered by the guarantee period.

4.2 TRAINING

The successful tenderer shall also quote for basic O&M training for two people. The training shall cover the theory, servicing and simple troubleshooting of the installed equipment.

4.3 ACCEPTANCE TESTING

The contractor also provides an acceptance test document showing the installed equipment, spares, faults and normal operation. The ministry will be involved in these tests and commissioning will only be done when these are successfully conducted.

**4.4 TOTAL COST OF ALL EQUIPMENT AND SERVICES (Exclusive of VAT)
TO BE CARRIED OVER TO SECTION 10** \$.....

**PART 5 THE GOVERNMENT OF ZIMBABWE
MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS**

VARIATIONS AND OMISSIONS TO SPECIFICATION

All omissions and variations to the specification shall be set out below making reference to the corresponding clause numbers in the specification in serial order. If the tender is completely in accordance with the specification, the tenderer shall state 'Nil'.

.....
Signature of tenderer

.....
Date & Seal

PART 6

**THE GOVERNMENT OF ZIMBABWE
MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS**

SCHEDULE OF TECHNICAL PARTICULARS

The generation of the equipment to be used in the installation should be less than 2 years at the time of bidding.

The tenderer shall complete the schedule below giving the manufacturers of the equipment or materials proposed to be used on which the tender is based. Illustrations and catalogues of the equipment covered by the tender must be provided at the time of tendering.

No alteration to the equipment or materials offered or the information given will be permitted in the execution of the works unless such alteration is approved by the engineer.

6.0 SUPPLY PARTICULARS

6.1 AIR CONDITIONING High wall

Type – split unit

Cooling capacity - 48 000 BTU/hr

Makers Name

Country of origin.....

Model and type.....

Cooling capacity.....

Heating capacity.....

Air circulation.....

Power rating.....

a) Current rating of units (max).....

b) Phases of supply required (max).....

REFRIDGERANT

a) type/name of refrigerant.....

c) Saturation vapour density.....

PART 7

**THE GOVERNMENT OF ZIMBABWE
MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS**

SCHEDULE OF MATERIALS AND BASIC PRICES

- 7.1 Orders for purchase of materials shall be placed with all of the contractor's suppliers *within four weeks from date of receipt of verbal or provisional acceptance letter.* Photocopies of these orders shall immediately be submitted to the project Engineer, and shall be the basis for claims of fluctuation in prices.

It is brought to the attention of the contractor that he shall only change suppliers with the
Written authority of the Project Engineer upon submission of documents from the original supplier (at time of tender) stating his grounds for failure to meet his obligations.

7.2 **ESCALATIONS FOR MATERIALS**

The following is a schedule listing basic prices supplied to the Ministry by suppliers. These prices shall be used as a basis for adjustments of any increases in cost of materials irrespective of the tenderer's basic price during the duration of the contract. The successful tenderer shall substantiate such increases with receipted invoices, dated and having the contract number on them. The claim for such escalation shall be made within three (3) months of their being incurred failing of which such claims shall be disallowed. The Ministry does not accept the contractor's stores requisitions and these cannot be used to claim for price increases.

7.3 **NOTE**

No material increases shall be paid unless accompanied by the supplier's invoices. No increased labour costs shall be paid unless accompanied certified copies of workers time sheets. All claims for payment should be certified by the Mechanical Inspector before they are passed to the Mechanical Engineer for processing.

.....
Signature of tenderer

.....
Date & Seal

PART 8

**THE GOVERNMENT OF ZIMBABWE
MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS**

ESCALATIONS FOR LABOUR

8.1 The contractor shall complete a schedule of his labour rates for professional, skilled and unskilled workers. The schedule shall clearly show the number of each category of workers he intends to employ during the contract period.

Such numbers shall be changed with the approval of the engineer from time to time due to fluctuations in workload during the course of the construction period. The contractor shall also clearly show the build up of his worker's wages i.e. he shall stimulate the National Employment Council (NEC) for the Construction Industry of Zimbabwe contributions such as pensions and general funds. The rates so specified shall be the basis for escalations for labour rates, however if no rates are specified the current labour rates stipulated by the NEC shall be applied. No contributions shall be applied to temporary or casual labourers.

8.2 CLASSIFICATION hour)	No. of Workers	Rate (US\$ per
General hands		
Installation Wireman		
Worker grade 4		
Worker grade 3		
Worker grade 2		
Worker grade 1		
Fitter/electrician		
Worker grade 4		
Worker grade 3		
Worker grade 2		
Worker grade 1		
Foreman/charge hand		
Any other (specify)		

8.3 The contractor is required to keep a record of all employees on site. Time sheets showing hours worked and amount paid per hour should be signed by the employees and the clerk of works. The number of hours worked per week by each employee should not exceed forty-four hours unless permission is granted by the Engineer to do so. A copy of the time sheets should be sent to the project Engineer before submitting your claims.

.....
Signature of tenderer

.....
Date & Seal

PART 9

**THE GOVERNMENT OF ZIMBABWE
MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS**

TENDER SUMMARY

9.1. Cost of all material as specified in Part 4 \$.....

SERVICES

9.2 Delivery cost \$.....

9.3 Installation cost \$.....

9.4 Commissioning cost \$.....

9.5 Services Cost \$.....

9.6 Sub- Total \$.....

9.7 Add 15% VAT \$.....

9.8 Sub- Total \$.....

9.9 Add 10% contingency \$.....

9.10 Total to be carried over to Form of Tender \$.....

Amount to be carried over to Form of Tender in Words.....
.....
.....
.....

9.10 CONTRACT PERIOD

Tenders shall state herewith the period in days/weeks required to effect delivery of all equipment, installation and commissioning.

- Delivery
- Installation
- Acceptance Testing
- Commissioning
- Total time required (Contract period)

9.11 Liquidation and ascertain damages shall be at the rate of 0.05% of contract sum per week

NAME OF TENDERER.....

SIGNATURE..... DATE&SEAL.....

PART 10

**THE GOVERNMENT OF ZIMBABWE
MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS**

**OPERATING MANUAL, MAINTENANCE MANUAL,
AND AS FITTED DRAWINGS**

10.1 OPERATING & MAINTENANCE MANUALS

The successful tenderer shall provide a minimum of three copies of all operating and maintenance manuals and as fitted drawings to be provided to the client at the time of handover.

10.2 The operating and maintenance manuals shall give full details of the following: -

- (a) A description of the operation of all items of the plant, including any necessary diagrams
- (b) Instructions on how to stop and start the plant and make any adjustments to the operating conditions. Attention should be drawn to any safety precautions and requirements.
- (c) Details of all materials required in the maintenance of the equipment, including any lubricants, replacement filters, etc.
- (d) Schedule of routine and planned preventive maintenance.
- (e) Maintenance checklist.
- (f) Details of each item of plant, including name and address of manufacturer and agent/stockiest, type and serial number and also duty rating.

Tender Id

9530-14

Organization Name

GIDS MARTZ INDUSTRIAL SUPPLIERS

Address

120 JASON MOYO

Email

sales@gidsmartz.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	40101701	Air conditioners	The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room	1	Each	3170.55	3170.55
Total =							3170.5500

Telephone (263)(09) 252111-9
 Fax: (263)(09) 237284
 Website: www.ubh.org.zw
 Email: info@ubh.org.zw
 All Correspondence to be addressed to: -
 THE CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 P.O. BOX 958
 BULAWAYO
 ZIMBABWE



MINISTRY OF HEALTH AND
 CHILD WELFARE
 UNITED BULAWAYO HOSPITALS
 PROCUREMENT MANAGEMENT UNIT
 ST LUKES AVENUE
 ASCOT
 BULAWAYO
 ZIMBABWE

PRE- TENDER SITE VISIT ATTENDANCE REGISTER

TENDER NUMBER - UBH-RFQ361/2024

DESCRIPTION; The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room.

1	Date	02 October 2024
2	Company Name	Gids Martz Industrial Suppliers
3	Tender No.	UBH-RFQ361/2024
4	Name of Representative	G.K. Muzhingi
5	Signature	
6	Contact No.	092 778861 0292277881 0775557491
7	Email Address	Sales@gidsmartz.com

Public Works

.....

Projects Officer/Admin Officer

.....

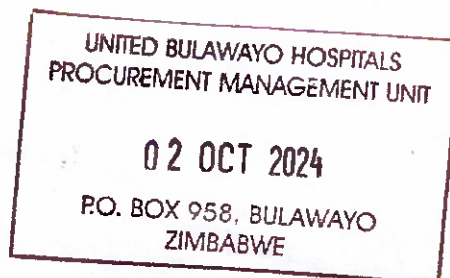
HEM Department

.....

Procurement officer

.....

Date stamp





PRAZ REGISTRATION CERTIFICATE

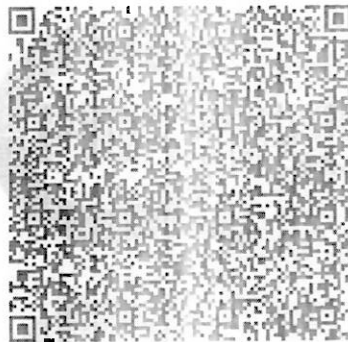
2024

This is to certify that **GIDS MARTZ INDUSTRIAL SUPPLIERS(PR639891811)** is registered with the Procurement Regulatory Authority of Zimbabwe in terms of section 4 of the Public Procurement and Disposal of Public Assets(PPDPA) (General) Regulations, 2018 for category:

Air Conditioners and Refrigerator Maintenance Services(SA001)

Issued On	03-Feb-2024
Expires On	31-Dec-2024
Verification Code	PRAZ-2024-377-FEW-5886

The Procuring Entity reserves the right to confirm, validate and determine the authenticity of this certificate using the above verification code on the eGP System.





Zimbabwe Revenue Authority



TAX CLEARANCE CERTIFICATE (ITF263)



Your Tax position is Satisfactory. No tax should be withheld
Validity Period (from-to): 1 July 2024 - 31 December 2024

TIN 2000145900

Taxpayer Name GidsMartz Industrial Supplie

Trade Name: GidsMartz Industrial Supplie

Issued on: 04/07/2024

Authentication Code: 47164630

The authentication and validity of this certificate must be validated on ZIMRA page: mytaxselfservice.zimra.co.zw using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid



Tender Id

Tender 9530

Organization Name

TORBEN ENTERPRISES T/A ICEBERG

No. 5 BELLEVUE RD OLD FOX AND BOOKLESS

Address

COMPLEX BELMONT BULAWAYO

Email

icebergcools@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	40101701	Air conditioners	The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room	1	Each	5566	5566
							Total = 5566.0000

Telephone (263)(09) 252111-9
 Fax: (263)(09) 237284
 Website: www.ubh.org.zw
 Email: info@ubh.org.zw
 All Correspondence to be addressed to: -
 THE CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 P.O. BOX 958
 BULAWAYO
 ZIMBABWE



MINISTRY OF HEALTH AND
 CHILD WELFARE
 UNITED BULAWAYO HOSPITALS
 PROCUREMENT MANAGEMENT UNIT
 ST LUKES AVENUE
 ASCOT
 BULAWAYO
 ZIMBABWE

PRE- TENDER SITE VISIT ATTENDANCE REGISTER

TENDER NUMBER - UBH-RFQ361/2024

DESCRIPTION; The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room.

1	Date	02 October 2024
2	Company Name	Iceberg Refrigeration
3	Tender No.	UBH-RFQ361/2024
4	Name of Representative	Lionel Ndlovu
5	Signature	
6	Contact No.	0772 712 532
7	Email Address	icebergsca@icloud.com

Public Works

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Projects Officer/Admin Officer

.....

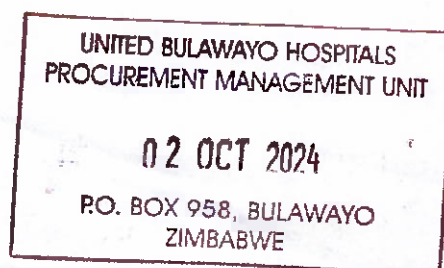
HEM Department

.....

Procurement officer

.....

Date stamp



Telephone (263)(09) 252111-9

Fax: (263)(09) 237284

Website: www.ubh.org.zw

Email: info@ubh.org.zw

All Correspondence to be addressed to:-

THE CHIEF MEDICAL OFFICER

UNITED BULAWAYO HOSPITALS

P.O. BOX 958

BULAWAYO

ZIMBABWE



ZIMBABWE

MINISTRY OF HEALTH AND
CHILD WELFARE
UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

SITE VISIT CERTIFICATE

TENDER NO. UBH/RFQ361/2024

DESCRIPTION: The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room.

Company name: *Webers Refrigeration*

I *C.S. Mkhumbo*..... Admin Officer/ Projects Officer for United Bulawayo hospitals confirm that the above-mentioned company attended pre tender site visit and orientation of this tender.

I Mr/Mrs/Ms. *Luned*.....of the above-mentioned company participated in pre-tender site visit and obtained adequate information to prepare our bid.

Tender closing date: 04 October 2024 @10.30 AM

Public Works

[Signature]

Projects Officer/ Admin officer

[Signature]

HEM Department

[Signature]

Procurement Officer

[Signature]

Date Stamp:





Zimbabwe Revenue Authority



TAX CLEARANCE CERTIFICATE (ITF263)



Your Tax position is Satisfactory. No tax should be withheld
Validity Period (from-to): 1 July 2024 - 31 December 2024

TIN 2000582170

Taxpayer Name TORDEN ENTERPRISES

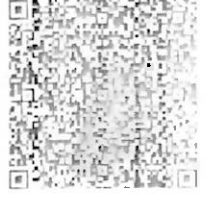
Trade Name: Iceberg Refrigeration

Issued on: 01/07/2024

Authentication Code: 47178091

The authentication and validity of this certificate must be validated on ZIMRA page: mytaxselfservice.zimra.co.zw using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid



MINISTRY OF HEALTH AND CHILDREN CARE
UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT
NETHERS AVENUE
ASCOI
BULAWAYO
ZIMBABWE



MINISTRY OF HEALTH AND CHILDREN CARE
UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT
NETHERS AVENUE
ASCOI
BULAWAYO
ZIMBABWE

SITE VISIT CERTIFICATE

TENDER NO. UBH/RFQ361/2024

DESCRIPTION: The Decommissioning, Supply, Delivery, Installation, Testing and Commissioning of an Air Conditioning System for the CT Scan room.

Company name:

ICS ~~XXXXXXXXXX~~ Admin Officer/ Projects Officer for United Bulawayo hospitals confirm that the above-mentioned company attended pre tender site visit and orientation of this tender.

I Mr/Mrs/Ms..... of the above-mentioned company participated in pre-tender site visit and obtained adequate information to prepare our bid.

Tender closing date: 04 October 2024 @10.30 AM

Public Works *[Signature]*
Projects Officer/ Admin officer *[Signature]*
HEM Department *[Signature]*
Procurement Officer *[Signature]*

Date Stamp:

UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT
02 OCT 2024
P.O. BOX 958 BULAWAYO
ZIMBABWE