UNITED BULAWAYO HOSPITALS

COMPARATIVE SCHEDULE

TENDER NO:	UBH/FRAM05/2024-RT
DESCRIPTION:	Supply and Delivery of Computer Consumables
BID VALIDITY:	60 DAYS
TYPE OF TENDER	FRAMEWORK AGREEMENT
DATE OF PUBLICATION:	27 September 2024
CLOSING DATE:	31 October 2024
DATE OF EVALUATION:	06 November 2024

NO OF BIDDERS:	(1) One Medgripp Investments

Observations

One companies responded to tender.

ADMINISTRATIVE EVALUATION REPORT

Item	Administrative requirements	Medgripp Investments
1	Company profile	Compliant
2	Certification of incorporation	Compliant
3	Valid tax clearance certificate	Compliant
4	CR14/CR6	Compliant
5	Letter of Bid	Compliant
6	Vendor Number Certificate	Compliant
7	Valid Proof of NSSA contributions	Compliant
8	Bid Validity of 60 days	Compliant
9	A Statement of non – conflict of interest	Compliant
10	Delivery within 14 days	Compliant
11	Current bank statement (3 months)	Compliant
12	Confirmation of acceptance of Payment after delivery.	Compliant

Comments

Having examined the bids in terms of Section 47 in terms of Section 48 of PPDPA Act as read with Section 28 of PPDPA Regulations, 2018, **Medgripp Investments'** bid meets administrative requirements therefore proceeds to the next stage of Technical Evaluation.

TECHNICAL EVALUATION

ITEM	DESCRIPTION	Status
1	*BPS ink*	-
2	*BPS/ Duplo & masters*	-
3	*toner 49A*	Compliant
4	*toners 80A*	Compliant
5	*toners 05A*	Compliant
6	*toners 83 A*	Compliant
7	*toners 26A*	Compliant
8	*toners 37A*	Compliant
9	*toners 16A*	-
10	*toners 81A*	Compliant
11	*toners 85A*	Compliant
12	*toner 30A*	Compliant
13	*toner 32A*	Compliant
14	*toner 36A*	Compliant
15	*toner 415*	Compliant
16	*toners 256*	-
17	*toners studio 1800*	-

18	*toners 32A*	Compliant
19	*toners 32A*	Compliant
20	*HP toners 59A*	Compliant
21	*HP toners 59A*	Compliant
22	*BPS 16A*	-
23	*HP toner 147A*	Compliant
24	*toner cartridge M604*	Compliant
25	*toner cartridge 80A*	Compliant
26	*Toner catridge 151A*	Compliant
27	*toner cartridge 18A*	-
28	*writable DVD disk*	-
29	*CD disk*	-

Comments

Thus, in terms of Section 50 of PPDPA Act as read with Section 30 (2) of PPDPA Regulations, 2018; **Medgripp Investments** bid qualified for financial evaluation on quoted items.

FINANCIAL EVALUATION REPORT

ITEM	DESCRIPTION	Qty	Uom	Medgripp Investments
1	*BPS ink*	*30*	*each*	-
2	*BPS/ Duplo & masters*	*12*	*each*	-
3	*toner 49A*	*20*	*each*	130.00
4	*toners 80A*	*20*	*each*	111.00
5	*toners 05A*	*50*	*each*	111.00
6	*toners 83 A*	*20*	*each*	100.00
7	*toners 26A*	*20*	*each*	170.00
8	*toners 37A*	*10*	*each*	206.00
9	*toners 16A*	*20*	*each*	-
10	*toners 81A*	*20*	*each*	240.00
11	*toners 85A*	*10*	*each*	100.00
12	*toner 30A*	*10*	*each*	100.00
13	*toner 32A*	*4*	*each*	118.00
14	*toner 36A*	*15*	*each*	118.00
15	*toner 415*	*3*	*each*	1,005.00
16	*toners 256*	*5*	*each*	-

17	*toners studio 1800*	*15*	*each*	-
18	*toners 32A*	*10*	*each*	118.00
19	*toners 32A*	*25*	*each*	118.00
20	*HP toners 59A*	*20*	*each*	174.00
21	*HP toners 59A*	*22*	*each*	174.00
22	*BPS 16A*	*22*	*each*	-
23	*HP toner 147A*	*5*	*each*	453.00
24	*toner catridge M604*	*2*	*each*	240.00
25	*toner catridge 80A*	*2*	*each*	111.00
26	*Toner Catridge 151A*	*7*	*each*	275.00
27	*toner catridge 18A*	*2*	*each*	-
28	*writable DVD disk*	*120*	*P/50*	-
29	*CD disk*	*60*	*P/50*	-

RECOMMENDATIONS

A tender was advertised in the Government Gazette, The Chronicle and published on the Electronic Government Procurement System (e-GP). One company responded to framework tender, namely; Medgripp Investments and was compliant to administrative, technical evaluation requirements on quoted items and was considered for financial evaluation. Products that were not quoted will be cancelled and re-advertised. The committee recommends that the Framework agreement be completed and engage Medgripp Enterprises for the Framework Agreement for quoted items as indicated on the table below and also open up to other prospective bidders and be incorporated into the Framework Agreement within 90 days. The framework agreement will be valid for one year.

Recommended products to be on the list of framework agreement

ITEM	DESCRIPTION	Qty	Uom	Medgripp Investments
1	*toner 49A*	*20*	*each*	130.00
2	*toners 80A*	*20*	*each*	111.00
3	*toners 05A*	*50*	*each*	111.00
4	*toners 83 A*	*20*	*each*	100.00
5	*toners 26A*	*20*	*each*	170.00
6	*toners 37A*	*10*	*each*	206.00
7	*toners 81A*	*20*	*each*	240.00
8	*toners 85A*	*10*	*each*	100.00

9	*toner 30A*	*10*	*each*	100.00
10	*toner 32A*	*4*	*each*	118.00
11	*toner 36A*	*15*	*each*	118.00
12	*toner 415*	*3*	*each*	1,005.00
13	*toners 32A*	*10*	*each*	118.00
14	*toners 32A*	*25*	*each*	118.00
15	*HP toners 59A*	*20*	*each*	174.00
16	*HP toners 59A*	*22*	*each*	174.00
17	*HP toner 147A*	*5*	*each*	453.00
18	*toner catridge M604*	*2*	*each*	240.00
19	*toner catridge 80A*	*2*	*each*	111.00
20	*Toner Catridge 151A*	*7*	*each*	275.00

EVALUATION COMMITTEE MEMBERS

Responsible HOD....M. Selome.................... Signature..........................

End User/ Other Officer...S. Ndlovu.................... Signature..........................

Sample Evaluation Member....K Jimu.................... Signature..........................

Finance Officer ....N. SHUMBA.................... Signature....N Mshumba....................

Procurement Officer: ....N. Moyo.................... Signature..........................

Process checked By H/PMU. Mr E. Sihlahla (Deputy Director Procurement) ....

APPROVED BY:

....

Accounting Officer

For United Bulawayo Hospitals

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
-7 NOV 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

UNITED BULAWAYO HOSPITALS
DEPUTY DIRECTOR PROCUREMENT
07 NOV 2024
P.O. BOX 958 BULAWAYO
ZIMBABWE

PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE

05 December, 2024

Ref: PRAZ/A/12/C

Dr. W. Busumani
Chief Medical Officer
UNITED BULAWAYO HOSPITALS

RE: REQUEST FOR REVIEW BY THE SPECIAL PROCUREMENT OVERSIGHT COMMITTEE (SPOC): TENDER NO. UBH/FRAM05/2024/RT-SUPPLY AND DELIVERY OF COMPUTER CONSUMABLES USING FRAMEWORK AGREEMENT

Your minute dated 07 November 2024 refers.

At the Special Procurement Oversight Committee (SPOC) Round Robin of 28 November 2024, Members observed the following: -

- The Accounting Officer's procurement process was for the Supply and Delivery of Computer Consumables for Establishment of an Open Framework Agreement.
- The tender was advertised in line with section 38 (2) of the Public Procurement and Disposal of Public Assets (PPDPA) Act *[Chapter 22:23]*, and a sole Bidder participated on the process.
- The Accounting Officer adopted the Framework Agreement Method in line with section 21(2) and section 30 of the PPDPA Act as read with section 11 of the Public Procurement and Disposal of Public Assets (PPDPA) (General) Regulations whereby suppliers will be engaged through call-off orders on an as and when required basis at varying prices.
- Since this was an Open Framework Agreement the Accounting Officer should open up the procurement process so as to onboard additional suppliers on the Framework.
- The prices quoted by the recommended sole Bidder appear to be on the high side, hence the Accounting Officer should conduct due diligence at the secondary stage to ensure that the objective of value for money as provided for under section 4 of the PPDPA Act is upheld on the process.

9th Floor, Pearl House, 61 Samora Machel Avenue
P.O. Box CY 408 Causeway, Harare, Zimbabwe
reception@praz.org.zw/ enquiries@praz.org.zw
+263 (242) 752 539-42, 753 132, 790 080
+263 716 800 036
VOIP: +263 8688 003 491/2
www.praz.org.zw

- The Accounting Officer is also recommending to cancel the following items due to non-responsive bids received in line with section 42 (1)(d) of the PPDPA Act;-

ITEM	DESCRIPTION	Qty	Uom
9	toners 16A	20	each
16	toners 256	5	each
17	toners studio 1800	15	each
22	BPS 16A	22	each
27	toner catridge 18A	2	each
28	writable DVD disk	120	P/50
29	CD disk	60	P/50

Accordingly, the SPOC through SPOC RESOLUTION 0911 of 28 November 2024, having reviewed the Accounting Officer's submission in terms of section 54 (10) of the Public Procurement and Disposal of Public Assets (PPDPA) Act *[Chapter 22:23]*, RESOLVED on Tender No. UBH/FRAM05/2024/RT follows: -

Tu

SPOC RESOLUTION

<table>
<tr><th>SPOC Reference No & Date</th><th>Outcome</th><th>Accounting Officer's Award</th><th>Value</th></tr>
<tr><td>SPOC 0911

28.11.24</td><td>Certify

Recommend</td><td>

To the best of its knowledge and ability, that the Accounting Officer's proposed shortlist withstands scrutiny.
That the Accounting Officer can proceed to shortlist and enter into a Framework Agreement with the sole compliant Bidder to specifications on Tender No. UBH/FRAM05/2024/RT for the Supply and Delivery of Computer Consumables for a period of 1 year, as follows: -

<table>
<tr><th>ITEM</th><th>DESCRIPTION</th><th>Qty</th><th>Uom</th><th>Medgripp Investments P/L</th></tr>
<tr><td>3</td><td>toner 49A</td><td>20</td><td>each</td><td>130.00</td></tr>
<tr><td>4</td><td>toners 80A</td><td>20</td><td>each</td><td>111.00</td></tr>
<tr><td>5</td><td>toners 05A</td><td>50</td><td>each</td><td>111.00</td></tr>
<tr><td>6</td><td>toners 83 A</td><td>20</td><td>each</td><td>100.00</td></tr>
<tr><td>7</td><td>toners 26A</td><td>20</td><td>each</td><td>170.00</td></tr>
<tr><td>8</td><td>toners 37A</td><td>10</td><td>each</td><td>206.00</td></tr>
<tr><td>10</td><td>toners 81A</td><td>20</td><td>each</td><td>240.00</td></tr>
<tr><td>11</td><td>toners 85A</td><td>10</td><td>each</td><td>100.00</td></tr>
<tr><td>12</td><td>toner 30A</td><td>10</td><td>each</td><td>100.00</td></tr>
<tr><td>13</td><td>toner 32A</td><td>4</td><td>each</td><td>118.00</td></tr>
</table>
</td><td>N/A</td></tr>
</table>

Ta

14	toner 36A	15	each	118.00
15	toner 415	3	each	1,005.00
18	toners 32A	10	each	118.00
19	toners 32A	25	each	118.00
20	HP toners 59A	20	each	174.00
21	HP toners 59A	22	each	174.00
23	HP toner 147A	5	each	453.00
24	toner catridge M604	2	each	240.00
25	toner catridge 80A	2	each	111.00
26	Toner Catridge 151A	7	each	275.00

Orders

- The Accounting Officer to: -
  - Further open up the procurement process so as to onboard more suppliers on the Framework Agreement by re-advertising the requirements, within a period of 90 days.
  - Conduct due diligence on costs on every call-off contract to ensure that each engagement achieves value for money.
  - Submit Quarterly Reports for the calculation of Contract Administration Fees in line with Part VI of the Fifth Schedule to the PPDPA (General) Regulations, as amended.

Certify

- To the best of its knowledge and ability, that the Accounting Officer's proposed cancellation withstands scrutiny.

Recommend

- That Accounting Officer can proceed to cancel items on Tender No. **UBH/FRAM05/2024/RT** for the Supply and Delivery of Computer Consumables due to non-responsive bids received in line with section 42(1)(d) of the PPDPA Act, as follows: -

ITEM	DESCRIPTION	Qty	Uom
1	BPS ink	30	each
2	BPS/ Duplo & masters	12	each
9	toners 16A	20	each
16	toners 256	5	each
17	toners studio 1800	15	each
22	BPS 16A	22	each
27	toner catridge 18A	2	each
28	writable DVD disk	120	P/50
29	CD disk	60	P/50

Orders

- The Accounting Officer to:-
  - Debrief the bidder on the reasons for tender cancellation.
  - Review the process *(Investigation into unsuccessful procurement proceedings)* in line with section 24 of the PPDPA (General) Regulations 2018.

		o Process the requirements in line with section 30 (Selection of Procurement Method) of the PPDPA Act as read in conjunction with section 10 (*Financial Thresholds)* of the PPDPA (General) Regulations. o Comply with all provisions of the PPDPA Act and PPDPA (General) Regulations on all future tenders.	

You are therefore advised to proceed as follows: -

1. Take all necessary steps as directed by the resolution.
2. In all communications, please quote the above **SPOC RESOLUTION** number and the date.

PROCUREMENT REGULATORY
AUTHORITY OF ZIMBABWE
C.E.O.'S OFFICE

05 DEC 2024

P.O. BOX CY 408, CAUSEWAY
ZIMBABWE

P.P.

C. Ruswa
<u>Chief Executive Officer</u>
PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE

FOR AND ON BEHALF OF THE SPECIAL PROCUREMENT OVERSIGHT COMMITTEE IN ACCORDANCE WITH SECTION 54 (3) OF THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT [CHAPTER 22:23]